



Monterey County Board of Supervisors

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Order

Resolution No.: 16-216

Upon motion of Supervisor Salinas, seconded by Supervisor Armenta and carried by those members present, the Board of Supervisors hereby:

Adopted Resolution No. 16-216 to:

- a. Amend the FY 2016-17 Information Technology Department Budget Unit 8433- Applications to reallocate one (1) Graphics Art Technician position to one (1) Software Programmer Analyst I position, as indicated in the attached Resolution;
- b. Approve the reclassification of one (1) Graphics Art Technician to one (1) Software Programmer Analyst I;
- c. Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix A to abolish the classification of Graphics Art Technician, as indicated in the attached Resolution;
- d. Amend the FY 2016-17 Information Technology Department Budget Unit 8439-Administrative Services to add one (1) Administrative Secretary - Confidential position and delete one (1) Senior Secretary position, as indicated in the attached Resolution;
- e. Authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2016-17 Budget; and
- f. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this 26th day of July 2016, by the following vote, to wit:

AYES: Supervisors Armenta, Salinas, Parker and Potter

NOES: None

ABSENT: Supervisor Phillips

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 79 for the meeting on July 26, 2016.

Dated: August 3, 2016
File ID: 16-849

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By 
Deputy

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

PPPR Control No. 16-014

Resolution No.: 16-216

HRM Control No. 16-012

Adopted Resolution No. 16-216 to:

- a. Amend the FY 2016-17 Information Technology Department Budget Unit 8433-Applications to reallocate one (1) Graphics Art Technician position to one (1) Software Programmer Analyst I position, as indicated;
- b. Approve the reclassification of one (1) Graphics Art Technician to one (1) Software Programmer Analyst I;
- c. Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix A to abolish the classification of Graphics Art Technician, as indicated;
- d. Amend the FY 2016-17 Information Technology Department Budget Unit 8439-Administrative Services to add one (1) Administrative Secretary – Confidential position and delete one (1) Senior Secretary position, as indicated;
- e. Authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2016-17 Budget; and
- f. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.

WHEREAS, the organizational needs and structure of the Information Technology Department have changed necessitating a class study and review of positions;

WHEREAS, the findings and recommendations of the class study and position review led to this request to reallocate positions and reclassify incumbent; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Supervisors does hereby:

- a. Amend the FY 2016-17 Information Technology Department Budget Unit 8433-Applications to reallocate one (1) Graphics Art Technician position to one (1) Software Programmer Analyst I position, as indicated below;

| To/From | Unit | Class Code | Position Title | Beginning Total FTE | Position Increase/Decrease | Revised Total FTE |
|---------|------|------------|-------------------------------|---------------------|----------------------------|-------------------|
| To | 8433 | 16C43 | Software Programmer Analyst I | 0.0 | 1.0 | 1.0 |
| From | 8433 | 43P40 | Graphics Art Technician | 1.0 | (1.0) | 0.0 |

- b. Approve the reclassification of one (1) Graphics Art Technician to one (1) Software Programmer Analyst I;
- c. Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix A to abolish the classification of Graphics Art Technician, as indicated below;

| Classification Title: Graphics Art Technician | | | | | | | Class Code | EEO Cat* | W/C* | BU | FLSA OT* | MoCo OT* |
|--|------------|------------|------------|------------|------------|------------|------------|----------|------|----|----------|----------|
| Hourly, Bi-Weekly, and Monthly Pay Rates | | | | | | | | | | | | |
| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | | | | | | |
| \$17.586 | \$18.553 | \$19.575 | \$20.65 | \$21.786 | \$22.874 | \$24.019 | | | | | | |
| \$1,406.88 | \$1,484.24 | \$1,566.00 | \$1,652.00 | \$1,742.88 | \$1,829.92 | \$1,921.52 | 43P40 | SC | 8810 | J | N | E |
| \$3,048 | \$3,216 | \$3,393 | \$3,579 | \$3,776 | \$3,965 | \$4,163 | | | | | | |

- d. Amend the FY 2016-17 Information Technology Department Budget Unit 8439- Administrative Services to add one (1) Administrative Secretary – Confidential position and delete one (1) Senior Secretary position, as indicated below;

| To/From | Unit | Class Code | Position Title | Beginning Total FTE | Position Increase/ Decrease | Revised Total FTE |
|---------|------|------------|---------------------------------------|---------------------|-----------------------------|-------------------|
| To | 8439 | 80A99 | Administrative Secretary-Confidential | 0.0 | 1.0 | 1.0 |
| From | 8439 | 80A32 | Senior Secretary | 1.0 | (1.0) | 0.0 |

- e. Authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2016-17 Budget; and
- f. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED upon motion of Supervisor Salinas, seconded by Supervisor Armenta carried this 26th day of July 2016, by the following vote, to wit:

AYES: Supervisors Armenta, Salinas, Parker and Potter
 NOES: None
 ABSENT: Supervisor Phillips

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 79 for the meeting on July 19, 2016.

Dated: August 3, 2016
File Number: 16-849

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By  _____
Deputy