



Monterey County Board of Supervisors

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Order

Agreement No.: A-12916

Upon motion of Supervisor Potter, seconded by Supervisor Armenta and carried by those members present, the Board of Supervisors hereby:

- a. Approved and authorized the Director of Health or Assistant Director of Health to sign Amendment No. 1 to a Memorandum of Understanding (MOU) for the term of September 1, 2015 to June 30, 2016 with the City of Salinas to increase funding for, and divide the cost of, the feasibility study of combining City of Salinas and County animal services programs; and
- b. Approved and authorized the Director of Health or Assistant Director of Health to sign Amendment No. 1 to the Agreement with Management Partners (Agreement No. A-12916) for the term of September 1, 2015 to June 30, 2016 to increase the original Agreement amount of \$44,900 by \$13,000.00, for an amended amount not to exceed \$57,900.00, to conduct additional analysis to complete a feasibility study of combining City of Salinas and County animal services programs.


PASSED AND ADOPTED on this 17th day of May 2016, by the following vote, to wit:

AYES: Supervisors Armenta, Phillips, Salinas, Parker and Potter
NOES: None
ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 79 for the meeting on May 17, 2016.

Dated: May 17, 2016
File ID: A 16-115

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By  Deputy





Monterey County

168 West Alisal Street,
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Salinas, CA 93901
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Board Report

Legistar File Number: A 16-115

May 17, 2016

Introduced: 4/29/2016

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

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- b. Approve and authorize the Director of Health or Assistant Director of Health to sign Amendment No. 1 to the Agreement with Management Partners for the term of September 1, 2015 to June 30, 2016, to increase the original Agreement amount of \$44,900 by \$13,000.00, for an amended amount not to exceed \$57,900.00, to conduct additional analysis to complete a feasibility study of combining City of Salinas and County animal services programs.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health or Assistant Director of Health to sign Amendment No. 1 to a Memorandum of Understanding (MOU) for the term of September 1, 2015 to June 30, 2016 with the City of Salinas to increase funding for, and divide the cost of, the feasibility study of combining City of Salinas and County animal services programs; and
- b. Approve and authorize the Director of Health or Assistant Director of Health to sign Amendment No. 1 to the Agreement with Management Partners for the term of September 1, 2015 to June 30, 2016 to increase the original Agreement amount of \$44,900 by \$13,000.00, for an amended amount not to exceed \$57,900.00, to conduct additional analysis to complete a feasibility study of combining City of Salinas and County animal services programs.

SUMMARY/DISCUSSION:

On August 25, 2015, the Board of Supervisors approved the Monterey County Health Department's (MCHD) and the City of Salinas' collaborative study, evaluating the feasibility of operating the County and the City animal shelters as one single program. It approved an MOU between the County and the City of Salinas, whereby the City of Salinas would share one half the cost of conducting the feasibility study. And it approved a contract with Management Partners to conduct the feasibility study.

A feasibility study has been conducted to identify strengths, weaknesses, opportunities and threats attendant to combination of the City and County animal shelters and animal services programs. Officials from MCHD and the City of Salinas have chosen one of the identified options as providing greatest potential for feasibility and cost-savings. Amendment No. 1 to the Management Partners Agreement is required to enable Management Partners to conduct one further financial analysis of this option. The proposed amendment also extends the time for Management Partners to produce a final report from January 31, 2016 to May 30, 2016.

Amendment No. 1 to the Memorandum of Understanding (MOU) with the City of Salinas is required to agree with the City of Salinas to add additional services by Management Partners, which will increase the cost of the feasibility study by \$13,000.

The City of Salinas is compensating the County for 50% of the cost of the additional financial analysis, as stated in the approved Memorandum of Understanding (MOU). Thus, the maximum additional liability to the County by adding a maximum additional amount of \$13,000 is \$6,500.

Upon completion of the financial analysis, the results of the entire study and the recommended option will be presented to the County and the City of Salinas and the next steps, if any, will be identified for consideration.

OTHER AGENCY INVOLVEMENT:

County Counsel and the Auditor Controller have reviewed and approved Amendment No. 1 to this Agreement with Management Partners and Amendment No. 1 to the Memorandum of Understanding with the City of Salinas as to form. Contracts/Purchasing approved selection of Management Partners as a sole source vendor.

FINANCING:

Funding for the Agreement and Amendment No.1 is included in the Animal Services Program FY 2015-2016 Adopted Budget (4000-HEA001-8442). The City of Salinas will provide 50% matching contribution for the funding of the feasibility study.

Prepared by: Krista Hanni, Program Manager, 4586

Approved by: Elsa Jimenez, Interim Director of Health, 4526



Attachments:

Management Partners Agreement is on file with the Clerk of the Board

Amendment No. 1 is on file with the Clerk of the Board

MOU with the City of Salinas is on file with the Clerk of the Board

Amendment No. 1 to MOU with the City of Salinas is on file with the Clerk of the Board

AMENDMENT NO. 1 TO MEMORANDUM OF UNDERSTANDING BETWEEN THE
COUNTY OF MONTEREY AND THE CITY OF SALINAS

WHEREAS, effective on September 1, 2015, the County of Monterey, a political subdivision of the State of California ("County"), doing business as the Animal Services Division of the Department of Health, and the City of Salinas, doing business as the Salinas Animal Services, a political sub-division of the State of California ("City") entered into a Memorandum of Understanding (MOU) in order to conduct an analysis and evaluation of the operations of the parties' respective Animal Services programs and to identify options for combining the same: and


WHEREAS, Officials from County and City have chosen one of the identified options presented by Management Partners (Consultant), as providing the greatest potential for feasibility and cost-savings. To complete the final report outlining options and a recommended option with financial analysis for consolidating/sharing services, additional financial analysis is required by Management Partners (Consultant). The financial analysis for the remaining option will be billed to the County only for hours worked. The contract between County and Consultant will be amended to not exceed \$13,000.00 for hours worked and will extend the term to June 30, 2016.

NOW, therefore, the parties agree to amend the MOU as follows:

1. The first sentence of Section IV., "FISCAL PROVISIONS", is hereby stricken in its entirety and replaced with the following sentence:
 - A. "The cost of the study, pursuant to COUNTY'S agreement with Consultant, will be \$57,900.00, as reflected in the attached amended agreement with Consultant, Exhibit A-1."
2. Except as so amended, the remainder of the terms of the MOU between the parties remain the same.
3. A copy of this Amendment No. 1 shall be attached to and become part of the MOU between the parties.

IN WITNESS WHEREOF, COUNTY and CITY have executed this Amendment No. 1 as of the last date opposite the respective signatures below. The parties understand and agree that this Amendment No. 1 shall be effective as of April 1, 2016.


MONTEREY COUNTY



Elsa Jimenez, Interim Director of Health

Date: 05/23/2016

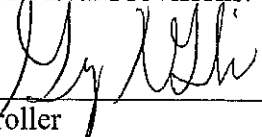
Approved as to Form:



Rebecca M. Cenicerros, Deputy County Counsel

Date: _____

Approved as to Fiscal Provisions:



Auditor/Controller

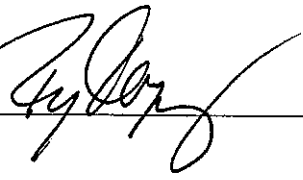
Date: 4-26-16

Approved as to Liability Provisions:

Risk Management

Date: _____


CITY

By: 

City Manager Ray Corpuz
Printed Name and Title

Date: 4/21/16

Approved as to Form

By: 

Christopher A. Callahan City Attorney
Printed Name and Title

Date: April 21, 2016