

# **County of Monterey**

County of Monterey Government Center  
1441 Schilling Place  
Salinas, CA 93901  
Thyme Room



## **Meeting Minutes - Draft**

**Wednesday, March 13, 2024**

**5:00 PM**

**1441 Schilling Place, 2nd Floor, Salinas, CA 93901  
Thyme Room**

**Housing Advisory Committee**



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**IMPORTANT NOTICE REGARDING PARTICIPATION IN THE HOUSING ADVISORY COMMITTEE MEETING**

The Recommended Action indicates the staff recommendation at the time the agenda was prepared. That recommendation does not limit the County of Monterey Housing Advisory Committee alternative actions on any matter before it.

In addition to attending in person, public participation will be available by ZOOM and/or telephonic means:

**PLEASE NOTE: IF ALL HAC MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.**

You may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://montereycty.zoom.us/j/95093445634?pwd=amtvM1ZwSCtsWG9tRWJsb0VONDRUQT09> OR to participate by phone call any of these numbers below:

- + 1 669 900 6833 US (San Jose)
- + 1 346 248 7799 US (Houston)
- + 1 312 626 6799 US (Chicago)
- + 1 929 205 6099 US (New York)
- + 1 253 215 8782 US
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Enter this Meeting ID number 950 9344 5634 when prompted.

**PUBLIC COMMENT:** Please submit your comment (limited to 250 or less) to the HAC Clerk at [HAChearingcomments@co.monterey.ca.us](mailto:HAChearingcomments@co.monterey.ca.us). In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Housing Advisory Committee Agenda) and item number (i.e. Item No. 10). Your comment will be placed into the record at the Housing Advisory Committee meeting.

Public Comments received by 5:00 p.m. on the Tuesday prior to the HAC meeting will be distributed to the HAC via email.

Public Comment submitted during the meeting can be submitted at any time and every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after the agenda item will be made part of the record if received prior to the end of the meeting.

**ALTERNATIVE FORMATS:** If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with

**Disabilities Act of 1990 (42 USC Sec. 12132) and the federal rules and regulations adopted in implementation thereof. For information regarding how, to whom and when a person with a disability who requires a modification or accommodation in order to participate in the public meeting may make a request for disability-related modification or accommodation including auxiliary aids or services or if you have any questions about any of the items listed on this agenda, please call the Monterey County Housing and Community Development at (831) 755-5390.**

**INTERPRETATION SERVICE POLICY:** The Monterey County Housing Advisory Committee invites and encourages the participation of Monterey County residents at its meetings. If you require the assistance of an interpreter, please contact the Monterey County Housing and Community Development Department located in the Monterey County Government Center, 1441 Schilling Place, 2nd Floor South, Salinas - or by phone at (831) 755-5390. The Clerk will make every effort to accommodate requests for interpreter assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting of the Housing Advisory Committee

La medida recomendada indica la recomendación del personal en el momento en que se preparó la agenda. Dicha recomendación no limita las acciones alternativas del Comité de Asesor de Vivienda del Condado de Monterey sobre cualquier asunto que se le haya sometido.

Además de asistir en persona, la participación del público estará disponible por ZOOM y/o medios telefónicos:

**TENGA EN CUENTA: SI TODOS LOS MIEMBROS DEL COMITÉ DE ASESOR DE VIVIENDA ESTÁN PRESENTES EN PERSONA, LA PARTICIPACIÓN PÚBLICA DE ZOOM ES SOLO POR CONVENIENCIA Y NO ES REQUERIDA POR LA LEY. SI LA TRANSMISIÓN DE ZOOM SE PIERDE POR CUALQUIER MOTIVO, LA REUNIÓN PUEDE PAUSARSE MIENTRAS SE INTENTA UNA SOLUCIÓN, PERO LA REUNIÓN PUEDE CONTINUAR A DISCRECIÓN DEL PRESIDENTE DE LA REUNIÓN.**

Puede participar a través de ZOOM. Para la participación de ZOOM, únase por computadora en: <https://montereycty.zoom.us/j/95093445634?pwd=amtvM1ZwSCtsWG9tRWJsb0VONDRUQT09>

O para participar por teléfono, llame a cualquiera de estos números a continuación:

- + 1 669 900 6833 US (San Jose)
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- + 1 301 715 8592 US

Presione el código de acceso de reunión: 950 9344 5634 cuando se le solicite.

**COMENTARIO PÚBLICO:** Por favor envíe su comentario (limitado a 250 palabras o menos) al personal del Comité de Asesor de Vivienda del Condado de Monterey al correo electrónico: [HAChearingcomments@co.monterey.ca.us](mailto:HAChearingcomments@co.monterey.ca.us). En un esfuerzo por ayudar al personal, indique en la

**línea de asunto, la audiencia de la reunión (por ejemplo, la agenda del Comité de Asesor de Vivienda del Condado de Monterey) y el número de punto (por ejemplo, el No. de agenda 10). Su comentario se incluirá en el registro de la audiencia del Comité de Asesor de Vivienda del Condado de Monterey. Los comentarios públicos recibidos antes de las 5:00 p.m. del martes anterior a la reunión del Comité de Asesor de Vivienda del Condado de Monterey se distribuirán al Comité de Asesor de Vivienda por correo electrónico.**

**El comentario público enviado durante la reunión se puede enviar en cualquier momento y se hará todo lo posible para leer su comentario en el registro, pero algunos comentarios pueden no leerse debido a limitaciones de tiempo. Los comentarios recibidos después del tema de la agenda se incluirán en el registro si se reciben antes de que finalice la junta.**

**FORMATOS ALTERNATIVOS: Si se solicita, la agenda se pondrá a disposición de las personas con discapacidad en formatos alternativos apropiados, según lo exige la Sección 202 de la Ley de Estadounidenses con Discapacidades de 1990 (42 USC Sec. 12132) y las reglas y regulaciones federales adoptadas en implementación de la misma. Para obtener información sobre cómo, a quién y cuándo una persona con una discapacidad que requiere una modificación o adaptación para participar en la reunión pública puede hacer una solicitud de modificación o adaptación relacionada con la discapacidad, incluidas las ayudas o servicios auxiliares, o si tiene alguna pregunta sobre cualquiera de los temas enumerados en esta agenda, llame al Departamento de Vivienda y Desarrollo Comunitario del Condado de Monterey al (831) 755-5390.**

**POLÍZA DE SERVICIO DE INTERPRETACIÓN: Los miembros del Comité de Asesor de Vivienda del Condado de Monterey invita y apoya la participación de los residentes del Condado de Monterey en sus reuniones. Si usted requiere la asistencia de un intérprete, por favor comuníquese con el Departamento de Vivienda y Desarrollo Comunitario localizado en el Centro de Gobierno del Condado de Monterey, (County of Monterey Government Center), 1441 Schilling Place, segundo piso sur, Salinas – o por teléfono al (831) 755-5390. La asistente hará el esfuerzo para acomodar los pedidos de asistencia de un intérprete. Los pedidos se deberán hacer lo más pronto posible, y a lo mínimo 24 horas de anticipo para cualquier reunión del Comité de Asesor de Vivienda del Condado de Monterey.**

**The Recommended Action indicates the staff recommendation at the time the agenda was prepared. That recommendation does not limit the Housing Advisory Committee’s alternative actions on any matter before it.**

**NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Staff Report**

**Participate via Zoom Meeting Link:**

**<https://montereycty.zoom.us/j/95093445634?pwd=amtvM1ZwSCtsWG9tRWJsb0VONDRUQT09>**

**Participate via Phone: 1-669-900-6833**

**Meeting ID Access Code: 9509344 5634**

**Password (if required): 600647**

**5:00 P.M. - CALL TO ORDER**

**Chair Barajas called the meeting to order at 5:08 p.m.**

**ROLL CALL**

**Members Present: Jose Barajas, Cary Swensen, Mitch Winick (arrived at 5:05 p.m.), Peter Said**

**Members Absent: Sandi Austin, Virginia H. Mendoza, Flavio Diaz Torres**

**Staff Present in Person: Darby Marshall, Anita Nachor**

**Staff Present in Zoom: Dawn Yonemitsu, Reed Gallogly, Craig Spencer**

**PUBLIC COMMENT**

**There were no public comments to the agenda.**

**AGENDA ADDITIONS, DELETIONS AND CORRECTIONS**

**There were no agenda addition, deletions and corrections to the agenda.**

**APPROVAL CONSENT AGENDA**

- 1. Approve the January 10, 2024 Draft Action Minutes. [24-194](#)

**Action: A motion was made by Committee Member Winick to approve the January 10, 2024 minutes. Committee Member Swensen seconded the motion.**

**AYES: Barajas, Said, Swensen, Winick**

**NAYS:**

**ABSENT: Austin, Diaz Torres, Mendoza**

**ABSTAINED:**

**Motion Passed - 4-0**

**Public Comment: None**

**SCHEDULED MATTERS**

- 2. Review and discuss the 2024 Housing Pipeline Report. [24-195](#)

**No motion required. The Committee received and discussed the report on the 2024 Housing Pipeline and provided direction to staff. Discussion Held. Receive and File.**

**Public Comment: None**

- 3. Review and forward the 2023 Housing Element Annual Progress Report to the Board of Supervisors. [24-196](#)

**No motion required. The Committee received and discussed the report on the 2023 Housing Element Annual Progress and provided direction to staff.  
Discussion Held. Receive and File.**

**Public Comment: None**

**OTHER MATTERS**

**There were no other matters on this agenda.**

**COMMITTEE COMMENTS, REQUEST AND REFERRALS**

**Committee Member Said requested Referrals below:**

- 1. Request that a database be established with County owned properties with probability and costs.**
- 2. Requests that Economic Development Department provide a presentation to the Housing Advisory Committee (HAC).**
- 3. Requests a report on date on new units versus conversions.**
- 4. Request a presentation from Economic Development in the Developer discussion.**
- 5. Requests that Doug Yount make a presentation as a developer to the HAC. Mr. Yount understands the processes with the County.**

**Chair Barajas requested the Referrals below:**

- 1. Request to invite developers to include for profit/non-profit to present to a future (HAC) meeting to share insights as to what their challenges are and how the County can work with them to streamline the process.**
- 2. What can the Housing Advisory Committee (HAC) approve? What is the HAC's purview?**

**Housing Referrals**

**DEPARTMENT UPDATE**

**2024 Work Plan**

**NEXT SCHEDULED MEETING:**

**April 10, 2024 Special Meeting**

**ADJOURNMENT**

**Chair Barajas moved to adjourn. The meeting was adjourned at 7:02 p.m.**