

# Attachment B

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*Before the Board of Supervisors in and for the  
County of Monterey, State of California*

Resolution No. 21- \_\_\_\_\_

- Adopt a Resolution to: )
- a. Approve a modified Standard Agreement )  
with Data Ticket, Inc. to provide parking )  
citation processing and collection services for )  
the County of Monterey, in a total amount not )  
to exceed \$250,000, for a five (5) year term, )  
beginning March 16, 2021 and ending March )  
16, 2026; )
- b. Authorize and direct the Auditor-Controller )  
to amend the Fiscal Year 2020-21 Adopted )  
Budget for General Fund, Fund 001, Facilities )  
Services Appropriation Unit RMA006, to )  
increase appropriations by \$25,000, financed )  
by a decrease in appropriations in General )  
Fund Contingencies, Fund 001, Appropriation )  
Unit CAO020 (4/5<sup>th</sup> vote required); and )
- c. Authorize the Contracts/Purchasing Officer )  
or Contracts/Purchasing Supervisor to execute )  
the modified Standard Agreement and future )  
amendments to the Agreement where the )  
amendments do not increase the approved )  
Agreement amount. )

WHEREAS, Monterey County Code, Chapters 12.32, 12.40, 14.12, and 21.58 et seq., govern County parking regulations and enforcement at County-owned facilities, institutions, and along County roadways in unincorporated areas;

WHEREAS, the authority for parking matters is delegated to the County Administrative Office (CAO), and in June 2019, the CAO issued a Request for Proposals for parking citation processing and collection services;

WHEREAS, three proposals were received, and following evaluation of the proposals, the CAO recommended the selection of Data Ticket, Inc. (Data Ticket), based on their expertise and capabilities to provide essential parking citation processing and collection services;

WHEREAS, on September 10, 2019, the Board of Supervisors approved Resolution No. 19-300, which authorized contracting for parking citation processing and collection services and allocated \$30,000 to the Resource Management Agency (RMA) for transitioning these services to the selected vendor;

WHEREAS, the RMA was succeeded by Public Works, Facilities, & Parks (PWFP) on December 1, 2020, following RMA's dissolution;

WHEREAS, through the Countywide Cost Allocation Plan (COWCAP), reimbursement to Facilities is processed two (2) years in arrears, so an amendment to Fiscal Year (FY) 2020-21 Adopted Budget, Fund 001, Facilities Services Appropriation Unit RMA006, is needed to

increase appropriations by \$25,000 to cover estimated Data Ticket SA costs for the last third of the fiscal year, financed by General Fund Contingencies, Fund 001, Appropriation Unit CAO020; and

WHEREAS, the contingencies unit had previously earmarked General Fund Contingencies funds for these estimated FY 2020-21 SA costs; and

WHEREAS, the recommended action supports the Board of Supervisors Administration Strategic Initiative by ensuring accurate, timely, and transparent fiscal accounting and effective resource management enabling the Department to complete essential public services.

NOW, THEREFORE, BE IT RESOLVED THAT the Monterey County Board of Supervisors does hereby:

- a. Approve a modified Standard Agreement with Data Ticket, Inc. to provide parking citation processing and collection services for the County of Monterey, in a total amount not to exceed \$250,000, for a five (5) year term, beginning March 16, 2021 and ending March 16, 2026;
- b. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2020-21 Adopted Budget for General Fund, Fund 001, Facilities Services Appropriation Unit RMA006, to increase appropriations by \$25,000, financed by a decrease in appropriations in General Fund Contingencies, Fund 001, Appropriation Unit CAO020; and
- c. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute the modified Standard Agreement and future amendments to the Agreement where the amendments do not increase the approved Agreement amount.

PASSED AND ADOPTED this 16<sup>th</sup> day of March 2021, by roll call vote:

AYES: Supervisors

NOES:

ABSENT:

(Government Code 54943)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original resolution of said Board of Supervisors duly made and entered in the minutes thereof Minute Book \_\_\_ for the meeting on March 16, 2021.

Dated: March , 2021  
File Number: RES 21-  
Agenda Item:

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

By \_\_\_\_\_  
Deputy