



## Monterey County Board of Supervisors

### Board Order

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066  
www.co.monterey.ca.us

A motion was made by Supervisor John M. Phillips, seconded by Supervisor Mary L. Adams to:

#### **Adopt Resolution No.: 21-075**

- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to retitle the classifications of Director of Community Services to Director of Public Works, Facilities and Parks and Assistant Director of Community Services to Assistant Director of Public Works, Facilities and Parks and abolish the classification of Zoning Administrator as indicated in Attachment A; and
- b. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Sections A.10.1 - Department Heads Designated and A.10.2 - Assistant Department Heads Designated to reflect the title changes, abolishment of Zoning Administrator, alphabetize and update the listing based on prior BOS actions; and
- c. Direct the Human Resources Department to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this 16<sup>th</sup> day of March 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None

ABSENT: None

(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting March 16, 2021.

Dated: March 23, 2021

File ID: 21-217

Agenda Item No.: 19

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

  
Julian Lorenzana, Deputy

*Before the Board of Supervisors in and for the  
County of Monterey, State of California*

Resolution No.: 21-075 )  
PPPR Control No. 20-004 )  
HRM Control No. 20-004 )

Adopts a Resolution to: )

- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to retile the classifications of Director of Community Services to Director of Public Works, Facilities and Parks and Assistant Director of Community Services to Assistant Director of Public Works, Facilities and Parks and abolish the classification of Zoning Administrator as indicated in Attachment A; and )
- b. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Sections A.10.1 - Department Heads Designated and A.10.2 - Assistant Department Heads Designated to reflect the title changes, abolishment of Zoning Administrator, alphabetize and update the listing based on prior BOS actions; and )
- c. Direct the Human Resources Department to implement the changes in the Advantage HRM system..... )

**WHEREAS**, the Board of Supervisors approved to change the name of the Community Services Department to the Department of Public Works, Facilities and Parks department; and

**WHEREAS**, the Human Resources Department recommends retitling the existing classifications of Director of Community Services to Director of Public Works, Facilities and Parks and Assistant Director of Community Services to Assistant Director of Public Works, Facilities, and Parks to reflect the new name of the department; and

**WHEREAS**, the Human Resources Department recommends abolishing the Zoning Administrator classification as it no longer meets the needs of the organization; and

**WHEREAS**, the Human Resources Department reviewed and recommends amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Sections A.10.1 - Department Heads Designated and A.10.2 - Assistant Department Heads Designated to reflect the title changes, abolishment of Zoning Administrator, alphabetize and update the listing based on prior BOS actions; and

**WHEREAS**, to implement the recommendations, the actions require the Personnel Policies and Practices Resolution No. 98-394 Appendix A and B and Sections A.10.1 Department Heads Designated and A.10.2 Assistant Department Heads Designated to be amended;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors in and for the County of Monterey as follows:

- 1. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B are amended as indicated below:

**Retitle Classifications**

Title	Class Code
From: Director of Community Services	11A33
To: Director of Public Works, Facilities and Parks	11A33

From: Assistant Director of Community Services 12C23  
 To: Assistant Director of Public Works, Facilities and Parks 12C23

**Abolish Classification**

Title	Class Code
Zoning Administrator	14K27

2. Section A.10.1 – Department Heads Designated and Section A.10.2 – Assistant Department Heads Designated of the Personnel Policies and Practices Resolution (PPPR) No. 98-394 is amended to reflect the title changes, abolishment of the Zoning Administrator, alphabetize, and update based on prior BOS actions as listed below:

**Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394**

A.10.1 Department Heads Designated

The following management classes are hereby designated as department heads:

- 11A01 Administrative Officer
- 11A02 Agricultural Commissioner
- 11B01 Assessor-County Clerk-Recorder
- 10B02 Auditor-Controller
- 10A01 Board of Supervisors Chairman
- 10A02 Board of Supervisors Member
- 11A06 Chief Probation Officer
- 11A30 Clerk of the Board of Supervisors
- 11A04 County Counsel
- 11A26 Director of Child Support Services
- 14A26 Director of Emergency Communications
- 11A09 Director of Health Services
- 11A34 Director of Housing and Community Development
- 11A07 Director of Human Resources
- 12E18 Director of Information Technology
- 11A33 Director of Public Works, Facilities and Parks
- 11A12 Director of Social Services
- 10B04 District Attorney
- 11A31 Economic Development/Workforce Investment Board Director
- 14B25 Equal Opportunity Officer
- 11A15 General Manager - Water Resources Agency
- 11A25 Hospital Chief Executive Officer
- 11A05 Library Director
- 11A18 Public Defender
- 11A20 Registrar of Voters
- 10B05 Sheriff-Coroner
- 10B06 Treasurer-Tax Collector
- 60U20 Military & Veteran's Affairs Officer

A.10.2 Assistant Department Heads Designated

The following management classes are hereby designated as assistant department heads:

- 12C01 Assistant Agricultural Commissioner
- 12A15 Assistant Assessor-Valuation
- 12A02 Assistant Auditor-Controller
- 12C35 Assistant Chief Probation Officer
- 12E03 Assistant County Administrative Officer
- 12A05 Assistant County Clerk - Recorder
- 12C38 Assistant County Counsel
- 12C05 Assistant Director of Health Services
- 12C37 Assistant Director of Human Resources
- 16C92 Assistant Director of Information Technology
- 12C23 Assistant Director of Public Works, Facilities and Parks
- 12C13 Assistant Director of Social Services
- 12C04 Assistant Library Director
- 12C11 Assistant Public Defender
- 12C14 Assistant Registrar of Voters
- 12A24 Assistant Treasurer-Tax Collector
- 12E01 Chief Assistant County Administrative Officer
- 12C39 Chief Assistant County Counsel
- 12A03 Chief Assistant District Attorney
- 12A10 Chief Deputy Sheriff
- 12C36 Deputy General Manager - Water Resources Agency
- 12C42 Emergency Communications Operations Manager
- 12C29 Hospital Assistant Administrator
- 14C60 Hospital Chief Financial Officer
- 14K43 Hospital Chief Information Officer
- 54B70 Hospital Chief Medical Officer
- 12C28 Hospital Chief Nursing Officer
- 12A13 Undersheriff

3. The Human Resources Department is directed to incorporate the changes in Advantage HRM system.

**PASSED AND ADOPTED** on this 16<sup>th</sup> day of March 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None

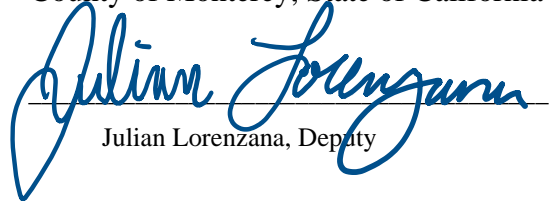
ABSENT: None

(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting March 16, 2021.

Dated: March 23, 2021  
File ID: 21-217  
Agenda Item No.: 19

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California



Julian Lorenzana, Deputy