



Monterey County Board of Supervisors

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Order

Upon motion of Supervisor Parker, seconded by Supervisor Adams and carried by those members present, the Board of Supervisors hereby:

Adopted Resolution 17-515 to:

- a. Amend the Department of Social Services Budget Unit 001-5010-8262-SOC005 to add three (3) FTEs: one (1) Deputy Director Social Services, one (1) Senior Secretary, and one (1) Associate Personnel Analyst;
- b. Amend the Department of Social Services Budget Unit 001-5010-8262-SOC005 to reallocate one (1) Accountant I to one (1) Accountant III, one (1) Senior Departmental Information Systems Coordinator to one (1) Business Technology Analyst IV, and one (1) Employment & Training Worker II to one (1) Administrative Services Assistant;
- c. Authorize the County Administrative Office to incorporate the changes to the Fiscal Year (FY) 2017-18 Adopted Budget Unit 001-5010-8262-SOC005 to reflect the change in position counts;
- d. Approve the increase to the Department of Social Services General Fund Contribution in the amount of \$78,000 for FY 2017-18 in support of the approved transfer of the Office for Employment Training to the Department of Social Services, financed from a reduction to the appropriations for contingencies from the County Administrative Office budget 001-1050-8034-CAO020 (4/5th vote required);
- e. Approve the increase to estimated appropriations in the amount of \$202,214 and revenues in the amount of \$124,214 for the Department of Social Services Fund 001-5010-8262-SOC005 (4/5th vote required); and
- f. Authorize the Auditor-Controller's Office to incorporate approved modifications in the FY 2017-18 Adopted Budget.

PASSED AND ADOPTED this 12th day of December 2017, by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Salinas, Parker and Adams
NOES: None
ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting December 12, 2017

Dated: December 12, 2017
File ID: 17-1224
Revised; December 21, 2017

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.: 17-515

Adopt a Resolution to:

- a. Amend the Department of Social Services Budget Unit 001-5010-SOC005-8262 to add three (3) FTEs: one (1) Deputy Director Social Services, one (1) Senior Secretary, and one (1) Associate Personnel Analyst;
- b. Amend the Department of Social Services Budget Unit 001-5010- 8262-SOC005 to reallocate one (1) Accountant I to one (1) Accountant III, one (1) Senior Departmental Information Systems Coordinator to one (1) Business Technology Analyst IV, and one (1) Employment & Training Worker II to one (1) Administrative Services Assistant;
- c. Authorize the County Administrative Office to incorporate the changes to the FY 2017-18 Adopted Budget Unit 001-5010- 8262-SOC005 to reflect the change in position counts;
- d. Approve the increase to the Department of Social Services General Fund Contribution in the amount of \$78,000 for FY 2017-18 in support of the approved transfer of the Office for Employment Training to the Department of Social Services, financed from a reduction to the appropriations for contingencies from the County Administrative Office budget 001-1050-8034-CAO020 (4/5th vote required);
- e. Approve the increase to estimated appropriations in the amount of \$202,214 and revenues in the amount of \$124,214 for the Department of Social Services Fund 001-5010-8262-SOC005 (4/5th vote required); and
- f. Authorize the Auditor-Controller’s Office to incorporate approved modifications in the FY 2017-18 Adopted Budget.....

WHEREAS, the Department of Social Services assumed responsibility for the Office for Employment Training as of October 2, 2017; and

WHEREAS, the Department of Social Services will need to reorganize the operational structure of the Department due to the transfer of the Office for Employment Training to the Department of Social Services; and

WHEREAS, to facilitate the required structural changes and to address the commensurate increased responsibilities, the Department of Social Services requires the addition of three (3) positions: one (1) Deputy Director Social Services, one (1) Senior Secretary, and one (1) Associate Personnel Analyst; and

WHEREAS, to support the reorganization, the Department of Social Services requires the reallocation of three (3) positions: one (1) Accountant I to one (1) Accountant III, one (1) Senior Departmental Information Systems Coordinator to one (1) Business Technology Analyst IV, and one (1) Employment & Training Worker II to one (1) Administrative Services Assistant; and

WHEREAS, the Department of Social Services will require an increase in General Fund Contribution in the amount of \$78,000 for FY 2017-18 in support of the approved transfer of the Office for Employment Training to the Department of Social Services, financed from a reduction

to the appropriations for contingencies from the County Administrative Office budget 001-1050-8034-CAO020; and

NOW, THEREFORE, the Monterey County Board of Supervisors hereby resolved to approve the following:

Adopts Resolution to:

- a. Amend the Department of Social Services Budget Unit 001-5010-8262-SOC005 to add three (3) FTEs: one (1) Deputy Director Social Services, one (1) Senior Secretary, and one (1) Associate Personnel Analyst; and

Department of Social Services 5010 (Unit 8262)

Class Code	Position Title	Position Increase/(Decrease)	Revised Total FTE
80E21 60I01	Deputy Director Social Services	1.0	5.0
80A32	Senior Secretary	1.0	5.0
14B21	Associate Personnel Analyst	1.0	4.0

- b. Amend the Department of Social Services Budget Unit 001-5010- 8262-SOC005 to reallocate one (1) Accountant I to one (1) Accountant III, one (1) Senior Departmental Information Systems Coordinator to one (1) Business Technology Analyst IV, and one (1) Employment & Training Worker II to one (1) Administrative Services Assistant;

Department of Social Services 5010 (Unit 8262)

From/To	Class Code	Position Title	Position Increase/(Decrease)	Revised Total FTE
From	20B10	Accountant I	(1.0)	1.0
To	20B12	Accountant III	1.0	1.0
From	43J09	Sr Dept Info Sys Coordinator	(1.0)	6.0
To	16C93	Business Technology Analyst IV	1.0	1.0
From	60H11	Employ & Training Worker II	(1.0)	5.0
To	14C70	Admin Services Assistant	1.0	9.0

- c. Authorize the County Administrative Office to incorporate the changes to the FY 2017-18 Adopted Budget Unit 001-5010- 8262-SOC005 to reflect the change in position counts;
- d. Approve the increase to the Department of Social Services General Fund in the amount of \$78,000 for FY 2017-18, in support of the approved transfer of the Office for Employment Training to the Department of Social Services, financed from a reduction to the appropriations for contingencies from the County Administrative Office budget 001-1050-8034-CAO020 (4/5th vote required);

- e. Approve the increase to estimated appropriations in the amount of \$202,214 and revenues in the amount of \$124,214 for the Department of Social Services Fund 001-5010-8262-SOC005 (4/5th vote required); and
- f. Authorize the Auditor-Controller's Office to incorporate approved modifications in the FY 2017-18 Adopted Budget.

PASSED AND ADOPTED upon motion of Supervisor Parker, seconded by Supervisor Adams and carried this 12th day of December 2017, by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Salinas, Parker and Adams

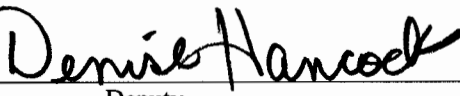
NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting on December 12, 2017

Dated: December 13, 2017
File Number: 17-1224
Revised: December 21, 2017

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By 
Deputy