

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Final

Wednesday, July 26, 2023

1:00 PM

Budget Committee

Attendees: Supervisor Chris Lopez, Chair; Supervisor Glenn Church, Vice-Chair; Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, County Budget Director; Leslie J. Girard, County Counsel; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and
Excused: Marina Camacho, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 1:00 p.m.

Additions and Corrections

Corrections were made to the following reports:
Item No. 4, Item No. 5 and Item No. 6.

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of June 28, 2023.

The Budget Committee Action Minutes of June 28, 2023 were approved by consensus.

Consent Agenda

Consent Items Nos. 2 through 11

ACTION: Consent Items Nos. 2 through 11 were approved by consensus.

Mary Zeeb, Treasurer-Tax Collector, and Jessica Cordiero-Martinez, provided comment on Items 7 and 8.

Human Resources staff will find a resolution for Items 7 and 8 before these items are presented to the full Board.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3. Receive the July 2023 California Department of Finance Bulletin.
4.
 - a. Support approving Amendment No. 4 to Professional Services Agreement No. A-14427 with Accela, Inc. to continue to provide implementation, hosting and maintenance for the subscription services for the Accela software product (“services”), to increase the not to exceed amount by \$250,000 for a total amount not to exceed \$2,127,744.16 and to amend the scope of work with no extension to the term from July 1, 2019, to June 30, 2025; and
 - b. Support authorizing the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 3 to Professional Services Agreement No. A-14427 and future amendments to the Agreement where the amendments do not significantly alter the scope of work or increase the approved Agreement amount; and
 - c. Support authorizing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted budget to increase appropriations by \$167,000 funded by an increase in revenue in Fund 001, Appropriation

Unit HCD002, Unit 8543. (4/5ths vote required)

5.
 - a. Support Adopting a resolution to authorize the Department of Emergency Management (DEM) to submit an application for the purpose of obtaining financial assistance from the California Governor's Office of Emergency Services for Fiscal Years (FY) 2023, and 2024 Emergency Management Performance Grant Program (EMPG); and
 - b. Support Designating and Authorize County staff positions of Director of Emergency Management, Emergency Services Manager, Finance Manager and Auditor-Controller to execute grant documents and applications for the EMPG Program; and
 - c. Support Authorizing the Department of Emergency Management to receive award from the EMPG Program for FY 2021 in an amount not to exceed the total award amount of \$214,080.
 - d. Support Authorizing the Department of Emergency Management to receive award from the EMPG -ARPA Program for FY2021 in an amount not to exceed the total award amount of \$63,322; and
 - e. Support Authorizing the Department of Emergency Management to receive award from the EMPG Program for FY 2022 in an amount not to exceed the total award amount of \$237,612.

6.
 - a. Support adopting a resolution to authorize the Department of Emergency Management (DEM) to submit an application for the purpose of obtaining financial assistance from the California Governor's Office of Emergency Services for Fiscal Years (FY) 2023, and 2024 Homeland Security Grant Program (HSGP); and
 - b. Support Designating and Authorize County staff positions of Director of Emergency Management, Emergency Services Manager, Finance Manager and Auditor-Controller to execute grant documents and applications for the Homeland Security Grant Program (HSGP); and
 - c. Support authorizing Department of Emergency Management to receive awards from the Homeland Security Grant Program (HSGP) of \$531,920 for FY 2020, \$508,867 for FY 2021 and \$488,715 for FY 2022 not exceeding the total award amount of each fiscal year.

7.
 - a. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Account Clerk, Senior Account Clerk and Accounting Technician classifications as indicated in Attachment A;
 - b. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Accounting Clerical Supervisor as indicated in Attachment A;
 - c. Direct the Human Resources Department to implement the changes in the Advantage HRM system.

8.
 - a. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the salary ranges of the Accountant I - III as indicated in Attachment A;
 - b. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the salary ranges of the Treasury Officer I-II as indicated in Attachment A;
 - c. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.

9.
 - a. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Internal Auditor I-III classifications as indicated in Attachment A;
 - b. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394

Appendix A to adjust the base wage salary ranges of the Accountant Auditor I-III classifications as indicated in Attachment A;

c. Direct the Human Resources Department to implement the changes in the Advantage HRM system.

10. a. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the salary ranges of the Auditor-Appraiser I-III and Auditor Appraiser Manager as indicated in Attachment A;

b. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.

11. a. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Food Administrator-Probation classification as indicated in Attachment A;

b. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.

Regular Agenda

12. Recommend that the design phase for the project to rehabilitate Jolon Road (from the southerly connection at U.S. Highway 101 to Mission Road) be added to the Fiscal Year 2023-24 Annual Work Program for Road Fund.

ACTION: The Committee supported Item No. 12 by consensus.

Quarterly Reports

13. Receive Natividad Medical Center's Financial Report for the third quarter (January 2023 thru March 2023) of fiscal year 2023.

ACTION: The Committee received Natividad Medical Center's third quarter financial report.

Semi-Annual Reports

14. Receive a report on the Mental Health Services Act (MHSA) fund balance.

ACTION: The Committee received a report on the Mental Health Services Act (MHSA) fund balance.

Adjournment

The meeting adjourned at 1:40 p.m.

The next meeting is scheduled on August 30, 2023 at 1:00 p.m. in the Monterey Room and via Zoom.