

PURCHASING AGENT SIGNING AUTHORITY

CONTRACTS & PURCHASING

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Cal. Gov. Code 25502.5

- Effective 1/1/2019, **Cal. Gov. Code 25502.5** declared the following for counties having a population of 200,000 or more:
- The County's Board of Supervisors may authorize the purchasing agent to engage independent contractors to perform services for the County or County Officers, with or without furnishing materials, when the annual aggregate cost does not exceed two hundred thousand dollars (\$200,000).
- The County Board of Supervisors may establish rules and regulations to effectuate the purpose of this section.

Approved Ordinance Change

On October 25, 2022, the Board of Supervisors approved introduction of an ordinance to authorize the Purchasing Agent to engage independent contractors to perform services for the County or County Officers, with or without furnishing materials, when the cost does not exceed two hundred thousand dollars (\$200,000) across the full term of the Agreement.

(Paragraph F of Section 2.32.030 of the Monterey County Code)

Board Directive Amendment

In the addition to the approval, the Board directed Contracts & Purchasing to explore ways to mitigate the abuse of County resources by addressing the following:

- Governance
- Transparency
- Additional strategies with clear policies and procedures

GOVERNANCE

- Contract review and approval of all Standard Agreements (County Counsel, Auditor-Controller, Contracts and Purchasing Officer.)
- Board of Supervisors review and approval of non-standard Agreements
- Board of Supervisors review and approval of Agreements where a) the Vendor has been paid \$200,000 Countywide and/or b) the Agreement amount shall exceed \$200,00 across the full term of the Agreement.

TRANSPARENCY

- Advantage Procurement review and approval (Departmental level, Auditor-Controller, Contracts and Purchasing)
- Assigned Contracts and Purchasing Deputy Purchasing Agents
- Legistar review and approval
- Agreement execution via DocuSign

CLEAR POLICIES AND PROCEDURES

- CPP1001 – Purchasing Process Policy
- Contracts & Purchasing Academy
- Standard Operating Procedures (SOP)

Note: Contracts and Purchasing Officer does *not* review, approve or sign Agreement documents for Natividad Medical Center

ADDITIONAL STRATEGIES

- New Hybrid Contracts & Purchasing Academy
 - Ethics
 - Efficiency
 - Compliance
 - Minimize Risk
- Updated Standard Operating Procedures (SOP)
- Updated County Purchasing Manual
- Countywide Service Agreements and other Master Agreement initiatives
- New Vendor-Spend Report

THANK YOU!

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