



Monterey County

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Action Minutes - Draft Budget Committee

Wednesday, October 7, 2020

3:00 PM

Monterey Room

Special Meeting

Attendees:

Supervisor Jane Parker, Chair; Supervisor Luis A. Alejo, Vice Chair; Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rupa Shah, Auditor-Controller; and Rocio Quezada, Committee Secretary.

Excused: Steve Vagnini, Assessor/Clerk-Recorder; and Mary Zeeb, Treasurer-Tax Collector
A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 3:00 p.m.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of August 26, 2020.

The Budget Committee Action Minutes of August 26, 2020 were approved by consensus.

Consent Agenda

Consent Items Nos. 2 through 9

ACTION: Consent Items Nos. 2 through 9 were approved by consensus.

2. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for August 2020.
4. Consider retroactively adding the Old Stage Road Bridge Emergency Replacement Project (County Bridge No. 119; State Bridge No 44-C0134) over El Gabilan Creek to the Resource Management Agency (RMA) FY 2020/21 Annual Work Program for Road Fund.
5. Consider adopting a Resolution to:

- a. Amend the FY 2020-21 Workforce Development Board Adopted Budget (021-1050-8478 CAO030) to reallocate one (1) 1.0 FTE Management Analyst I to one (1) 1.0 FTE Management Analyst II, as indicated in Attachment A; and
 - b. Authorize the Auditor Controller and the County Administrative Office to incorporate the position reallocation in the FY 2020-21 Adopted Budget
- 6.
- a. Accept the Sheriff's Office CARES Act Budget and Expenditure Report for the period covering March 1, 2020 to December 30, 2020; and
 - b. Support authorizing and directing the Auditor-Controller to increase appropriations by \$3,406,404 in Sheriff-Coroner's FY 2020-21 Adopted Budget as detailed in Schedule I to fund the Sheriff's Office response to the pandemic COVID-19, financed by an increase in non-program revenue in the County Administrative Office's budget (001-1050-CAO019-8041).
- 7.
- Support Resource Management Agency (RMA) recommendation to the Board of Supervisors to authorize and direct the Auditor-Controller to amend Fiscal Year 2020-21 Adopted Budget to:
- a. Increase appropriations by \$350,000 and estimated revenue by \$350,000 for the Habitat Management Program, Fund 029, Appropriation Unit RMA111, financed by estimated interest earnings of \$300,000 and Unassigned Fund Balance of \$50,000 (Fund 029, Balance Sheet Account 3101) to fund habitat management planning activities on former Fort Ord lands; and
 - b. Increase appropriations and revenue by \$253,822 for the General Fund, Fund 001, RMA Administration Appropriation Unit RMA013, financed by Fort Ord Reuse Authority (FORA) funds transferred to the County for FORA wind-up activities including: \$150,000 for Regional Government Services (RGS) contract, \$15,000 for contract management of the RGS contract, \$70,109 for records management and response to public records requests, and \$18,713 for oak woodland conservation planning activities performed by Denise Duffy & Associates (4/5th BOS vote required).
- 8.
- Receive the Monterey County Workforce Development Board FY 2019-20 Year-End Financial Status Report for the Workforce Innovation and Opportunity Act (WIOA) funded programs through June 30, 2020
- 9.
- Receive and accept the semi-annual report of expenditures and caseload data for the Department of Social Services.

Regular Agenda

- 10.
- Support the Board of Supervisors Adopting a Resolution to:
- a. Amend the County Administrative Office Budget General Fund, Fund 001, Housing and Economic Development Administration, Appropriation Unit CAO038, to reallocate one (1) Redevelopment/Housing Project Analyst II to one (1) Finance Manager I as indicated in Attachment A;
 - b. Authorize and direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2020-21 Adopted Budget; and
 - c. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported the recommendations under Item No. 10.a. through 10.c. by consensus.

11. Consider receiving a report on funding sources for the Proposition 1 Implementation Grant Project Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley; and support a recommendation that the Monterey County Board of Supervisors transfer \$2,663,300 from the Cannabis Assignment Fund as a contribution toward the Agency's grant matching funds.

ACTION: The recommendation under Item No. 11 was not supported by the Committee. This item will go to the Board of Supervisors for consideration.

12. a. Receive a status update on the Jail Housing Addition Project 8819
b. Support the use of up to \$1,614,318 of the unassigned New Juvenile Hall Project 8811 project budget, currently Fund 404 unassigned fund balance to be reassigned to the Jail Housing Addition Project 8819 project budget, as needed.

ACTION: The recommendation under Item No. 12 was not supported by the Committee. This item will go to the Board of Supervisors for consideration.

13. a. Receive a financial condition report on Lake Nacimiento Resort and Operations Enterprise Fund, Fund 452, for Fiscal Year (FY) 2019-20 and estimates for FY 2020-21; and
b. Support authorizing and directing the Auditor-Controller to amend the FY 20-21 Adopted Budget to: 1) Increase appropriations in the General Fund, Fund 001, Other Financing Uses, Appropriation Unit CAO017, by up to \$1,795,782, funded by a decrease in General Fund, Fund 001, Contingencies, Appropriation Unit CAO020, 2) Increase appropriations and operating transfers in, in the Lakes Resort and Operations Enterprise Fund, Fund 452, Appropriation Unit RMA102, by up to \$1,795,782, and 3) Transfer \$1,795,782 from General Fund, Fund 001, Other Financing Uses, Appropriation Unit CAO017, to the Lakes Resort and Operations Enterprise Fund, Fund 452, Appropriation Unit RMA102 (4/5th vote required).

ACTION: The Committee supported the recommendations under Item No. 13.a. and 13.b. by consensus.

14. Support recommendation to the Board of Supervisors to adopt a resolution to authorize and direct the Auditor-Controller to amend Fiscal Year 2020-21 the Adopted Budget for: 1. Capital Projects Fund, Fund 402, Appropriation Unit RMA014, to increase appropriations by \$163,732, financed by Unassigned Fund Balance, Balance Sheet Account 3101; 2. Facility Master Plan Projects Fund, Fund 404, Appropriation Unit RMA015, to increase appropriations and revenues by \$7,537,674, financed by State Aid Reimbursements and Homeless Emergency Aid Program (HEAP) funds; and 3. General Fund, Fund 001, Facilities Services Appropriation Unit RMA006, to increase appropriations by \$453,252, financed by General Capital Assignment Fund Balance, Balance Sheet Account 3065 (4/5 BOS vote required).

ACTION: The Committee supported the recommendation under Item No. 14 by consensus.

15. Support RMA recommendation to the Board of Supervisors to adopt a Resolution to:
a. Approve a Standard Agreement with Data Ticket, Inc. to provide parking citation processing and collection services for the County of Monterey, in a total amount not to exceed \$250,000, for a term of

- five (5) years, beginning on October 20, 2020 and ending on October 20, 2025;
- b. Authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2020-21 Adopted Budget for General Fund, Fund 001, Facilities Services, Appropriation Unit RMA006, to increase appropriations by \$50,000, financed by a decrease in appropriations in General Fund Contingencies, Fund 001, Appropriation Unit CAO020 (4/5th BOS vote required); and
- c. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute the Standard Agreement and future amendments to the Agreement where the amendments do not increase the approved Agreement amount.

ACTION: The Committee supported the recommendations under Item No. 15.a. through 15.c. by consensus. This item will go to the Board of Supervisors for consideration.

16. Support Resource Management Agency (RMA) recommendation to the Board of Supervisors to adopt a resolution to authorize and direct the Auditor-Controller to amend RMA Fiscal Year 2020-21 Adopted Budget, General Fund 001, Planning Unit 8529, Appropriation Unit RMA110, increasing appropriations by \$182,262, financed by General Fund Assigned Fund Balance, Fund 001, Balance Sheet Account 3134-SVGB to complete the Salinas Valley Groundwater Basin Investigation (4/5th Board vote required).

ACTION: The Committee supported the recommendation under Item No. 16 by consensus.

17. a. Receive a presentation from Procure America on the Tariff Rate Optimization Study; and
b. Provide direction to staff.

ACTION: The Committee received a presentation from Procure America on the Tariff Rate Optimization Study. This item will go to the Board of Supervisors for consideration.

Public comment provided by Rupa Shah.

Monthly Reports

18. Receive a status report on the New Juvenile Hall, Project 8811.

ACTION: The Committee received a status report on the New Juvenile Hall Project.

Adjournment

The meeting adjourned at 5:00 p.m.

The next meeting is scheduled for October 28, 2020 at 1:30 p.m.