

Attachment A

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MONTEREY COUNTY RESOURCE MANAGEMENT AGENCY

Carl P. Holm, AICP, Director



Building Services / Environmental Services / Planning Services / Public Works & Facilities
168 W. Alisal Street, 2nd Floor (831)755-4800
Salinas, California 93901 www.co.monterey.ca.us/rma

MEMORANDUM

Date: January 11, 2017

To: Gail Borkowski
Clerk to the Board

From: Elizabeth Gonzales, Associate Planner
RMA Planning

Subject: KF Terra PLN140532 (Legistar File ID Number 17-xxxx)

To the Clerk of the Board, the following items will require your attention and further action (i.e., recordation of the documents) after the hearing:

1. Chair to sign Conservation Scenic Easement Deed in the presence of a notary after hearing
2. Collect associated fees for recordation at the Records Office; and
3. Record signed Conservation Scenic Deed.

Thank you.

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