



Monterey County

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Action Minutes - Final Budget Committee

Wednesday, December 18, 2019

1:30 PM

Monterey Room

Attendees:

Supervisor Luis A. Alejo, Chair; Supervisor Jane Parker, Vice Chair; Wendy Strimling, Senior Deputy County Counsel; Dewayne Woods, Assistant County Administrative Officer; Mary Zeeb, Treasurer-Tax Collector; Rupa Shah, Auditor-Controller; and Rocio Quezada, Committee Secretary.

Excused: Charles McKee, County Administrative Officer; Les Girard, County Counsel; Paul Lewis, County Budget Director; and Steve Vagnini, Assessor/Clerk-Recorder. A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:34 p.m.

Additions and Corrections

1) The Sheriff's Office revised the title for Item No. 6. and provided an updated report.

ACTION: Corrections were accepted as submitted.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Special Budget Committee Action Minutes of November 22, 2019.

The Budget Committee Action Minutes of November 22, 2019 were approved by consensus.

Consent Agenda

Consent Items No. 2 and 3

ACTION: Consent Items No. 2 and 3 were approved by consensus.

2. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.

3. Receive the California Department of Finance Bulletin for November 2019.

Regular Agenda

4. Support the request to:
- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the salary range of the classification of Environmental Health Specialist I as indicated in Attachment A, effective January 4, 2020; and
 - b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved changes in the FY2019-20 Adopted budget; and
 - c. Direct the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported the recommendations under Item No. 4.a. through 4.c. by consensus.

Public comment provided by Sheila Salazar with the Agricultural Commissioner's Office.

- 5.
- a. Support amending the Department of Social Services Budget Unit 001-5010-8262-SOC005 to reallocate one (1) Principal Office Assistant to one (1) Social Services Aide II for Aging & Adult Services; and
 - b. Support authorizing the County Administrative Office to incorporate the changes to the FY 2019-20 Adopted Budget Unit 001-5010- 8262-SOC005 to reflect the change in position counts.

ACTION: The Committee supported the recommendations under Item No. 5.a. and 5.b. by consensus.

- 6.
- a. Support the reallocation of 1.0 FTE Sheriffs Commander from the jail operations budget 003-2300-SHE003-8238 to 1.0 FTE Accountant II and 2.0 FTE Senior Account Clerks in Sheriff's Office Fiscal Division Budget 001-2300-SHE001-8224;
 - b. Support the reallocation of 1.0 FTE Sheriffs Investigative Sergeant from Investigations Unit Budget 001-2300-SHE001-8245 to 1.0 FTE Senior Sheriff's Records Specialist and 2.0 FTE Sheriffs Records Specialist II in Records & Warrants Division Budget 001-2300-SHE001-8229; and
 - c. Support directing the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Sheriff's Office FY 2019-2020 Adopted Budget.

ACTION: The Committee supported the recommendations under Item No. 6.a. through 6.c. by consensus.

Adjournment

The meeting was adjourned at 1:48 p.m. The next regular meeting is scheduled for January 29, 2020 at 1:30 p.m. in the Monterey Room.