



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: A 24-476

October 22, 2024

Introduced: 10/1/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute an agreement with DataBank IMX, LLC for onbase software maintenance services at NMC for an amount not to exceed \$49,132 with an agreement term retroactive from July 1, 2024 through June 30, 2025.
- b. Approve the NMC's Chief Executive Officer's recommendation to accept non-standard indemnification, and insurance provisions within the agreement.

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute an agreement with DataBank IMX, LLC for onbase software maintenance services at NMC for an amount not to exceed \$49,132 with an agreement term retroactive from July 1, 2024 through June 30, 2025.
- b. Approve the NMC's Chief Executive Officer's recommendation to accept non-standard indemnification, and insurance provisions within the agreement.

SUMMARY/DISCUSSION:

Natividad established a business partnership with Databank IMX in 2015 for the OnBase application system to allow for the scanning, archiving and retrieval of documents and records. This agreement includes software to scan, trace, and purge data as needed in accordance with the approved Natividad, County, State, and Federal record, and retention policies. Natividad trusts the OnBase system to be a valuable asset to its day-to-day business operations.

Natividad is requesting to amend the current Agreement to extend the term to cover ongoing system maintenance of the software which will allow Natividad to continue to scan records and information efficiently and in a timely manner for departments within the facility.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this agreement as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also

been reviewed and approved by NMC's Finance Committee and by its Board of Trustees on September 12, 2024.

FINANCING:

The cost for this agreement is \$49,132 of which \$49,132 which is included in the FY 2024-25 Adopted Budget. Funding will be provided from NMC's Enterprise Fund 451-9600-6613.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement is for a software system which stores records and information for Natividad. The use of this system directly contributes to a more efficient and effective use of resources within the organization. This agreement brings improved technological capabilities and functionality to the hospital, enhancing and strengthening its technological functionality and reliability which fosters a sound, secure and sustainable physical infrastructure.

☐ Economic Development
☒ Administration
☐ Health and Human Services
☐ Infrastructure
☐ Public Safety

Prepared by: Janine Bouyea, Hospital Assistant Administrator, 783-2701

Approved by: Charles R. Harris, Interim Chief Executive Officer, 783-2504

Attachments:

DataBank IMX, LLC Agreement

Attachments on file with the Clerk of the Board