

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

- Resolution No.: PPPR Control No. 21-008 )  
HRM Control No. 21-009 )  
 Adopt a Resolution to: )  
 a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A )  
 and B to create the classification of County Communications Director as indicated in )  
 Attachment A; )  
 b. Direct the Human Resources Department to implement the changes in the Advantage )  
 HRM system. )

WHEREAS, during the past year, the County has responded to several catastrophic events including the COVID-19 pandemic emergency, 2020 wildfires and 2021 winter storm events; and

WHEREAS, during these catastrophic events, coordinating and disseminating timely and accurate information has been critical to ensure public safety; and

WHEREAS, the Board of Supervisors created an ad hoc Communications Committee intended to develop communications/messaging strategy and to guide staff in the dissemination of vital information to members of the public; and

WHEREAS, the Board of Supervisors ad hoc Communications Committee requested the County Administrative Office and the Human Resources Department to create a classification to direct the overall communications and public information activities of the entire County and provide direction and oversight for all related functions and activities on behalf of the County Administrative Office and the Board of Supervisors; and

WHEREAS, The Human Resources Department conducted a classification and compensation study and recommends the proposed classification of County Communications Director be created with the salary range indicated below; and

WHEREAS, to implement the recommendations, the actions require the Personnel Policies and Practices Resolution No. 98-394 Appendix A and B to be amended; NOW, THEREFORE,

BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

- The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B are amended to create the classification of County Communications Director as indicated below:

**Create Classification**

Classification Title: <b>County Communications Director</b>							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
\$58.433	\$61.647	\$65.037	\$68.614	\$72.387	\$76.007	\$79.807	14A28	02	OA	8810	X	E
\$4,674.63	\$4,931.72	\$5,202.95	\$5,489.10	\$5,790.98	\$6,080.53	\$6,384.56						
\$10,128	\$10,685	\$11,273	\$11,893	\$12,547	\$13,174	\$13,833						

\*provided for information purposes only

- The Human Resources Department is directed to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the following vote,  
to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California,  
hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors  
duly made and entered in the minutes thereof of Minute Book \_\_\_ for the meeting on  
\_\_\_\_\_.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

By \_\_\_\_\_  
, Deputy