



Monterey County

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Salinas, CA 93901
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Action Minutes Budget Committee

Wednesday, April 29, 2015

1:30 PM

Monterey Room

Attendees: Supervisor Fernando Armenta and Supervisor Jane Parker; Lew Bauman, County Administrative Officer; Charles McKee, County Counsel; and Dewayne Woods, Assistant County Administrative Officer; Mary Zeeb, Treasurer-Tax Collector; Michael Miller, Auditor-Controller and Al Friedrich, Asst. Auditor-Controller; and Betty Marin, Committee Recorder.

Call to Order

The meeting was called to order at 1:34 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Action Minutes of March 25, 2015.

The Action Minutes of March 25, 2015 were approved as submitted.

Consent Agenda

A motion was made by Supervisor Armenta, seconded by Supervisor Parker to support the recommendations under Consent Item Nos. 7 through 10. (2-0)

2. Receive the California Department of Finance Bulletins for March 2015 and April 2015.

ACTION: Received the California Department of Finance Bulletins for March 2015 and April 2015.

3. Receive and accept the FY budget report for quarter ending March 31, 2015 from the Office of Employment and Training (OET), for the local Workforce Investment Act (WIA) programs for FY 2014-15.

ACTION: Received and accepted the budget quarterly report ending March 2015.

4. Receive an Update on FY 2015-16 Budget Development.

ACTION: Received update on FY 2015-16 Budget Development.

5. Receive the Pavement Asset Management Plan 2015.

ACTION: Received the pavement Asset Management Plan 2015.

6. a. Support recommendation to transfer \$5,700 from the Juvenile Ward Trust Fund 020 to Fund 001, Department 2550-Probation for the purchase of recreational equipment, audio visual equipment and property boxes for juveniles in the Monterey County Youth Center and Juvenile Hall; and
b. Support approving and authorizing the Auditor-Controller to increase FY 2014-15 estimated revenues and appropriations totaling \$5,700 in Department 2550-Probation, Budget Units 8163-Juvenile Hall and 8164-Youth Center (4/5th vote required).

ACTIONS: Support received for Items 6.a. and 6.b.

7. a. Support approving an increase in appropriations in the amount of \$159,005 in the FY 2014-15 Adopted Budget for County Service Area 25 - Carmel Valley Golf & Country Club, Fund 062-3000-8198-6311-RMA058, where the financing source is Unassigned Fund Balance, to fund road maintenance projects (4/5th vote required);
b. Support authorizing the Auditor-Controller to amend the budget for County Service Area No. 25 - Carmel Valley Golf & Country Club, Fund 062-3000-8198-6311-RMA058, for FY 2014-15 by increasing appropriations in the amount of \$159,005 where RMA Fund062 Unassigned Fund Balance is the financing source to balance the appropriation increase.

ACTIONS: Support received for Items 7.a. and 7.b

8. a. Support approving an increase in appropriations in the amount of \$9,000 in the FY 2014-15 Adopted Budget for County Service Area 45 - Oak Hills Fund 074-3000-8198-7531-RMA070, where the financing source is Unassigned Fund Balance, to purchase a radar speed sign (4/5th vote required);
b. Support authorizing the Auditor-Controller to amend the budget for County Service Area No. 45 - Oak Hills, Fund 074-3000-8198- 7531-RMA070, for FY 2014-15 by increasing appropriations in the amount of \$9,000 where RMA Fund074 Unassigned Fund Balance is the financing source to balance the appropriation increase;
c. Support approving an increase in appropriations in the amount of \$39,600 in the FY 2014-15 Adopted Budget for County Service Area 45 - Oak Hills Open Space Fund 075-3000-8198-6311-RMA071, where the financing source is Unassigned Fund Balance, to fund open space maintenance projects (4/5th

vote required); and

d. Support authorizing the Auditor-Controller to amend the budget for County Service Area No. 45 - Oak Hills Open Space Fund 075-3000-8198-6311-RMA071, for FY 2014-15 by increasing appropriations in the amount of \$39,600 where RMA Fund071 Unassigned Fund Balance is the financing source to balance the appropriation increase.

ACTIONS: Support received for Items 8.a. through 8.d.

9. Receive and accept the quarterly report of expenditures and caseload data for the Department of Social Services.

ACTIONS: Received and accepted the Department of Social Services quarterly report of expenditure and data report.

10. Receive a status report of Natividad Medical Center's key capital projects

ACTION: Received a status report of Natividad Medical Center's key capital projects.

Regular Agenda

11. Support authorizing the Office of the Auditor-Controller (AC) to serve as the primary contract holder to the CenturyLink Master Service Agreement, and subordinate service level agreements (SLAs), providing Disaster Recovery, Data Center and Managed Services for the Enterprise Resource Planning (ERP) System, and Co-location and Disaster Recovery Services for Natividad Medical Center; and Support the approval of the contract and an increase in appropriations.

ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendation. (2-0)

12. a. Receive and support a capital projects proposal, covering 1441 Schilling Place, 240 Church (East & West Wings), 168 W. Alisal (Administration Building), and Government Center Modular Removal, Attachment A;
b. Support a County of Monterey 1441 Schilling Place Buildings Tenant Improvement Project and Draft Schedule, Attachment B;
c. Support a County of Monterey Administration Building Tenant Improvement Project and Draft Schedule, Attachment C;
d. Support a County of Monterey East & West Wing Tenant Improvement Project and Draft Schedule, Attachment D;
e. Support a County of Monterey Government Center Modular Removal Project and Draft Schedule, Attachment E;
f. Direct staff to take to the Board of Supervisors the question on issuance of Certificate of Participation not to exceed \$52,000,000, Attachment F; and
g. Direct staff to take to the Board of Supervisors the option of funding through the annual budget process the estimated costs for the Administration Building Tenant Improvement Project.

ACTIONS:

A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under 12.a. through 12.g. (2-0); and the Committee requested to receive a quarterly update report on the project.

13. Receive Debt Service Analysis and Recommendation for Capital Improvement Projects.

ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendation. (2-0)

14. a. Receive the County of Monterey Capital Improvement Program Five Year Plan 2015-16 through 2019-20;
b. Support the recommendation of capital projects for FY 2015-16 in the amount of ~~\$949,000~~ \$969,000;
c. Support maintaining an estimated \$266,000 in Fund 401 Fund Balance for unanticipated project costs;
d. Support incorporating any changes made into the FY 2015-16 Recommended Budget, if needed; and
e. Refer the Committee's recommendations to the Board of Supervisor's for their consideration and approval.

ACTIONS: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under item nos. 14.a. through 14.e. (2-0); and a correction was accepted under item no. 14.b. in the amount that was changed from \$949,000 to \$969,000.

15. Receive the Sheriff's Office Fiscal Year (FY) 2014-15 financial status report.

ACTIONS: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendation. (2-0); and the Committee requested a follow-up report in May showing actual dollar amounts.

Monthly Reports

16. Receive the Natividad Medical Center Financial Report for February 28, 2015

ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendation. (2-0)

Quarterly Reports

17. Receive a Quarterly Budget and Schedule Status Report on the New Juvenile Hall, Project 8811, for the period ending March 31, 2015

ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendation. (2-0)

18. Receive a Quarterly Budget and Schedule Status Report on the Jail Housing Addition, Project 8819 (Project), for the period ending March 31, 2015.

ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendation. (2-0)

19. a. Receive and accept the FY 2014-15 Financial Status Report through March 2015 for Parks General Fund 001; and
b. Support the recommendation to authorize the Auditor-Controller to amend the Parks Department FY 2014-15 adopted budget, Fund 001, Department 7500, Appropriation PAR001, to increase estimated revenue and appropriation by \$538,590.

ACTIONS: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations in item nos. 19.a. and 19.b. (2-0); and the Committee requested a follow-up report in May.

20. a. Receive and accept the FY 2014-15 Financial Status Report through March 2015 for Parks Enterprise Fund 452; and
b. Support the recommendation to authorize the Auditor-Controller to release \$300,000 from the Laguna Seca Track Maintenance and Repairs Assignment - Fund 001 Balance Sheet Account 3129 and increase \$300,000 in appropriations in General Fund CAO Other Financing Uses - Fund 001 Department 1050 Appropriation CAO017 Unit 8038. Transfer \$300,000 from General Fund CAO Other Financing Uses - Fund 001 Department 1050 Appropriation CAO017 Unit 8038 Object 7614 to Parks Fund 452 Department 7500 Appropriation PAR004 Unit 8391 Object 5940.

ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations in item nos. 20.a. and 20.b. (2-0)

21. Receive and accept the Monterey County Water Resources Agency (MCWRA) 3rd Quarterly Financial Status report through March 2015.

ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendation. (2-0)

Adjournment

The meeting was adjourned at 3:03 p.m. The next regularly scheduled meeting is on May 27, 2015 at 1:30 p.m. in the Monterey Room.