

**MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN COUNTY OF MONTEREY, SAN BENITO COUNTY, AND THE  
COALITION OF HOMELESS SERVICES PROVIDERS (CHSP)**

This Memorandum of Understanding (“MOU”) is entered into as of the last date opposite the respective signatures (the "Effective Date"), by and between the County of Monterey, the County of San Benito, political subdivisions of the State of California, and The Coalition of Homeless Services Providers, a public non-profit 501(C)(3) corporation (collectively, “PARTIES”).

**I. RECITALS**

- a. **WHEREAS** the County of Monterey is responsible for a range of activities relating to homelessness response within the county, managed through the County Administrative Office, Department of Social Services, Health Department, Behavioral Health Bureau, and Department of Housing and Community Development; and
- b. **WHEREAS** San Benito County is responsible for a range of activities relating to homelessness response within the county, managed through the Health and Human Services Agency (HHSA); and
- c. **WHEREAS** the Coalition of Homeless Services Providers (CHSP) is the lead entity responsible for coordinating the regional Continuum of Care (CoC) for Monterey and San Benito Counties (CA-506) and for convening the CoC Leadership Board and subcommittees; and
- d. **WHEREAS** the CoC, County of Monterey, and San Benito County (“eligible applicants”) are each recipient of Homeless Housing, Assistance and Prevention (HHAP) funding from the State of California, and per HSC section 50240(f), the Regionally Coordinated Homelessness Action Plan must be reflected in a Memorandum of Understanding (MOU) and submitted as part of the HHAP application; and
- e. **WHEREAS** all eligible applicants adopted the Lead Me Home 5-Year Plan to Reduce Homelessness in Monterey and San Benito Counties (July 2021 to June 2026); and
- f. **WHEREAS** the eligible applicants recognize that each entity has distinct responsibilities for addressing homelessness but also many overlapping and shared responsibilities; and

- g. **WHEREAS** the eligible applicants recognize that each entity receives and manages distinct funding sources that together support the strategies identified in the Lead Me Home Plan;

**NOW IN CONSIDERATION OF THESE PREMISES, THE PARTIES AGREE AS FOLLOWS:**

**II. PURPOSE**

The purpose of this MOU is to commit each signatory to uphold, participate in, and comply with the actions, roles, and responsibilities of each of the eligible applicants in the region as described in the HHAP-6 Regionally Coordinated Homelessness Action Plan and summarized below.

**III. ROLES AND RESPONSIBILITIES OF ALL PARTIES**

- a. The signatories commit to the roles and responsibilities of each eligible applicant within the region as they pertain to outreach and site coordination, siting and use of available public land, the development of interim and permanent housing options, and coordinating, connecting, and delivering services to individuals experiencing homelessness or at risk of experiencing homelessness, within the region, as described in Sections 3.a.1 through 3.1.4 in the HHAP-6 Regionally Coordinated Homelessness Action Plan.
- b. The signatories commit to the roles and responsibilities of each eligible applicant to implement Key Actions, as described in Section 3.b in the HHAP-6 Regionally Coordinated Homelessness Action Plan, that directly contribute to improved system performance in alignment with California's System Performance Measures (CA SPM), including but not limited to:
- i. Reducing the number of people experiencing unsheltered homelessness by expanding access to low-barrier interim housing and outreach services that prioritize engagement, connection to services, and rapid resolution strategies for those residing in encampments or places not meant for human habitation;
  - ii. Increasing the number of people exiting homelessness into permanent housing by enhancing housing-focused case management, leveraging housing navigation resources, and prioritizing access to permanent supportive housing, rapid re-housing, and other long-term housing placements with appropriate wraparound supports;
  - iii. Reducing first-time instances of homelessness among individuals exiting institutional settings, including but not limited to jails, prisons, and

hospitals, by developing and strengthening discharge coordination protocols, increasing access to diversion and prevention resources, and ensuring institutional partners are integrated into coordinated entry and housing referral systems.

- c. The signatories commit to the Key Actions each eligible applicant will take to ensure racial and gender equity in service delivery, housing placements, housing retention, and any other means to affirm equitable access to housing and services for racial and ethnic groups overrepresented among residents experiencing homelessness, as described in Section 3.b in the HHAP-6 Regionally Coordinated Homelessness Action Plan.
- d. The signatories commit to the roles of each eligible applicant in the utilization of local, state, and federal funding programs to end homelessness, as described in Section 3.b in the HHAP-6 Regionally Coordinated Homelessness Action Plan.

#### **IV. DURATION AND RENEWAL**

The initial term of this MOU is August 29, 2025 to June 30, 2029. Except as provided in the TERMINATION section, this MOU shall renew automatically unless either party gives notification pursuant to TERMINATION section.

#### **V. AMENDMENT/NOTICES**

The MOU may be amended in writing by any of the signatories and is in effect upon the signature of all three eligible applicants. Notices shall be mailed, emailed, or delivered to HHAP administrators for eligible entities for:

- a. CA-506 Salinas/Monterey, San Benito Counties Continuum of Care
- b. County of Monterey
- c. San Benito County

#### **VI. TERMINATION**

Any of the signatories may terminate this MOU at a date prior to the renewal date specified in the MOU by giving 120 days written notice to the other parties. The termination shall be effective on the date specified in the notice of termination.

#### **VII. COUNTERPARTS**

This MOU may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall be deemed but one and the same instrument, and a facsimile copy of such execution shall be deemed an original.

IN WITNESS WHEREOF, the parties have caused this MOU to be executed on the dates set forth below by the duly authorized representatives identified below:

COUNTY OF MONTEREY

DocuSigned by:  
By: Deborah Padinelli  
Deborah Padinelli  
Assistant County Administrative Officer  
Date: 8/28/2025 | 4:58 PM PDT

Approved as to form: DocuSigned by:  
By: Anne Brereton  
Anne Brereton  
Deputy County Counsel  
Date: 8/28/2025 | 4:31 PM PDT

SAN BENITO COUNTY

Signed by:  
By: Kolman Kismeki  
Kolman Kismeki  
SBC Board of Supervisors, Chair  
Date: 08/26/2025

Approved as to form:  
By: Irish Tapia  
Irish Tapia  
Deputy County Counsel  
Date: 07/21/2025

COALITION OF HOMELESS SERVICES PROVIDERS

Signed by:  
By: Katrina McKenzie  
Katrina McKenzie  
Executive Director  
Date: 8/28/2025 | 5:00 PM PDT