

**AMENDMENT NO. 4
TO MENTAL HEALTH SERVICES AGREEMENT A-15506
BY AND BETWEEN
COUNTY OF MONTEREY AND
PARTNERS FOR PEACE**

This Amendment No. 4 to Agreement A-15506 is made and entered into by and between the County of Monterey, hereinafter referred to as COUNTY, and Partners for Peace, hereinafter referred to as CONTRACTOR.

WHEREAS, on September 3, 2021, the COUNTY and CONTRACTOR entered into Agreement A-15506, Amendment No. 1 dated May 17, 2022, Amendment No. 2 dated September 16, 2022, Amendment No. 3 dated May 18, 2023; and

WHEREAS, the COUNTY and CONTRACTOR request to amend the Agreement as specified below:

1. Add \$312,724 to Program 2: Interconnected Systems Framework in FYs 2023/24-204/25 to support “Familia Adalente” services.
2. Add \$7,216.91 to Program 2: Interconnected Systems Framework in FYs 2023/24-204/25 to support MHSSA Conference Participation.
3. Add \$395,932.80 in FYs 2023/24-2024/25 to support the new Program 3: Rainbow Connections Family Support Partner.

NOW THEREFORE, the COUNTY and CONTRACTOR hereby agree to amend the AGREEMENT in the following manner:

1. EXHIBIT A-4 PROGRAM DESCRIPTION replaces EXHIBIT A-3. All references in the Agreement to EXHIBIT A-3 shall be construed to refer to EXHIBIT A-4.
2. EXHIBIT B-4 PAYMENT PROVISIONS replaces EXHIBIT B-3. All references in the Agreement to EXHIBIT B-3 shall be construed to refer to EXHIBIT B-4.
3. EXHIBIT G-4 BEHAVIORAL HEALTH INVOICE FORM replaces EXHIBIT G-2. All references in the Agreement to EXHIBIT G-2 shall be construed to refer to EXHIBIT G-4.
4. EXHIBIT H-4 REVENUE & EXPENDITURE SUMMARY replaces EXHIBIT H-2. All references in the Agreement to EXHIBIT H-2 shall be construed to refer to EXHIBIT H-4.
5. Except as provided herein, all remaining terms, conditions and provisions of this Agreement are unchanged and unaffected by this AMENDMENT NO. 3 and shall continue in full force and effect as set forth in the Agreement.
6. This AMENDMENT NO. 4 shall be effective retroactive to January 1, 2024.

7. This Amendment increases the contract amount by \$715,873 for a revised total agreement amount not to exceed \$1,603,871.71.
8. A copy of AMENDMENT NO. 4 shall be attached to the original AGREEMENT executed by the County on September 3, 2021.

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IN WITNESS WHEREOF, COUNTY and CONTRACTOR have executed this Amendment No. 4 to Agreement A-15506 as of the day and year written below.

COUNTY OF MONTEREY

By: DocuSigned by:
Debra Wilson
7B741937A0D41B...
Contracts/Purchasing Officer

Date: 12/18/2023 | 1:08 PM PST

By: _____
Department Head (if applicable)

Date: _____

By: _____
Board of Supervisors (if applicable)

Date: _____

Approved as to Form ¹

By: DocuSigned by:
Shane Eben Strong
6624564F383643C...
County Counsel

Date: 12/18/2023 | 11:52 AM PST

Approved as to Fiscal Provisions²

By: DocuSigned by:
Patricia Ruiz
E79EF64E57454F6...
Auditor/Controller

Date: 12/18/2023 | 12:32 PM PST

Approved as to Liability Provisions³

By: _____
Risk Management

Date: _____

CONTRACTOR

PARTNERS FOR PEACE

Contractor's Business Name*
DocuSigned by:

By: Vicki Law
D26C6FA5B8C84D...
(Signature of Chair, President, or Vice-president) *

Vicki Law, Executive Director

Name and Title

Date: 12/15/2023 | 1:27 PM PST

By: DocuSigned by:
Susan Courtney
FA6FC806857E478...
(Signature of Secretary, Asst. Secretary, CFO, Treasurer or Asst. Treasurer) *

Susan Courtney Treasurer
Name and Title

Date: 12/14/2023 | 3:00 PM PST

*INSTRUCTIONS: If CONTRACTOR is a corporation, including limited liability and non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two specified officers. If CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement.

¹Approval by County Counsel is required; if Agreement is \$100,000 and less approval by County Counsel is required only when modifications are made to any of the Agreement's standardized terms and conditions

²Approval by Auditor-Controller is required

³Approval by Risk Management is necessary only if changes are made in Sections XI or XII

EXHIBIT A-4: PROGRAM DESCRIPTION

PROGRAM 1: CULTURALLY RELEVANT PARENTING CLASSES

**Effective September 1, 2021 – June 30, 2024*

I. IDENTIFICATION OF PROVIDER

Partners For Peace – Culturally Relevant Parenting Classes

Mailing Address: Partners For Peace, PO Box 2473, Salinas, CA 93902

Physical Office Address: 855 East Laurel Drive, Bldg. H, Salinas, CA 93905

Services will be provided at schools, faith-based buildings, and community rooms throughout Monterey County.

Office Telephone: (831) 754-3888

Vicki Law, Executive Director (831) 726-6459

II. INCORPORATION STATUS

501(c) 3

III. PROGRAM NARRATIVE(S) AND SERVICE DESCRIPTION

A. Program Description

Partners For Peace (“P4P”) has been building strong families for a peaceful community for 25 years. P4P provides a continuum of prevention to intervention services for parents, families, and youth. Using an evidence-based/informed family skills training program and parenting training for high-risk (adjudicated, court referred, expelled) youth and their parents, P4P seeks to improve social competencies, parenting skills and the parent-child relationship. The classes deliver the message that we want families to teach their kids their family values. Parents tend to parent the way their parents parented them. Our parents did not have to deal with sexting, violent streaming video, bullying via social media, etc. Partners For Peace delivers three culturally relevant parenting classes that encourage parents/caregivers and youth to consistently pick up 21st century tools for 21st century youth behaviors. All family programs have their foundation in the five protective factors: parental resilience, social connections, concrete support in times of need, knowledge of parenting and child development and social and emotional competence of children.

Love is instinctual, skills are not. P4P’s programs have consistently reduced recidivism rates and increased school success. Research shows that protective parenting improves family relationships and decreases family conflict, contributing to lower levels of substance use. Parents want to protect their children, but it is challenging. Youth need skills to help them resist the peer pressure that leads to risky behaviors. The need to invest in parent education now is greater than ever to ensure both the quality and sustainability of programming and the safety and well-being of children and families.

B. Prevention Services to be Provided

1. Strengthening Families Program for Parents and Caregivers and youth ages 10-16 (“SFP”) consists of one (1) Orientation followed by a seven (7) 2-hour class series.
2. Loving Solutions a prevention model for parents of youth 5 to 10 years of age and is a curriculum that focusses on healthy eating and sleeping, positive discipline, school success and communication and bonding. This program contains resources for parents with children diagnosed with ADD/ADHD.
3. Parent Project® for parents and caregivers with youth ages 11-17, addresses challenging and destructive behaviors, e.g., gangs/gang adjacent activity, drug, vaping and alcohol use, runaways, cutting, violence in the community or home, or chronic truancy. The Parent Project consists of one (1) Orientation followed by ten (10) 2-hour classes and the formation of family support groups that continue after the parents have graduated from the class.

Number of Individuals to Be Served in Culturally Relevant Family Education Programs:

Fiscal Year 2021-2022: Parents/Caregivers and Youth (5-17 years of age) total of 640

Fiscal Year 2022-2023: Parents/Caregivers and Youth (5-17 years of age) total of 760

Fiscal Year 2023-2024: Parents/Caregivers and Youth (5-17 years of age) total of 760

In FY 22/23, a Systems Navigator will be hired to perform the following duties:

Outreach, meeting with family school liaisons, one-to-one makeup of missed classes to increase graduation rates, and providing parents/caregivers with links to community wrap around services (mental health, food, shelter, clothing, drug, and alcohol intervention, etc. The families served by this position will have participated in or graduated from classes.

Number of Families Served:

Fiscal Year 2022-2023: 250

Fiscal Year 2023-2024: 300

C. Program Goals & Activities

- (1) Goal: Increase access and involvement in psychosocial and emotional development programs that enable children/youth and parents/caregivers to interact with others in healthy and wholesome ways; promote meaningful parental and community involvement and enhance awareness/understanding of importance of socio-emotional development. Continue to serve families through a prevention/intervention family education continuum delivered via Zoom and in-person when it is safe to do so.

Activities: Identify Facilitators, dates and time, insurance needs, market classes through existing and new partners, delivery of classes, perform fidelity checks, evaluate the class data, provide on-going parent/caregiver support groups, and provide a visible

community presence to educate community partners and the broader community about the importance of family education. Request for referrals to other services from parents/caregivers are processed to ensure that families receive the needed wrap-around services to support their healthy, thriving families.

- (2) Goal: On-going training for 30 Facilitators on the topics of effective Zoom presentations, delivery of classes online while maintaining course fidelity, mindfulness workshops and community resources.

Activities: Set-up, market, deliver and evaluate the Facilitator workshops. During intake process and classes, family needs are identified and referred to needed services.

- (3) Goal: Maintain a well-qualified staff to deliver and evaluate the parent education class series with fidelity.

Activities: Staff receive on-going training, feedback, and evaluation. The P4P Board of Directors annually evaluates the Strategic Plan and the work of the Executive Director.

Activities: Part-Time Systems Navigator: Recruitment and retention of parents/caregivers enrolled in family education classes.

D. Program Objectives

Building a multiple-program spectrum of services requires greater communication, coordination and connectivity with the community, the clients, and the staff (especially the facilitators). Measuring progress, producing media updates, ensuring integration of program fidelity, supporting each participant with the resources needed to achieve healthy behavior, enhancing the quality of facilitators is vital to program effectiveness.

Objective 1: Increase the number of families served in Monterey County by 20% (as compared to 2019 data), through the delivery of prevention/intervention family education programs that positively impact youth in Monterey County.

- Youth will report increased communication and bonding with their families.
- 100% of the parents/caregivers would recommend the classes to other families.
- 75% will report a decrease in negative youth behaviors.
- Using a scale of 1 = No Knowledge to 5= Good As It Can Be, parents will average “4” for “I feel confident in my efforts to help my child”; “I am consistent with the consequences”; “I acknowledge and praise my child’s effort”

Objective 2: Provide certificated training for ten (10) new Parent Project Facilitators to expand the footprint of the organization throughout Monterey County.

- Set up/recruit training class. Deliver training, provide coaching/training as co-Facilitator through one class series before assuming responsibilities of being solo-Facilitator.

Objective 3: Staff/Facilitator support: Provide staff salaries/stipends and on-going education to support staff/Facilitators in their work and retain a well-qualified staff for delivery of programs. Delivery of 30 class series in Year One (10 months) and 38 class series in Year Two (12 months). Classes will be advertised via print copy, community meetings, speaking engagements and through social media platforms.

- Well-qualified staff will provide ongoing enrichment opportunities and fidelity to 30 Facilitators. Two (2) Facilitators are currently Youth Mental Health First Aid Facilitators and will provide that opportunity to Facilitators in 2022.
- The class database to include attendance, registration and pre/post surveys will be well maintained and available for evaluation reports.
- 38 class series per year will be delivered throughout Monterey County both online and in-person to meet the geographical needs of the County.

E. Expected Outcomes:

Goal #1 Outcomes: Families will report increased communication, bonding, increased school success and a decrease in difficult or challenging behaviors.

Goal #2 Outcomes: Facilitators have the training they need to meet the needs of families during the pandemic and beyond. Wrap-around services for basic needs and family needs are continually shared with the families served.

Goal 3: Outcomes: P4P continues to provide staff and Facilitators that are well-qualified to deliver programs with fidelity.

F. Service Delivery Site(s) and Hours of Operation

1. Site(s): P4P will identify sites quarterly throughout Monterey County to deliver the family education programs. Salinas and South County will have priority when determining class in-person locations. The UCLA Center for Health Policy Research identified East Salinas and South County as having 61% who feel safe in their neighborhoods compared with 82% for the entire county and 88% for the state). Online classes will be available to parents/caregivers throughout Monterey County.
2. Hours of Operation: Office Hours: 9:00 AM – 5:00 PM, Monday – Friday. Course delivery hours are seven (7) to ten (10) consecutive weeks, with two (2) to three (3) online or in-person class orientations prior to delivery of the curriculum to manage the registration process, identify course expectations, parent/caregiver needs (transportation, technology, literacy level) and class delivery information (including Zoom orientation if needed for online classes).

The courses are generally from 6:00/6:30 PM – 8:00/8:30 PM. A few Loving Solutions class series are delivered at the school in the morning hours.

IV. PROGRAM ELIGIBILITY

- A. Population/Catchment Area to Be Served: Families throughout Monterey County. Classes are delivered in English and Spanish. Adult parents/caregivers and their children ages 5-17 will receive services.
- B. Legal Status: Voluntary

V. MEETINGS/COMMUNICATIONS

CONTRACTOR will meet regularly with the designated Monterey County Behavioral Health (MCBH) Deputy Director or Services Manager (“Contract Monitor”) to monitor progress on consumer and program outcomes; oversee contract implementation; and evaluate contract usage, effectiveness, issues, and recommendations.

VI. REPORTING REQUIREMENTS

Monterey County Behavioral Health shall provide to CONTRACTOR the reporting requirements and instructions as required by the State Mental Health Services Oversight and Accountability Commission, the Department of Health Care Services and COUNTY. CONTRACTOR shall submit reports, consisting of participant demographic data for each service provided, as well as the program outcomes as required by the Prevention and Early Intervention ([PEI regulations](#)). Reports shall be submitted on a monthly basis no later than thirty (30) days following the end of each month to MCBH’s designated Contract Monitor and to EvalCorp via this email address: mcbh-eval@evalcorp.com.

VII. DESIGNATED CONTRACT MONITOR

Kacey Rodenbush, LMFT
Behavioral Health Services Manager II
Monterey County Health Department
Behavioral Health Bureau
1270 Natividad Rd. Salinas, CA 93906
(831) 647-7651
RodenbushKM@co.monterey.ca.us

PROGRAM 2: INTERCONNECTED SYSTEMS FRAMEWORK (ISF)

**Effective February 1, 2022 – June 30, 2025*

***Effective January 1, 2024 – June 30, 2025*

I. IDENTIFICATION OF PROVIDER

Partners For Peace
855 East Laurel Drive, Bldg. H, Salinas, CA 93905
Office Telephone: (831) 754-3888
Vicki Law, Executive Director (831) 726-6459
Incorporation status: 501(c) 3

II. PROGRAM GOAL

To provide parents/caregivers of a child presenting with challenging or destructive behaviors leading to academic and school discipline problems, with supports, interventions, and parenting strategies that directly address the mental health needs of the child.

III. PROGRAM NARRATIVE

In 2021 the COUNTY was awarded a 4-year Mental Health Student Services Act (MHSSA) grant through the Mental Health Services Oversight and Accountability Commission to provide mental health support services in Monterey County public schools. COUNTY allocated MHSSA grants funds to provide mental health support services within school by expanding parenting training and education to students and their parents/caregivers as part of the Interconnected Systems Framework (ISF) and Positive Behavior Interventions and Supports (PBIS). PBIS is defined as a systems approach for establishing the social culture and individual behavior supports needed for schools to achieve both social and academic success for all students while preventing problem behaviors. The ISF aims to build upon Positive Behavioral Interventions and Supports and school mental health and integrate both systems into one comprehensive model that can be implemented in a multi-tier framework. Multi-tiered systems of support align with the public health model of universal promotion and prevention, secondary early intervention, and tertiary treatment. When implemented with fidelity, the ISF increases collaboration, efficiency and communication between the education and mental health systems.

IV. SERVICE DESCRIPTION

1. CONTRACTOR shall provide the following parenting courses to students and/or parent/caregiver at the following participating school districts: Alisal Union, Gonzales Union, King City Union, Salinas City Elementary, Salinas Union, San Antonio Union, and Soledad Unified.

a. Parent Project Senior, Changing Destructive Adolescent Behavior Workshops*

A 10-week course, 1 time per week, for parents/caregivers of youth 11-18 years of age only. The program demonstrates tools to positively change destructive youth behavior, substance abuse, gang adjacent activity, truancy, or violence.

b. Parent Project Junior, Loving Solutions Workshops* (for elementary school sites only)

A 10-week course offered to parents of children with Attention Deficit Hyperactivity Disorder and/or difficult or challenging behaviors. Using activity-based instruction, support groups and curriculum, this course addresses behaviors such as poor school attendance and performance, truancy, media influences, bullying and violence. The curriculum teaches concrete prevention, identification, and intervention strategies for parents with children up to 11 years old. A total of 10-25 adults may be enrolled in the workshop.

c. Familia Adalante**

A 12-week evidence-based, family development model for Hispanic-identifying children ages 10 to 14 who have exhibited early signs of behavioral or emotional challenges. Specifically, youth who are experiencing behavioral problems in their school setting, such as disruptive behavior or poor impulse control; emotional concerns, including withdrawal, shyness, and anxiety; or some degree of academic difficulty not due to a learning disability or lack of English language proficiency. The 12-week program provides psychoeducation in a group format with the goal of assisting families in identifying stressors and risk factors, strengthening family and community ties, and reducing overall levels of stress and risky behavior in youth. Youth and caregivers participate in concurrent classes once a week for 12 weeks with children meeting separately from their caregivers to provide age appropriate and safe spaces for both groups. The program focuses on educating high-risk Latino youth and their caregivers in family and peer communication, substance abuse and HIV prevention, perceptions of harm around engaging in risky behaviors, and positive school bonding.

2. CONTRACTOR shall facilitate parenting courses in both Spanish and English.
3. CONTRACTOR shall provide Parent Project, Loving Solutions and Familia Adalante facilitator training. CONTRACTOR shall identify staff to become a facilitator to increase capacity to provide more parenting classes.
4. CONTRACTOR shall secure space for parenting classes and provide instructional materials. Workshops and facilitator trainings will be delivered at the school site or community-based organization, either in-person or virtually at varying times, depending on each school district's need.

5. The number of parenting workshops, intervention program cycles and facilitator trainings funded through this contract will be based on each participating school district's needs. CONTRACTOR will report the number of parenting workshops, intervention program cycles and facilitator trainings administered at each MHSSA school district/site.
6. CONTRACTOR shall administer pre and post surveys for workshop, intervention programs and facilitator trainings.
7. CONTRACTOR shall attend ISF team meetings to coordinate needed parent courses identified by the ISF team for each participating school district.
8. CONTRACTOR shall regularly attend MHSSA Grant Sub-committee meetings to engage in planning and provide input and feedback on all activities for all grant-related activities.
9. CONTRACTOR shall conduct follow up services for parent workshop participants in need of additional behavioral health services and support with referral to the County Behavioral Health Access program or community-based organization.
10. CONTRACTOR shall support the ISF Implementation Plan and comply with all provisions of the Mental Health Student Services Act Grant Program.

V. PROGRAM ELIGIBILITY

Participation in workshops will be by referral from the district parent/community liaison, administrator, school personnel, and PBIS Tier 2/3 teams at the MHSSA school site.

VI. MEETING COMMUNICATIONS

CONTRACTOR will meet regularly with the designated Monterey County Behavioral Health (MCBH) Deputy Director or designee to review contract implementation; contract usage; and to provide a program status including, but not limited to, grant reporting requirements, hiring, and any other relevant issues.

VI. REPORTING REQUIREMENTS

Monterey County Behavioral Health shall provide to CONTRACTOR the reporting requirements and instructions as required by the State Mental Health Services Oversight and Accountability Commission and COUNTY. Reports shall be in compliance with grant reporting requirements and standard funding restrictions set forth in the MHSSA grant. Reports shall be submitted on a monthly basis no later than thirty (30) days following the end of each quarter to MCBH's designated Contract Monitor.

Additionally, monthly reports shall include the following data:

- List of personnel at service locations/points of access (e.g., school sites). Access point location and addresses must be identified.
- List of workshops and facilitator trainings provided per school district and community settings and indicated if facilitated in-person or virtually.
- Number of students and parents/caregivers participants and demographic data for each workshop or facilitator training
- Referral source of each participant
- Outcomes data on quarterly on pre and post surveys.

VII. DESIGNATED CONTRACT MONITOR

Kacey Rodenbush, LMFT
Behavioral Health Services Manager II
Monterey County Health Department
Behavioral Health Bureau
1270 Natividad Rd. Salinas, CA 93906
(831) 647-7651

PROGRAM 3: Rainbow Connections Family Support Partner

*****Effective January 1, 2024 – June 30, 2025***

I. IDENTIFICATION OF PROVIDER

Partners For Peace
855 East Laurel Drive, Bldg. H, Salinas, CA 93905
Office Telephone: (831) 754-3888
Vicki Law, Executive Director (831) 726-6459
Incorporation status: 501(c) 3

II. PROGRAM GOALS

The goal of this program is to build capacity for parents, caregivers and families with LGBTQ youth to understand and affirmatively respond to the complex issues that LGBTQ youth experience, and to provide culturally responsive services and supports for families of LGBTQ youth. The intended results are to increase family functioning and connectedness, reduce risk and achieve positive mental health outcomes of LGBTQ youth, and promote interagency collaboration for linkage and referrals that will establish an LGBTQ Network of Affirming Care in Monterey County.

III. PROGRAM NARRATIVE

On June 27, 2023, the COUNTY was approved for the Mental Health Services Act (MHSA) Innovation Plan titled “Rainbow Connections”. The Rainbow Connections

Innovation Plan has the goal of increasing access to serves for unserved and underserved populations (i.e. LGBTQ youth and their families) and promoting interagency collaboration to result in improved outcomes. Partners for Peace was selected to be one of several participating vendors to support the Rainbow Connections Innovation Plan based on their connection to the parent/caregiver communities across Monterey County, their experience, and concurrent agreement with County of Monterey Behavioral Health Bureau, to implement parenting classes and school-based supports through the School Climate Transformation Grant and Mental Health Student Services Act (MHSSA) as part of Integrated Systems Framework (ISF) implementation.

As a participating vendor in the Rainbow Connections Innovation Plan, Partners for Peace will provide a Family Support Partner (FSP) to serve parents, caregivers and family members of LGBTQ youth in Monterey County. The FSP is to be a peer specialist with shared lived experience who provides culturally responsive education, guidance and support in Family Acceptance Project (FAP) for parents, families and caregivers who are raising a LGBTQ / gender diverse child. The FSP will be bilingual in Spanish and have knowledge and experience in providing support for families with LGBTQ / gender diverse children who experience emotional, behavioral, mental health, developmental or other health challenges. Their role is to increase family acceptance through offering culturally responsive individual and group support, help them to engage, advocate for, and actively participate in obtaining services and care and make informed decisions to reduce their LGBTQ child's risk of mental health problems and to increase well-being and family connectedness. Additionally, the role of the FSP will be to engage the communities of Monterey County in increasing awareness of the importance of family acceptance for LGBTQ youth through outreach efforts and distribution of FAP informational materials.

IV. SERVICE DESCRIPTION

1. CONTRACTOR shall provide 1.0 FTE FSP staff position. The role and responsibilities of the FSP include, but are not limited to:
 - a. Using personal and professional life experience to provide consultation and coaching to increase awareness and improve parent/caregiver-professional partnerships and maximize parent/caregiver voice, choice, and involvement to decrease risk of mental health problems, increase well-being and connect LGBTQ youth and families to appropriate services, using principles of FAP family support practice and competencies.
 - b. Participate in Family Acceptance Project (FAP) training and coaching to learn about FAP's family support model to be implemented in Monterey county through the Rainbow Connections project.

- c. Provide FAP family support strategies to parents, caregivers and family members to decrease rejecting behaviors and increase family support, particularly in the context of the family's cultural and religious backgrounds.
- d. Utilize the evidence-based resources that FAP has developed to help families learn to support and affirm their LGBTQ child.
- e. Provide individual peer support to diverse parents, caregivers and other family members as needed.
- f. Assist parents and caregivers to access appropriate services and care for their LGBTQ child, both locally and online.
- g. Assist parents and caregivers to address and/or navigate institutional barriers to meet the mental health and medical needs of LGBTQ youth, address problems such as bullying, and advocate for their LGBTQ child's needs.
- h. Work collaboratively with the FAP to develop content for family support groups for parents and caregivers with LGBTQ children and youth, in English and Spanish.
- i. Facilitate support groups for parents and caregivers with LGBTQ children and youth, in English and Spanish.
- j. Distribute FAP Healthy Futures posters in English and Spanish in school and community settings.
- k. Participate in community outreach events and on radio to share information on FAP and the Rainbow Connections program and increase program access and visibility.
- l. Provide presentations on supports available through Rainbow Connections to community stakeholders to increase awareness and engagement in supporting LGBTQ+ youth and their families.
- m. Participate on the Rainbow Connections Service Strategy Committee to inform decision making and to ensure that all collaborative partners involved in the project are implementing training, services and supports as outlined in the project and in accordance with the agreed budget.
- n. Include information on FAP and Rainbow Connections program on Partners for Peace website.

2. CONTRACTOR shall assist COUNTY in meeting the following service goals:
 - a. Provide FAP materials and include FAP Healthy Futures posters in parenting classes provided through Partners for Peace to 250 parent/caregivers in FY2023/24 and 300 parents/caregivers in FY2024/25.
 - b. Provide FAP centered group consultation and support to 10 parent/caregivers in FY2023/24 and 20 parents/caregivers in FY2024/25.
 - c. Provide FAP centered individualized services and supports to 10 parent/caregivers in FY2023/24 and 25 parents/caregivers in FY2024/25.
3. CONTRACTOR shall participate as part of the Executive Sponsors planning group. Participants in this group are persons holding executive decision-making authority among participating organizations. This group will convene on an ad hoc basis, while also being continuously informed and engaged on the progress and evaluation made with Rainbow Connections activities. This group will also be kept informed of actions and direction offered by the Rainbow Connections Service Strategy Committee and Rainbow Connections Advisory Group. The function of the Executive sponsors is then to fulfill administrative duties to support or sustain the LGBTQ Network of Affirming care over the term of this Innovation Plan, and ideally beyond.
4. CONTRACTOR shall participate on the Rainbow Connections Service Strategy Committee, which serves as the main oversight body for Rainbow Connections for the purposes of guiding the mission and objectives of this project. Members of the committee include key project staff. This committee will meet monthly to ensure that all collaborative partners involved in the project are implementing training, services and supports as outlined in the project and in accordance with the agreed budget.

V. PROGRAM ELIGIBILITY

The primary population of focus to be served and benefit through this project are LGBTQ Youth up to age 24 and their families. Participation in FSP-provided trainings and consultation will be by referral from the district parent/community liaison, administrator, school personnel, and PBIS Tier 1/2/3 teams.

VI. MEETING COMMUNICATIONS

CONTRACTOR will meet regularly with the designated Monterey County Behavioral Health (MCBH) Deputy Director or designee to review contract implementation; contract usage; and to provide a program status including, but not limited to, grant reporting requirements, hiring, and any other relevant issues.

VII. REPORTING REQUIREMENTS

Monterey County Behavioral Health shall provide to CONTRACTOR the reporting requirements and instructions for submission procedure or format of reporting as required by the State Mental Health Services Oversight and Accountability Commission (MHSOAC) and COUNTY. Reports shall be in compliance with MHSA regulations and formats defined by COUNTY. Reports shall be submitted on a quarterly basis, no later than thirty (30) days following the end of each month, to MCBH's designated Contract Monitor.

Additionally, quarterly reports shall include, but not be limited to, the following data:

- Activities and engagements associated with FAP
- Description of trainings, group consultations and individual consultations provide by FSP.
- Number and demographics of individuals receiving training from FSP
- Number and demographics of individuals receiving group consultation from FSP
- Number and demographics of individuals receiving individual consultation from FSP
- Activities and engagements associated with other Rainbow Connections vendors
- Number and type of Rainbow Connections service referrals provided to participants
- Number of FAP Healthy Futures posters distributed in school and community settings, including participants in parenting classes provided by Partners for Peace (Strengthening Families, Loving Solutions, Parent Project and Familia Adelante)

VIII. DESIGNATED CONTRACT MONITOR

Kacey Rodenbush, LMFT
Behavioral Health Services Manager II
Monterey County Health Department
Behavioral Health Bureau
1270 Natividad Rd. Salinas, CA 93906
(831) 647-7651

EXHIBIT B-4 PAYMENT AND BILLING PROVISIONS

I. PAYMENT TYPES

Negotiated Rate up to the maximum contract amount.

II. PAYMENT RATE & PAYMENT SCHEDULE

Invoices requesting payment shall be prepared using Exhibit G: Behavioral Health Invoice Form.

The following program services will be paid in arrears, not to exceed the negotiated rates for a total maximum of **\$1,603,871.71** for FY 2021-22 through FY 2024-25.

Program Summary

| Program | FY 2021-2022 | FY 2022-2023 | FY 2023-2024 | FY 2024-2025 | Total Amount |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Program 1: Culturally Relevant Parenting Classes | \$120,000 | \$212,000 | \$212,000 | \$212,000 | \$756,000 |
| Program 2: Interconnected Systems Framework | \$13,750 | \$39,416 | \$197,511 | \$201,262 | \$451,939 |
| Program 3: Rainbow Connections Family Support Partner | - | - | \$200,100 | \$195,832 | \$395,932 |
| Total | \$133,750 | \$251,416 | \$609,611 | \$609,094 | \$1,603,871 |

Program 1: Culturally Relevant Parenting Classes

| Fiscal Year (FY) | Monthly Invoice Amount | Total Annual Amount |
|---|-------------------------------|----------------------------|
| FY 2021-22 | - | \$120,000 |
| FY 2022-23 | \$17,666.66 | \$212,000 |
| FY 2023-24 | \$17,666.66 | \$212,000 |
| FY 2024-25 | \$17,666.66 | \$212,000 |
| Total Maximum Annual Amount for FY 2022-25 | | \$756,000 |

Program 2: Interconnected Systems Framework (ISF)

| Fiscal Year (FY) | Monthly Invoice Amount | Total Annual Amount |
|---|-------------------------------|----------------------------|
| FY 2021-22 | - | \$13,750 |
| FY 2022-23 | \$3,284.66 | \$39,416 |
| FY 2023-24 (7/1/2023-12/31/2023) | \$3,284.66 | \$197,511 |
| FY 2023-24 (1/1/2024-6/30/2024) | \$29,633.84 | |
| FY 2024-25 | \$16,771.83 | \$201,262 |
| Total Maximum Annual Amount for FY 2022-24 | | \$451,939 |

A. MHSSA Conference Travel:

County shall reimburse CONTRACTOR for eligible travel expenses related to professional development and conference registration at the rate set forth in the County Travel and Business Expense Reimbursement Policy. CONTRACTOR shall submit travel claims with required documentation for reimbursement according to the County Travel and Business Expense Reimbursement Policy. The total reimbursement for travel shall not exceed **\$7,217**.

Program 3: Rainbow Connections Family Support Partner

| Fiscal Year (FY) | Monthly Invoice Amount | Total Annual Amount |
|---|-------------------------------|----------------------------|
| FY 2021-22 | - | - |
| FY 2022-23 | - | - |
| FY 2023-24 (1/1/2024-6/30/2024) | \$33,350 | \$200,100 |
| FY 2024-25 | \$16,319.33 | \$195,832 |
| Total Maximum Annual Amount for FY 2022-25 | | \$395,932 |

III. PAYMENT CONDITIONS

A. In order to receive any payment under this Agreement, CONTRACTOR shall submit reports and claims in such form as General Ledger, Payroll Report and other accounting documents as needed, and as may be required by the County of Monterey Department of Health, Behavioral Health Bureau. Specifically, CONTRACTOR shall submit its

claims on Cost Reimbursement Invoice Form provided as Exhibit G, to this Agreement, along with backup documentation, on a monthly basis, to COUNTY so as to reach the Behavioral Health Bureau no later than the thirtieth (30th) day of the month following the month of service. See Section III, above, for payment amount information to be reimbursed each fiscal year period of this Agreement. The amount requested for reimbursement shall be in accordance with the approved budget and shall not exceed the actual net costs incurred for services provided under this Agreement.

CONTRACTOR shall submit via email a monthly claim using Exhibit G, Cost Reimbursement Invoice Form in Excel format with electronic signature along with supporting documentations, as may be required by the COUNTY for services rendered to: MCHDBHFinance@co.monterey.ca.us

- B. CONTRACTOR shall submit all claims for reimbursement under this Agreement within thirty (30) calendar days after the termination or end date of this Agreement. All claims not submitted after thirty (30) calendar days following the termination or end date of this Agreement shall not be subject to reimbursement by the COUNTY. Any claim(s) submitted for services that preceded thirty (30) calendar days prior to the termination or end date of this Agreement may be disallowed, except to the extent that such failure was through no fault of CONTRACTOR. Any “obligations incurred” included in claims for reimbursements and paid by the COUNTY which remain unpaid by the CONTRACTOR after thirty (30) calendar days following the termination or end date of this Agreement shall be disallowed, except to the extent that such failure was through no fault of CONTRACTOR under audit by the COUNTY.
- C. If CONTRACTOR fails to submit claim(s) for services provided under the terms of this Agreement as described above, the COUNTY may, at its sole discretion, deny payment for that month of service and disallow the claim.
- D. COUNTY shall review and certify CONTRACTOR’S claim either in the requested amount or in such other amount as COUNTY approves in conformity with this Agreement, and shall then submit such certified claim to the COUNTY Auditor. The County Auditor-Controller shall pay the amount certified within thirty (30) calendar days of receiving the certified invoice.
- E. To the extent that the COUNTY determines CONTRACTOR has improperly claimed services, COUNTY may disallow payment of said services and require CONTRACTOR to resubmit said claim of services for payment, or COUNTY may make corrective accounting transactions.

- F. If COUNTY certifies payment at a lesser amount than the amount requested COUNTY shall immediately notify the CONTRACTOR in writing of such certification and shall specify the reason for it. If the CONTRACTOR desires to contest the certification, the CONTRACTOR must submit a written notice of protest to the COUNTY within twenty (20) calendar days after the CONTRACTOR'S receipt of the COUNTY notice. The parties shall thereafter promptly meet to review the dispute and resolve it on a mutually acceptable basis. No court action may be taken on such a dispute until the parties have met and attempted to resolve the dispute in person.

IV. MAXIMUM OBLIGATION OF COUNTY

- A. Subject to the limitations set forth herein, COUNTY shall pay to CONTRACTOR during the term of this Agreement a maximum amount of **\$1,603,871** for services rendered under this Agreement.

- B. Maximum Annual Liability:

| FISCAL YEAR LIABILITY | AMOUNT |
|--------------------------------|--------------------|
| FY 2021 - 2022 | \$133,750 |
| FY 2022 - 2023 | \$251,416 |
| FY 2023 - 2024 | \$609,611 |
| FY 2024 – 2025 | \$609,094 |
| TOTAL MAXIMUM LIABILITY | \$1,603,871 |

- C. If, as of the date of signing this Agreement, CONTRACTOR has already received payment from COUNTY for services rendered under this Agreement, such amount shall be deemed to have been paid out under this Agreement and shall be counted towards COUNTY'S maximum liability under this Agreement.
- D. If for any reason this Agreement is canceled, COUNTY'S maximum liability shall be the total utilization to the date of cancellation not to exceed the maximum amount listed above.
- E. As an exception to Section D. above with respect to the Survival of Obligations after Termination, COUNTY, any payer, and CONTRACTOR shall continue to remain obligated under this Agreement with regard to payment for services required to be rendered after termination.

VI. BILLING AND PAYMENT LIMITATIONS

Adjustment of Claims Based on Other Data and Information: The COUNTY shall have the right to adjust claims based upon data and information that may include, but are not limited to, COUNTY'S claims processing information system reports, remittance advices, and billing system data.

VII. LIMITATION OF PAYMENTS BASED ON FUNDING AND BUDGETARY RESTRICTIONS

- A. This Agreement shall be subject to any restrictions, limitations, or conditions imposed by State which may in any way affect the provisions or funding of this Agreement, including, but not limited to, those contained in State's Budget Act.
- B. This Agreement shall also be subject to any additional restrictions, limitations, or conditions imposed by the Federal government which may in any way affect the provisions or funding of this Agreement.
- C. In the event that the COUNTY'S Board of Supervisors adopts, in any fiscal year, a COUNTY Budget which provides for reductions in COUNTY Agreements, the COUNTY reserves the right to unilaterally reduce its payment obligation under this Agreement to implement such Board reductions for that fiscal year and any subsequent fiscal year during the term of this Agreement, correspondingly. The COUNTY'S notice to the CONTRACTOR regarding said reduction in payment obligation shall be provided within thirty (30) calendar days of the Board's approval of such action.
- D. Notwithstanding any other provision of this Agreement, COUNTY shall not be obligated for CONTRACTOR'S performance hereunder or by any provision of this Agreement during any of COUNTY'S current or future fiscal year(s) unless and until COUNTY'S Board of Supervisors appropriates funds for this Agreement in COUNTY'S Budget for each such fiscal year. In the event funds are not appropriated for this Agreement, then this Agreement shall terminate as of June 30 of the last fiscal year for which funds were appropriated. COUNTY shall notify CONTRACTOR of any such non-appropriation of funds at the earliest possible date and the services to be provided by the CONTRACTOR under this Agreement shall also be reduced or terminated.

VIII. AUTHORITY TO ACT FOR THE COUNTY

The Director of the Health Department of the County of Monterey may designate one or more persons within the County of Monterey for the purposes of acting on his/her behalf to implement the provisions of this Agreement. Therefore, the term "Director" in all cases shall mean "Director or his/her designee."

EXHIBIT G-3 BEHAVIORAL HEALTH INVOICE FORM

EXHIBIT G-4: Behavioral Health Invoice Form

| | | | |
|--|---------------------------------------|--------------------------|-------------------|
| Contractor : Partners for Peace | Invoice Number : | | |
| Address Line 1 P.O. Box 2473 | County PO No.: | | |
| Address Line 2 Salinas, CA 93902 | Invoice Period : | | |
| Tel. No.: 831.726.6479 | Final Invoice : (Check if Yes) | <input type="checkbox"/> | |
| Fax No.: | | | |
| Contract Term: July 1, 2022 - June 30, 2024 | | | |
| BH Division : Mental Health Services | | | BH Control Number |

| Payment Provisions | Total Maximum Amount FY 2023-24 | Dollar Amount Requested this Period | Dollar Amount Requested to Date | Dollar Amount Remaining | % of Total Contract Amount |
|---|---------------------------------|-------------------------------------|---------------------------------|-------------------------|----------------------------|
| Program #1- Culturally Relevant Parenting Classes Monthly rate not to exceed amount listed in Exhibit B | \$ 212,000 | | | | |
| Program #2- Inter-Connected Systems Framework Monthly rate not to exceed amount listed in Exhibit B | \$ 197,511 | | | | |
| Program #3- Rainbow Connections Family Support Partner Monthly rate not to exceed amount listed in Exhibit B | \$ 200,100 | | | | |
| TOTALS | \$ 609,611 | | | | |

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: _____ Date: _____
 Title: _____ Telephone: _____

Send to: MHCHDBHF@partnersforpeace.com

Behavioral Health Authorization for Payment _____ Date _____
 Authorized Signatory _____

EXHIBIT G-4: Behavioral Health Invoice Form

| | |
|--|--|
| Contractor : Partners for Peace | Invoice Number : _____ |
| Address Line 1 : P.O. Box 2473 | County PO No.: _____ |
| Address Line 2 : Salinas, CA 93902 | Invoice Period : _____ |
| Tel. No.: 831.726.6479 | Final Invoice : (Check if Yes) <input type="checkbox"/> |
| Fax No.: _____ | |
| Contract Term: July 1, 2022 - June 30, 2025 | |
| BH Division : Mental Health Services | BH Control Number |

| Payment Provisions | Total Maximum Amount FY 2024-25 | Dollar Amount Requested this Period | Dollar Amount Requested to Date | Dollar Amount Remaining | % of Total Contract Amount |
|---|---------------------------------|-------------------------------------|---------------------------------|-------------------------|----------------------------|
| Program #1- Culturally Relevant Parenting Classes Monthly rate not to exceed amount listed in Exhibit B | \$ 212,000 | | | | |
| Program #2- Inter-Connected Systems Framework Monthly rate not to exceed amount listed in Exhibit B | \$ 201,262 | | | | |
| Program #3- Rainbow Connections Family Support Partner Monthly rate not to exceed amount listed in Exhibit B | \$ 195,832 | | | | |
| TOTALS | \$ 609,094 | | | | |

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: _____ Date: _____
 Title: _____ Telephone: _____

| | |
|--|-------------|
| Send to: | Date |
| MHDBHF.Invoice@ca.mhdbhf.org | _____ |
| Behavioral Health Authorization for Payment | _____ |
| Authorized Signatory | _____ |

EXHIBIT H-3 BUDGET AND EXPENDITURE SUMMARY

(the remainder of this page left intentionally blank)

| AGENCY NAME BUDGET AND EXPENDITURE SUMMARY For Monterey County - Behavioral Health | | | |
|--|-----------------------------------|--|-------------------|
| PROGRAM: | MHSSA with Familia Adelante Pilot | Thriving Families: Salinas Union High School District, Alisal Union School District, King City Union School District, San Antonio Union Elementary School District, Salinas City Elementary School District - Familia Adelante Pilot Program | |
| Address: | PO Box 2473, Salinas, CA 93902 | | |
| | | FY 23-24 | FY 24-25 |
| A. PROGRAM REVENUES | | | |
| Requested Monterey County Funds | | 153,869.00 | 158,855.00 |
| Other Program Revenues | | 70,656.00 | 109,756.00 |
| TOTAL PROGRAM REVENUES (equals Allowable Program Expenditures) | | 224,525.00 | 268,611.00 |
| B. ALLOWABLE PROGRAM EXPENDITURES - Allowable Expenditures for the services provided in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories listed below. | | | |
| 1 Program Expenditures | | | |
| 2 Salaries and wages | | \$ 119,693.00 | \$ 121,373.00 |
| 3 Payroll taxes & Fees | | 9,156 | 9,284 |
| 4 Employee benefits | | 21,759 | 23,670 |
| 5 Workers Compensation | | \$ 1,197.00 | \$ 1,214.00 |
| 6 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding) | | | |
| 7 Temporary Staffing | | \$ 4,300.00 | \$ 43,400.00 |
| 8 Flexible Client Spending (please provide supporting documents) | | | |
| 9 Client Transportation Costs and staff mileage | | | |
| 10 Employee Travel and Conference | | \$ 1,200.00 | \$ 1,200.00 |
| 11 Staff Training | | \$ 25,000.00 | \$ 25,000.00 |
| 12 Communication Costs (Phone & Internet) | | | |
| 13 Utilities | | | |
| 14 Cleaning and Janitorial | | | |
| 15 Insurance and Indemnity | | | |
| 16 Maintenance and Repairs - Buildings | | | |
| 17 Maintenance and Repairs - Equipment | | | |
| 18 Printing and Publications (Marketing) | | | |
| 19 Memberships, Subscriptions and Dues | | \$ 9,000.00 | \$ 9,000.00 |
| 20 Office Supplies, postage and Mailing | | \$ 28,720.00 | \$ 29,970.00 |
| 21 Outreach/Gifts/Incentives | | \$ 4,500.00 | \$ 4,500.00 |
| 22 Legal Services (when required for the administration of the County Programs) | | | |
| 23 Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133)) | | | |
| 24 Other Professional and Consultant Services (Accounting) | | | |
| 25 Rent and Leases - building and improvements | | | |
| 26 Rent and Leases - equipment | | | |
| 27 Taxes and assessments | | | |
| 28 Interest in Bonds | | | |
| 29 Interest in Other Long-term debts | | | |
| 30 Other interest and finance charges | | | |
| 31 Advertising (for recruitment of program personnel, procurement of services and disposal of surplus assets) | | | |
| 32 Miscellaneous (Program Supplies & Food) | | | |
| 33 Total Program Expenditures | | \$ 224,525.00 | \$ 268,611.00 |
| 34 Administrative Expenditures - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service provided. The allocation base must be auditable and supported by information kept by the CONTRACTOR | | | |
| 35 Salaries and wages (please include personnel and contract administration) | | | |
| 36 Payroll taxes | | | |
| 37 Employee benefits | | | |
| 38 Workers Compensation | | | |
| 39 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding) | | | |
| 40 Transportation, Travel, Training and Conferences | | | |
| 41 Data Processing | | | |
| 42 Utilities | | | |
| 43 Cleaning and Janitorial | | | |
| 44 Insurance and Indemnity | | | |
| 45 Maintenance and Repairs - Buildings | | | |
| 46 Maintenance and Repairs - Equipment | | | |
| 47 Memberships, Subscriptions and Dues | | | |
| 48 Office Supplies | | | |
| 49 Postage and Mailing | | | |
| 50 Legal Services (when required for the administration of the County Programs) | | | |
| 51 Other Professional and Specialized Services (allowable with prior specific approval from Monterey County) | | | |
| 52 Rent and Leases - building and improvements | | | |
| 53 Rent and Leases - equipment | | | |
| 54 Taxes and assessments | | | |
| 55 Interest in Bonds | | | |
| 56 Interest in Other Long-term debts | | | |
| 57 Other interest and finance charges | | | |
| 58 Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets) | | | |
| 59 Miscellaneous (please provide details) | | | |
| 60 Total Administrative Expenditures | | | |
| 61 Depreciation Expense | | | |
| 62 OTHERS - must be authorized by the County and/or not prohibited under Federal, State or local law or regulations. | | | |
| 63 Total Allowable Program Expenditures | | 224,525.00 | 268,611.00 |
| We hereby certify to the best of my knowledge, under penalty of perjury, that the above report is true and correct, that the amounts reported are traceable to (Contractor's Name) accounting records, and that all Monterey County funds received for the purposes of this program were spent in accordance with the Contract's program requirements, the Agreement and all applicable Federal, State and County laws and regulations. Falsification of any amount disclosed herein shall constitute a false claim pursuant to California Government Code Section 12650 et seq. | | | |
| Executive Director's Signature | Date | Finance Director's Signature | |

| AGENCY NAME | | | |
|--|--|------------------------------|--|
| BUDGET AND EXPENDITURE SUMMARY | | | |
| For Monterey County - Behavioral Health | | | |
| PROGRAM: | Rainbow Connection - Family Acceptance Project Parent/Caregiver Support Groups-Pilot | | |
| Address: | PO Box 2473 Salinas, CA 93902 | | |
| | FY 23-24 | FY 24-25 | |
| A. PROGRAM REVENUES | | | |
| Requested Monterey County Funds | 200,100.00 | 195,832.00 | |
| Other Program Revenues | - | - | |
| TOTAL PROGRAM REVENUES (equals Allowable Program Expenditures) | 200,100.00 | 195,832.00 | |
| B. ALLOWABLE PROGRAM EXPENDITURES - Allowable Expenditures for the services provided in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories listed below. | | | |
| 1 Program Expenditures | | | |
| 2 Salaries and wages | \$ 104,532.00 | \$ 107,770.00 | |
| 3 Payroll taxes & Fees | \$ 7,997.00 | \$ 8,244.00 | |
| 4 Employee benefits | \$ 10,416.00 | \$ 12,082.00 | |
| 5 Workers Compensation | \$ 1,045.00 | \$ 1,078.00 | |
| 6 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding) | | | |
| 7 Temporary Staffing (Independent Contractors) | \$ 7,000.00 | \$ 4,875.00 | |
| 8 Flexible Client Spending (please provide supporting documents) | | | |
| 9 Client Transportation Costs and staff mileage | | | |
| 10 Employee Travel and Conference | | | |
| 11 Staff Training | | | |
| 12 Communication Costs (Phone & Internet) | \$ 1,200.00 | \$ 1,260.00 | |
| 13 Utilities | | | |
| 14 Cleaning and Janitorial | | | |
| 15 Insurance and Indemnity | \$ 300.00 | \$ 315.00 | |
| 16 Maintenance and Repairs - Buildings | | | |
| 17 Maintenance and Repairs - Equipment | | | |
| 18 Printing and Publications (Marketing) | \$ 25,000.00 | \$ 23,533.00 | |
| 19 Memberships, Subscriptions and Dues | | | |
| 20 Office Supplies, postage and Mailing | \$ 3,500.00 | \$ 3,675.00 | |
| 21 Outreach/Gifts/Incentives | \$ 2,160.00 | \$ 2,160.00 | |
| 22 Legal Services (when required for the administration of the County Programs) | | | |
| 23 Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (CMB Circular A-133)) | | | |
| 24 Other Professional and Consultant Services (Accounting) | \$ 25,800.00 | \$ 25,800.00 | |
| 25 Rent and Leases - building and improvements | | | |
| 26 Rent and Leases - equipment | | | |
| 27 Taxes and assessments | | | |
| 28 Interest in Bonds | | | |
| 29 Interest in Other Long-term debts | | | |
| 30 Other interest and finance charges | | | |
| 31 Advertising (for recruitment of program personnel, procurement of services and disposal of surplus assets) | | | |
| 32 Miscellaneous (Program Supplies & Food) | \$ 11,150.00 | \$ 5,040.00 | |
| 33 Total Program Expenditures | \$ 200,100.00 | \$ 195,832.00 | |
| 34 Administrative Expenditures - The allocation base must reasonably reflect the level of service received from the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service provided. The allocation base must be auditable and supported by information kept by the CONTRACTOR. | | | |
| 35 Salaries and wages (please include personnel and contract administration) | | | |
| 36 Payroll taxes | | | |
| 37 Employee benefits | | | |
| 38 Workers Compensation | | | |
| 39 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding) | | | |
| 40 Transportation, Travel, Training and Conferences | | | |
| 41 Data Processing | | | |
| 42 Utilities | | | |
| 43 Cleaning and Janitorial | | | |
| 44 Insurance and Indemnity | | | |
| 45 Maintenance and Repairs - Buildings | | | |
| 46 Maintenance and Repairs - Equipment | | | |
| 47 Memberships, Subscriptions and Dues | | | |
| 48 Office Supplies | | | |
| 49 Postage and Mailing | | | |
| 50 Legal Services (when required for the administration of the County Programs) | | | |
| 51 Other Professional and Specialized Services (allowable with prior specific approval from Monterey County) | | | |
| 52 Rent and Leases - building and improvements | | | |
| 53 Rent and Leases - equipment | | | |
| 54 Taxes and assessments | | | |
| 55 Interest in Bonds | | | |
| 56 Interest in Other Long-term debts | - | - | |
| 57 Other interest and finance charges | | | |
| 58 Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets) | | | |
| 59 Miscellaneous (please provide details) | | | |
| 60 Total Administrative Expenditures | - | - | |
| 61 Depreciation Expense | | | |
| 62 OTHERS - must be authorized by the County and/or not prohibited under Federal, State or local law or regulations. | | | |
| 63 Total Allowable Program Expenditures | 200,100.00 | 195,832.00 | |
| We hereby certify to the best of my knowledge, under penalty of perjury, that the above report is true and correct, that the amounts reported are traceable to (Contractor's Name) accounting records, and that all Monterey County funds received for the purposes of this program were spent in accordance with the Contract's program requirements, the Agreement and all applicable Federal, State and County laws and regulations. Falsification of any amount disclosed herein shall constitute a false claim pursuant to California Government Code Section 12650 et seq. | | | |
| Executive Director's Signature | Date | Finance Director's Signature | |