



Monterey County

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Upon motion of Supervisor Calcagno, seconded by Supervisor Salinas, and carried by those members present, the Board of Supervisors hereby:

Received the attached Action Minutes of the Budget Committee for February 29, 2012, April 25, 2012, May 30, 2012 and June 27, 2012.

PASSED AND ADOPTED on this 11th day of December 2012, by the following vote, to wit:

AYES: Supervisors Armenta, Calcagno, Salinas, Potter, and Parker

NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 76 for the meeting on December 11, 2012

Dated: January 3, 2013
File Number: 12-1122

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy

ACTION MINUTES

BUDGET COMMITTEE

Board of Supervisors
County of Monterey

**FEBRUARY 29, 2012 - 1:30 P.M.
MONTEREY COUNTY ADMINISTRATIVE BUILDING
MONTEREY ROOM
168 W. ALISAL ST. – 2ND FLOOR
SALINAS, CA 93901**

Attendees: Supervisor Lou Calcagno, Supervisor Fernando Armenta, Lew Bauman, Les Girard, Dewayne Woods, Mari Beraz, Manuel Real, Roseanne Rodarte, Wendy Russel, Elliott Robinson, Rick Sauerwein, Benny Young, John Pinio, Estella Sandoval, Brian Griffin, Chuck Vold, Elsa Jimenez, Dr. Wayne Clark, Steve Vagnini, Patricia Lopez, Shawnee Ellerbee, Sheriff Scott Miller, Jim Colangelo, Dave Pratt, Cheryl Miller, Sheila Salazar, Bruce Suckow, Richard Smith, Wes Morrill, Margarita Arista, Irma Bough, Michelle Gomez, Mike Derr, Kristen Aldrich, Jay Donato, Mike Miller, Rod Walker, Paul Lewis, Liz Reta and Ebbly Johnson.

- 1. Call to Order.**
The meeting was called to order at 1:37 p.m.
- 2. Additions/Corrections to Agenda.**
There were no additions/corrections to the agenda.
- 3. Public Comment Period.**
There was no public comment received.
- 4. Approve the action minutes of December 7, 2011.**
The action minutes of December 7, 2011 were approved as submitted.

CONSENT AGENDA

- 5.** Accept the Monterey County Board of Supervisors' Budget Committee 2012 Meeting Schedule.
- 6.** Receive the Hinderliter de Llamas and Associates' (HdL Companies) Sales Tax Update for Third Quarter period from July 2011 through September 2011.
- 7.** California Department of Finance February 2012 Finance Bulletin.
- 8.** Receive the Natividad Medical Center Financial Report for October 31, 2011.
- 9.** Receive the Natividad Medical Center Financial Report for November 30, 2011.
- 10.** Receive a status report of Natividad Medical Center's key capital projects.
- 11.**
 - a.** Support preceding with a contract in the total amount of \$135,749 to Mill Construction the lowest responsible and responsive base bidder, for the Natividad Medical Center (NMC) Medical Surgical Unit Workroom and Office Refresh No. 9600-26, Bid No. NMC-1000; and
 - b.** Support approval of the Performance and Payment Bonds executed and provided by Mill Construction; and
 - c.** Support a contingency (not to exceed 10% of the contract amount) to provide funding for approved contract change order; and
 - d.** Support the Purchasing Manager at NMC to execute the contract and subject to the terms of the Public Contract Code, approve change order to the contract that do not exceed 10% of the original contract amount, and do not significantly change the scope of work.
- 12.** Receive a budget forecast and schedule report on key capital projects.
- 13.** Receive a report on the new Modular #1 Training Tenant Improvement Project.
- 14.** Accept the FY 2011-12 Second Quarter Financial Report for the Health Department's Clinic Services Bureau (CLNS HEA 007).
- 15.** Receive and accept the monthly report of expenditures and caseload data for the Department of Social & Employment Services.

ACTION: Consent Items Nos. 5 through 15 above were accepted, received and supported.

Budget Committee Meeting Action Minutes

February 29, 2012

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REGULAR AGENDA

16. Receive the annual Three-Year Forecast for the period of Fiscal Year (FY) 2011-12 through FY 2014-15.
ACTION: Received the annual Three-Year Forecast for the period of FY 2011-12 through FY 2014-15.
17. Support the Equal Opportunity Office (EOO) in submitting a request to the Board of Supervisors to approve the transfer of \$78,113 from General Fund Contingencies to increase appropriations in Department 1080, Unit 8066, Appropriations Unit EQU001.
ACTION: Support received for the Equal Opportunity Office request.
18. a. Support the recommended Fiscal Year 2011-12 reallocation of capital funds to be funded from Facility Master Plan Implementation, Fund 404;
b. Support the recommendation of capital projects to be funded in FY 2011-12; and
c. Support the recommendation to the Board of Supervisors to modify the adopted FY 2011-12 Budget from \$4.1 million to \$8.78 million.
ACTION:
- Support received for Items 18.a through 18.c above.
 - Supervisor Calcagno recommended exploring refinancing of the East/West Wing project and re-evaluating the County's loans.
19. Support approval of a project budget increase in the amount of \$210,000 for refurbish kitchen project 8532 to provide funding associated with the temporary kitchen operations for leases, increased operating costs, infrastructure, and equipment purchases.
ACTION:
- Support received.
 - Supervisor Armenta requested photos of future projects as they come before the Committee to be able to look at the condition of the property and/or project site.
20. a. Support preceding with a contract in the total amount of \$269,999 to Tricorp Hearn Construction the lowest responsible and responsive base bidder, for the Natividad Medical Center (NMC) Seismic Project No. 9600-27, Bid No. NMC-1001; and
b. Support approval of the Performance and Payment Bonds executed and provided by Tricorp Hearn Construction; and
c. Support a contingency (not to exceed 20% of the contract amount) to provide funding for approved contract change order; and
d. Support the Purchasing Manager at NMC to execute the contract and subject to the terms of the Public Contract Code, approve change order to the contract that do not exceed 20% of the original contract amount, and do not significantly change the scope of work.
ACTION: Support received for Items 20.a through 20.d above.
21. a. Support the Plans and Specifications for the Natividad Medical Center, Project #9600-12 – Radiology Equipment Replacement, Bid #NMC-1005 for contractors to bid on construction; and
b. Support the Clerk of the Board to advertise the "Notice to Contractors" in *The Californian* on April 2nd and April 9th 2012.
ACTION: Support received for Items 21.a through 21.b above.

Bi-Annual Reports

22. Receive Bi-Annual Report from the County Assessor Clerk Recorder.
ACTION: Received report.
23. Receive an oral report from the Behavioral Health Director on Behavioral Health Fiscal Year (FY) 2011-12 mid-year finances; and a Mental Health fund, effective FY 2012-13.
ACTION: Received report.

Budget Committee Meeting Action Minutes

February 29, 2012

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Quarterly Reports

24. Receive the Parks Department 7500, General Fund 001, Fiscal Year 2011-12 Mid-Year Budget Report for the period of July 1, 2011 through December 31, 2011.
ACTION: Received report.
25. Receive the Parks Department 7500, Lakes Enterprise fund 452, Fiscal Year 2011-12 Mid-Year Budget Report for the period of July 1, 2011 through December 31, 2011.
ACTION: Received report.
26. Receive and accept the Probation Department's second quarter financial report for Fiscal Year (FY) 2011-12.
ACTION: Received and accepted report.
27. Receive and accept the Monterey County Water Resources Agency Financial Status Report through December 2011, an update on Monterey Bay Regional Project expenditures and reimbursements, and an update of the Salinas River Diversion Facility emergency repairs.
ACTION: Report pulled to be tabled to the next meeting in March.

Monthly Reports

28. Receive the Natividad Medical Center Financial Report for December 31, 2011.
ACTION: Received report.
29. **Adjournment:**
The meeting was adjourned at 2:45 p.m.

The next meeting is Wednesday, March 28, 2012 at
1:30 p.m. in the Monterey Room

ACTION MINUTES

BUDGET COMMITTEE

Board of Supervisors
County of Monterey

**APRIL 25, 2012 - 1:30 P.M.
MONTEREY COUNTY ADMINISTRATIVE BUILDING
MONTEREY ROOM
168 W. ALISAL ST. – 2ND FLOOR
SALINAS, CA 93901**

Attendees: Supervisor Lou Calcagno, Supervisor Fernando Armenta, Henry Gowin, Charles McKee, Dewayne Woods, Paul Lewis, Deanna Gunn, Sherrie Collins, Lynn Diebold, Rich Smith, Wendy Russel, Elliott Robinson, Rick Sauerwein, Benny Young, Daniel Leon, Brian Griffin, Elsa Jimenez, Dr. Wayne Clark, Manuel Real, Roseann Rodarte, Mari Beraz, Bruce Sukow, Shawne Ellerbee, John Guertin, Mike Derr, Jim Colangelo, Sheriff Scott Miller, Terri Cook, Jay Donato and Ebby Johnson.

1. **Call to Order.**
The meeting was called to order at 1:30 p.m.
2. **Additions/Corrections to Agenda.**
There were no additions/corrections to the agenda.
3. **Public Comment Period.**
There was no public comment received.
4. **Approve the action minutes of April 9, 2012.**
The action minutes of April 9, 2012 were approved as submitted.

CONSENT AGENDA

5. Receive the Hinderliter de Llamas and Associates' (HdL Companies) Sales Tax Update for Fourth Quarter Sales (October 2011 through December 2011).
ACTION:
 - Received report.
 - Supervisor Calcagno requested a report on the total sales tax the Red Barn produces.
6. California Department of Finance April 2012 Finance Bulletin.
ACTION: Report received.

REGULAR AGENDA

7. Support the request to the Auditor-Controller to amend the Fiscal Year (FY) 2011-12 Office of Emergency Services CAO005 Budget to increase estimated revenue and appropriation in the amount of \$195,158.
ACTION: Support received.
8. Support the recommendation to authorize the Auditor-Controller to increase revenue by \$904,000 and appropriations by \$567,000 in the Department of Emergency Communications (EME001) for the purchase of E9-1-1 Customer Premise Equipment (CPE) using state 911 telecommunications funds.
ACTION: Support received.
9. a. Support the recommendation by the County Administrative Office to request the Auditor-Controller to modify revenues and appropriations for the Sheriff, Probation, and Public Defender, as detailed in the attachment, to cover unbudgeted costs associated with the July 2011 position restorations; and
b. Provide direction to staff.
ACTION: Support received.

Discussion: Sheriff Miller and Jim Colangelo expressed concern at the length of time taken to process payroll changes that were effective in July 2011 resulting negatively to his budget.

Budget Committee Meeting Action Minutes

April 9, 2012

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10. Support award of a contract to John F. Otto, Inc. dba Otto Construction, the lowest responsible and responsive bidder, for Integrated Health Clinic Services Center tenant improvements, Project No. 8834, Bid Package No. 10351, located at 298 12th Street, Marina, California, in the total amount of \$2,576,050.
ACTION: Support received.
11.
 - a. Support proceeding with a contract in the total amount of \$306,850 to Otto Construction the next lowest responsible and responsive base bidder, for the Natividad Medical Center (NMC) Seismic Project No. 9600-27, Bid No. NMC-1001; and
 - b. Support approval of the Performance and Payment Bonds executed and provided by Otto Construction ; and
 - c. Support a contingency (not to exceed 20% of the contract amount) to provide funding for approved contract change order; and
 - d. Support the Purchasing Manager at NMC to execute the contract and subject to the terms of the Public Contract Code, approve change order to the contract that does not exceed 20% of the original contract amount, and does not significantly change the scope of work.**ACTIONS:** Support received for Items 11.a. through 11.d.

MONTHLY REPORTS

12. Receive the Natividad Medical Center Financial Report for February 29, 2012.
ACTION: Received report.
13. Receive a budget forecast and schedule report on key capital projects.
ACTION: Received report.
14. Receive and accept the monthly report of expenditures and caseload data for the Department of Social & Employment Services.
ACTION: Received and accepted report.

QUARTERLY REPORTS

15. Receive and accept the Probation Department's third quarter financial report for Fiscal Year (FY) 2011-12.
ACTION: Report received and accepted.
16. Accept the FY 2011-12 Third Quarter Financial Report for the Health Department's Clinic Services Bureau (CLNS HEA 007).
ACTION: Accepted report.
17. **Adjournment:** The meeting was adjourned at 2:15 p.m.

Next meeting is May 30, 2012 at 1:30 p.m. in the Monterey Room.



Monterey County

168 West Alisal Street,
2nd Floor
Salinas, CA 93901
831.755.5115

Meeting Minutes Budget Committee

Wednesday, May 30, 2012

1:30 PM

Monterey Room

Attendees: Supervisor Calcagno, Supervisor Armenta, Charles McKee, Dewayne Woods, Mary Zeeb, Al Friedrich, Mari Beraz and Ebby Johnson.

Excused: Lew Bauman, Michael Miller

A list of all attendees is on file in the CAO Budget & Analysis Division, with the Secretary to the Committee files.

Call to Order

The meeting was called to order at 1:38 p.m.

Additions and Corrections

There were no additions and corrections to the agenda.

Public Comment Period

No public comment was received.

Approval of Action Minutes

1. Approve the action minutes of April 25, 2012.

The minutes of April 25, 2012 were approved as submitted.

Consent Agenda

2. Receive the Hinderliter de Llamas and Associates' (HdL Companies) Cumulative Recovery of Misallocated Sales and Use Tax Through Calendar Year 2011.

ACTION: Received report.

Comments: Al Friedrich reported that the County receives approximately \$11,000-\$12,000 annually in sales tax from the Red Barn from about 200 various vendors that work at the Red Barn.

Regular Agenda

3. Receive information on the Fiscal Year 2012-13 Recommended Budget.

ACTION:

- Received report.
- Request from the Mr. Sable was referred to Benny Young, RMA Director to discuss funding options.

Comments: William Sable, Pres. of the Mo. Peninsula Airport District and representative of the Airport Land Use Commission requested the Committee to consider allocating funds in the amount of \$94,000 to assist with creating an Airport Plan.

4. Recommend an increase in appropriations for FY 2011-12 totaling \$193,000 in the Office of the Auditor-Controller, AUD001 and estimated revenue by the same amount to offset Agreed-Upon Procedures (AUP) costs and administrative costs related to ABXI 26 (Redevelopment Dissolution).

ACTION: Support received.

5. Recommend an increase in appropriations totaling \$200,000 in the Enterprise Resource Planning (ERP) Fund (403-1110-8006), Appropriation Unit AUD006, to implement Performance Budget version 3.91.

ACTION: Support received.

6. a. Support an increase of estimated revenues and appropriations for Fiscal Year 2011-12 of \$5,156,128 in Sheriff's Appropriation Unit SHE006 in Fund 022; and
b. Support the transfer of actual expenses from the Sheriff's Fund 022 to the Sheriff's Fund 001 at the end of Fiscal Year 2011-12.

ACTIONS: Support received for items 6a and 6b.

7. a. Support the amendment of Fiscal Year (FY) 2012-13 Sheriff's Office Budget to add 2.0 FTE Deputy Sheriff-Operations in Budget 2300, SHE001-8245; and
b. Support authorizing the County Administrative Office and Auditor-Controller's Office to incorporate approved position changes and to increase appropriations and estimated revenue in the FY2011-12 and the FY 2012-13 Adopted Budget.

ACTIONS: Support received for items 7a and 7b.

8. a. Receive information regarding the Office of the Public Defender's (PD) FY 2011-12 anticipated budget shortfall of \$571,179 due to Court appointments of private counsel pursuant to Penal Code sec. 98.2(d), costs related to Salaries and Benefits, Death Penalty cases, Truancy Court staffing, Sexually Violent Predator, Misdemeanor Appeals, Prison, and Paternity cases;
b. Support a recommendation to the Auditor-Controller to transfer \$571,179 from general fund contingencies (CAO020) to Public Defender (PUB001-2270).

ACTION:

- a. Received report.
- b. Support received.

Comments: Jim Egar explained that this request is to resolve current budget shortfall for FY 2011-12 for the short term period. He is working with the CAO budget staff on a long term solution for future years.

9. It is recommended that the Board of Supervisors' Budget Committee:
- Support the recommendation by the County Administrative Office to request the Auditor-Controller to modify revenues and appropriations for the Office of Emergency Services to cover unbudgeted costs associated with the July 2011 position restorations; and
 - Provide direction to staff.

ACTION: Support received.

10. Accept the award of a construction contract to William A. Thayer Construction, Inc., the lowest responsible and responsive bidder, for Refurbish Youth Center Kitchen, 970 Circle Drive, Salinas, CA; Project No. 8538, Bid Package No. 10310, in the total amount of \$159,139 and a 10% contingency.

ACTION: Support received to accept award.

11.
 - Support accepting a report on the financial condition of the Boronda County Sanitation District (BCSD);
 - Support authorizing the Auditor-Controller to amend the budget for BCSD Fund 156, Appropriation Unit RMA045, for FY 2011-12 by increasing appropriations by \$128,803 and estimated revenues in the amount of \$181,903, for emergency repairs and rate study consulting costs;
 - Support authorizing the Auditor-Controller to permit an Operating Transfer out up to the amount of \$181,903, from Capital Projects Fund 402, 3101 Unreserved Fund Balance to Fund 156, BCSD as a loan to be repaid with Interest; and
 - Support authorizing the Auditor-Controller's Office to incorporate approved appropriation and estimated revenue modifications to the FY 2011-12 Budget, and the County Administrative Office to reflect these approved changes in the FY 2012-13 Adopted Budget.

ACTIONS: Support received for items 11a through 11d.

Comments: Benny Young, RMA Director, explained that this is a temporary fix and they are working on a long-term solution.

12.
 - Support authorizing the Auditor-Controller to increase estimated revenues and appropriations in the Resource Management Agency Surveyor Appropriation Unit 001-3000-RMA010-8196 in the amount of \$200,000, for inspection costs of roadway and utility work at East Garrison Specific Plan (4/5th vote required); and
 - Support authorizing the Auditor Controller's Office to incorporate approved appropriation modifications to the FY 2011-12 Budget.

ACTIONS: Support received for items 12a and 12b.

13. a. Accept a report on the financial condition of County Service Area (CSA) 75 - Chualar;
- b. Support authorizing the Auditor-Controller to amend the budget for CSA 75 - Chualar, Fund 093, Appropriation Unit RMA088, for FY 2011-12 by increasing appropriations by \$131,855 and estimated revenues in the amount of \$183,468 for emergency repairs and rate study consulting costs;
- c. Support authorizing the Auditor-Controller to permit an Operating Transfer out up to the amount of \$183,468 from Capital Projects Fund 402, 3101 Unreserved Fund Balance to Fund 093, CSA75 - Chualar, as a loan to be repaid with Interest; and
- d. Support authorizing the Auditor-Controller's Office to incorporate approved appropriation and estimated revenue modifications to the FY 2011-12 Budget, and the County Administrative Office to reflect these approved changes in the FY 2012-13 Adopted Budget.

ACTIONS: Support received to accept report in Item 13a; and Support received for Items 13b through 13d.

Comments: Benny Young, RMA Director, explained that they are working on long-term solutions for both 11 & 13 above.

14. a. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$327,452 and estimated revenues in the amount of \$327,400 in the Resource Management Agency Special Appropriation Unit 001-3000-RMA006-8182 Utilities (4/5th vote required); and
- b. Support authorizing the Auditor-Controller's Office to incorporate approved appropriation modifications to the FY 2011-12 Budget.

ACTION: Support received for Items 14a and 14b.

15. a. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$149,416 and estimated revenues in the amount of \$149,416 in the Resource Management Agency (RMA) Planning Appropriation Unit 001-3000-RMA001-8172 (4/5th Vote Required);
- b. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$112,896 and estimated revenues in the amount of \$112,896 in the Resource Management Agency (RMA) Facilities Admin Appropriation Unit 001-3000-RMA001-8176 (4/5th Vote Required);
- c. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$164,677 and estimated revenues in the amount of \$164,677 in the Resource Management Agency (RMA) Fleet Admin Appropriation Unit 001-3000-RMA007-8185 (4/5th Vote Required);
- d. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$4,723 and estimated revenues in the amount of \$4,273 in the Resource Management Agency (RMA) RMA Admin Appropriation Unit 001-3000-RMA013-8222 (4/5th Vote Required); and
- e. Support authorizing the Auditor-Controller's Office to incorporate approved appropriation modifications to the FY 2011-12 Budget.

ACTIONS: Support received for items 15a through 15e.

Comments: Benny Young, RMA Director, explained that the budget adjustments are to balance various budget units and there are no increases to fund departments. Budget neutral.

16. a. Support the request to the Auditor-Controller to increase FY 2011-12 estimated revenues and appropriations by \$180,758 in the Agricultural Commissioner's Department (4/5th Vote Required); and
b. Support the request to transfer up to \$120,758 from the Agricultural Commissioner's Unit 8001, Appropriation AGR001, to the Capital Projects Fund 402, Dept. 3000, Unit 8174, Appropriation RMA014, for the King City Project Number 28101; and
c. Support the request to transfer up to \$60,000 from the Agricultural Commissioner's Unit 8001, Appropriation AGR001, to Parks Lake & Resort Operations fund 452, dept. 7500, appropriation Unit PAR004 for the enforcement of quarantine requirement to exclude zebra and quagga mussels.

ACTIONS: Support received for items 16a through 16c.

17. Support the request to the Auditor-Controller to amend the Fiscal Year (FY) 2011-12 Health Department Public Guardian HEA008 Budget to increase estimated revenue and appropriation in the amount of \$75,000.

ACTION: Support received.

18. Increase appropriation in General Assistance (SOC002) by \$65,000 financed from the Social Services Assignment.

ACTION: Support received to increase appropriation in General Assistance.

19. Support the Purchasing Manager for Natividad Medical Center (NMC) to execute Amendment No. Five to the Agreement (A-11574) with Gallun Snow Associates Inc. for Interior Design & Design Master Planning Services at NMC, extending the Agreement to June 30, 2013 and adding \$142,000 for a revised total Agreement amount not to exceed \$640,499 in the aggregate.

ACTION: Support received.

Monthly Reports

20. Receive the Natividad Medical Center Financial Report for March 31, 2012.

ACTION: Received report.

21. Receive a budget forecast and schedule report on key capital projects.

ACTION: Received report.

22.

It is recommended that the Budget Committee receive and accept the monthly report of expenditures and caseload data for the Department of Social & Employment Services.

ACTION: Received report.

Adjournment

The meeting was adjourned at 2:30 p.m.



Monterey County

168 West Alisal Street,
2nd Floor
Salinas, CA 93901
831.755.5115

Action Minutes Budget Committee

Wednesday, June 27, 2012

1:30 PM

Monterey Room

Attendees: Supervisor Louis Calcagno, Supervisor Fernando Armenta, Henry Gowin, Lew Bauman, Charles McKee, Michael Miller, Dewayne Woods and Ebby Johnson.

A complete list of attendees is on file with the Secretary to the Committee.

Call to Order

The meeting was called to order at 1:35 p.m.

Additions and Corrections

There were no additions or corrections.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Action Minutes of May 30, 2012.

The Action Minutes of May 30, 2012 were approved as submitted.

Regular Agenda

2. Support authorizing the Office of the Auditor-Controller to modify the appropriations in the FY 2011-12 adopted budget, up to the amounts listed on Attachment A, if necessary, to reflect the changes required in the allocation of the County's property insurance premiums.
Action: Support received.
3.
 - a. Receive a status report on the disposition of the historic and non-historic elements of the Old Jail;
 - b. Support finding that the project is Categorical Exemption per CEQA Guidelines, Section 15331 (Class 31, Historical Resource Restoration/Rehabilitation);

- c. Support the approval of the Plans and Special Provisions for 142 W. Alisal St., Salinas, CA-Old Jail-Roof Replacement and Limited Weatherization, Project No. 8820, Bid Package No. 10362; and
- d. Support authorizing the Director of Public Works to advertise the “Notice to Contractors” in *The Californian*.

Action:

- Received status report.
- Support received for Items 3.a. through 3.d.

- 4.
 - a. Receive a status report from RMA-Public Works on a proposed Energy Management Initiative.
 - b. Provide staff direction.

Action:

- Received status report.
- The Committee agreed to review a proposal from Honeywell to complete Phases IIb III & IV. Once a proposal is received, RMA staff will evaluate if there is a need to seek competitive bids or to proceed to engage Honeywell.

Monthly Reports

- 5. Receive the Natividad Medical Center Financial Report for April 30, 2012.

Action:

- Report received.
- Continue to monitor daily Census.

- 6. Receive a budget forecast and schedule report on key capital projects.

Action:

- Report received.
- The Committee requested a monthly report on the Pajaro Park project be included with the Key Capital Projects updates. (Referral 12-01)

- 7. It is recommended that the Budget Committee receive and accept the monthly report of expenditures and caseload data for the Department of Social & Employment Services.

Action: Received and accepted monthly report.

Adjournment

The meeting was adjourned at 2:10 p.m.