

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

**Resolution No.**

- a. Approve Amendment No. 4 to Management Agreement No. A-12923 with The John Stewart Company to continue to provide property management services at Kents Court, Request for Proposals (RFP) #10528, to extend the expiration date of the Agreement for six (6) additional months through June 30, 2021 for a revised term from October 1, 2015 to June 30, 2021;
- b. Authorize the use of rental income funds to serve as working capital and a disbursement of \$14,000 per month for six (6) additional months through June 30, 2021; and
- c. Authorize the Housing and Community Development Director or his designee to execute Amendment No. 4 to Management Agreement No. A-12923 and up to one (1) future amendment to the Agreement where the amendment does not significantly alter the scope of work or increase the approved dispersal amount of \$14,000 per month.

WHEREAS, Kents Court is a nineteen (19) unit affordable housing project in Pajaro that is owned by the County of Monterey; and

WHEREAS, on August 25, 2015, the Board of Supervisors approved Management Agreement No. A-12923 between the County of Monterey and The John Stewart Company to provide professional property management services for a three (3) year term with an option to extend the Agreement for up to two (2) additional one (1) year terms; and

WHEREAS, the property has been managed by The John Stewart Company since October 2015; and

WHEREAS, this Agreement has been amended three (3) times, with the latest amendment extending the term through December 31, 2020; and

WHEREAS, in March of 2020, Housing Program staff completed a new Request for Proposals (RFP) to procure property management; and

WHEREAS, due to COVID-19 and extreme fire emergencies in the County, the procurement has been delayed; and

WHEREAS, the County's RFP process solicited two (2) valid bidders; and

WHEREAS, the County needs to research and define the future of Kents Court and the best approach to its management, prior to awarding a new Agreement; and

WHEREAS, there are nineteen (19) families depended on the existing property management services and it is hence critical that those services continue;

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Supervisors of the County of Monterey does hereby:

- a. Approve Amendment No. 4 to Management Agreement No. A-12923 with The John Stewart Company to continue to provide property management services at Kents Court, Request for Proposals (RFP) #10528, to extend the expiration date of the Agreement for six (6) additional months through June 30, 2021 for a revised term from October 1, 2015 to June 30, 2021;
- b. Authorize the use of rental income funds to serve as working capital and a disbursement of \$14,000 per month for six (6) additional months through June 30, 2021; and
- c. Authorize the Housing and Community Development Director or his designee to execute Amendment No. 4 to Management Agreement No. A-12923 and up to one (1) future amendment to the Agreement where the amendment does not significantly alter the scope of work or increase the approved dispersal amount of \$14,000 per month.

PASSED AND ADOPTED upon motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ and carried this 8th day of December 2020 by the following vote, to wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof Minute Book \_\_\_ for the meeting on \_\_\_\_\_.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors

File Number:

County of Monterey, State of California

By: \_\_\_\_\_

Deputy