

Local Workforce Development Board Recertification Request

Program Years 2016-18

**Local Workforce Development Board
Monterey County Workforce Development
Board**

Local Board Recertification Request

This will serve as our request for Local Workforce Development Board (Local Board) recertification for Program Years (PYs) 2016-18 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (State Board) determines the request is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this request.

Monterey County Workforce Development
Board

Name of Local Board

730 La Guardia Street

Mailing Address

Salinas, CA

93906

City, State

Zip

Joyce Aldrich

Contact Person

831-759-6644

Contact Person's Phone Number

March 31, 2016

Date of Submission

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Instructions

If additional pages were added to the *Local Workforce Development Board Recertification Request*, the page numbers may be updated by hovering over the gray box above, clicking, and then selecting “Update Table” on the top left corner.

Local Board Membership

Instructions

Enter the names of the Local Board members in the appropriate membership categories found in the tables below. If the Chief Local Elected Official (CEO) has approved additional members, enter the information under the "ADDITIONAL MEMBERS" table. If an individual represents multiple categories, after the first time s/he is identified (subsequent to the first notation), please asterisk his/her name at all subsequent entries. Address any vacancies under "CORRECTIVE ACTION COMMENTS." If additional rows are needed, add a table following the membership type.

BUSINESS

WIOA Section 107(b)(2)(A) – a **majority** of the members of each Local Board shall be representatives of business in the Local Workforce Development Area (Local Area), who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority; (ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the Local Area; and (iii) are appointed from among individuals nominated by local business organizations and business trade associations.

- WIOA Section 107(b)(3) – the members of the Local Board shall elect a chairperson for the Local Board from among the representatives described in Section 107(b)(2)(A).
- Must include **two or more** members that represent small business as defined by the U.S. Small Business Administration.

Name	Title	Entity	Appointment Date	Term End Date
1. Erik Cushman	Chairperson/ Publisher	Monterey County Weekly	12-17-2013	12-11-2016
2. Mary Ann Leffel	Small Business/ Founding Principal	Veritas Associates LLC	07-09-2013	06-15-2016
3. Wendy Brickman	Small Business/ Owner	Brickman Marketing	07-09-2013	05-25-2016
4. Paula Calvetti	Human Resources Director	Hyatt Regency Monterey, Hyatt Carmel Highlands	04-22-2014	06-15-2016
5. Harbhajan Dadwal	President	Five Rivers Hospitality, Inc.	02-25-2014	02-25-2017
6. Paul Farmer	President	Salinas Valley Chamber of Commerce	08-27-2013	08-27-2016
7. Sherry Farson	Vice President	Wells Fargo Commercial Banking Office	02-25-2014	02-25-2017
8. Salvador Munoz	Small Business/ Architect	Munoz and Associates	11-05-2013	07-27-2016
9. Aaron Oskolkoff	Manager	CVS Pharmacy	08-27-2013	05-25-2016
10. Kimberly Schnader	Human Resources Manager	Language Line Services	07-09-2013	05-25-2016
11. Larry Silva	Human Resources Director	Tanimura & Antle Fresh Foods, Inc.	07-09-2013	06-15-2016
12. Brian Turlington	Small Business/ Executive Director	Monterey County Business Council	11-05-2013	11-05-2016
13. Hunter Harvath	Assistant GM, Finance & Admin	Monterey-Salinas Transit	07-09-2013	06-15-2016
14. Sandy Chamberlain	Human Resources Director	Central Coast Visiting Nurse Association & Hospice	04-12-2016	04-26-2017

WORKFORCE

WIOA Section 107(b)(2)(B) – not less than **20 percent** of the members of each Local Board shall be representatives of the workforce within the Local Area, who— (i) shall include representatives of labor organizations (for a Local Area in which employees are represented by labor organizations), who have been nominated by local labor federations, or (for a Local Area in which no employees are represented by such organizations) other representatives of employees; (ii) shall include a representative, who shall be a member of a labor organization or a training director, from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists; (iii) may include representatives of community based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; and (iv) may include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.

- Must include **two or more** representatives of labor organizations, where such organizations exist in the Local Area. Where labor organizations do not exist, representatives must be selected from other employee representatives.
- Must include **one or more** representatives of a joint labor- management, or union affiliated, registered apprenticeship program within the area who must be a training director or a member of a labor organization. If no union affiliated registered apprenticeship programs exist in the area, a representative of a registered apprenticeship program with no union affiliation must be appointed, if one exists.

California Unemployment Insurance Code (CUIC) Section 14202(c) further requires and specifies that at least **15 percent** of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. If this occurs, then at least 10 percent of the Local Board members shall be representatives of labor organizations.

Name	Title	Entity	Appointment Date	Term End Date
1. Jay Donato	Labor Organization/ Internal Organizer	SEIU Local 521	10-06-2015	05-14-2018
2. Cesar Lara	Labor Organization/ Executive Director	Monterey Bay Central Labor Council	11-05-2013	07-27-2016
3. Andy Hartmann	Registered Apprenticeship/ Business Manager	International Brotherhood of Electrical Workers Local 234	10-06-2015	09-01-2018
4. Steve MacArthur	Business Manager	Plumbers and Steamfitters Local 62	11-05-2013	10-19-2016
5. Crescencio Diaz	President & Principal Officer	Teamsters Local Union 890	04-12-2016	06-24-2017
6. Diana Carrillo	Director	Center for Employment	07-09-2013	06-15-2016

		Training		
7. Al Davis	Reverend	National Association for the Advancement of Colored People (NAACP)	11-05-2013	06-15-2016

EDUCATION AND TRAINING

WIOA Section 107(b)(2)(C) – each Local Board shall include representatives of entities administering education and training activities in the Local Area, who— (i) shall include a representative of eligible providers administering adult education and literacy activities under title II; (ii) shall include a representative of institutions of higher education providing workforce investment activities (including community colleges); (iii) may include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

- Must include **at least one** eligible provider administering adult education and literacy activities under WIOA title II.
- Must include **at least one** representative from an institution of higher education providing workforce investment activities, including community colleges.

Name	Title	Entity	Appointment Date	Term End Date
1. Willard Lewallen	Adult Education & Literacy/ Superintendent/President	Hartnell College	10-06-2015	02-14-2018
2. Walter Tribley	Institution Higher Education/ Superintendent/President	Monterey Peninsula College	02-23-2016	02-14-2018

GOVERNMENTAL AND ECONOMIC AND COMMUNITY DEVELOPMENT

WIOA Section 107(b)(2)(D) – each Local Board shall include representatives of governmental and economic and community development entities serving the Local Area, who— (i) shall include a representative of economic and community development entities; (ii) shall include an appropriate representative from the State employment service office under the *Wagner-Peyser Act* (29 U.S.C. 49 et seq.) serving the Local Area; (iii) shall include an appropriate representative of the programs carried out under title I of the *Rehabilitation Act of 1973* (29 U.S.C. 720 et seq.), other than section 112 or part C of that title (29 U.S.C. 732, 741), serving the Local Area; (iv) may include representatives of agencies or entities administering programs serving the Local Area relating to transportation, housing, and public assistance; and (v) may include representatives of philanthropic organizations serving the Local Area.

- Must include **at least one** representative of economic and community development entities.
- Must include **at least one** representative from the state Employment Service Office (EDD) under the *Wagner-Peyser Act* (29 U.S.C. 49 et seq.) serving the Local Area.
- Must include **at least one** representative from programs carried out under title I of the *Rehabilitation Act of 1973*, other than Section 112 or Part C of that title.

Name	Title	Entity	Appointment Date	Term End Date
1. Hunter Harvath	Economic & Community Dev/ Assistant GM, Finance & Admin	Monterey-Salinas Transit	07-09-2013	06-15-2016
2. Yuko Duckworth	Employment Service / Employment Program Manager	Employment Development Department	06-24-2014	06-24-2017
3. Mimi Laurent	Rehabilitation Act of 1973/ Team Manager	Department of Rehabilitation	01-13-2015	10-29-2016

ADDITIONAL MEMBERS

WIOA Section 107(b)(2)(E) – each Local Board may include such other individuals or representatives of entities as the chief elected official (CEO) in the Local Area determines to be appropriate.

Name	Title	Entity	Appointment Date	Term End Date
1. Dave Potter	Monterey County 5th District Supervisor	Monterey County Board of Supervisors, Chief Local Elected Official	06-12-2012	06-12-2016

CORRECTIVE ACTION COMMENTS

Explain any vacant appointment(s) regarding the required membership composition only. Include the length of time the appointment(s) has been vacant, efforts made to fill the vacant appointment(s), and dates by which the vacant appointment(s) should be filled.

N/A

COMPLIANCE WITH MAJORITY OF BUSINESS REPRESENTATIVES

The table below will assist Local Boards determine compliance with WIOA Section 107(b)(2)(A), which requires that a **majority** of the members be representatives of business in the Local Area.

Instructions – Double click the table below to open in Excel.

Total number of individuals currently sitting on local board =	27
Number of vacancies currently on local board =	0
Total local board membership =	<u>27</u>
Total number of Business Representatives currently sitting on local board =	14
Number of Business Representative vacancies currently on local board =	0
Total local board Business Representatives =	<u>14</u>
Divide total local board Business Representatives by total local board membership =	<u>51.85%</u>
	(Must be greater than 50%)

COMPLIANCE WITH 20% OF WORKFORCE REPRESENTATIVES AND 15% LABOR ORGANIZATION REPRESENTATIVES

The table below will help Local Boards determine compliance with WIOA Section 107(b)(2)(B), which requires not less than **20 percent** of the members be representatives of the workforce within the Local Area and compliance with CUIA Section 14202 which requires that at least **15 percent** of Local Board members be representatives of labor organizations unless the local labor federation fails to nominate enough members, in which case it is **10 percent**.

Instructions – Double click the table below to open in Excel.

Total number of individuals currently sitting on local board =	27
Number of vacancies currently on local board =	0
Total local board membership =	<u>27</u>
Total number of Workforce Representatives currently sitting on local board =	7
Number of Workforce Representatives vacancies currently on local board =	0
Total local board Workforce Representatives =	<u>7</u>
Divide total local board Workforce Representatives by total local board membership =	<u>25.93%</u>
	(Must not be less than 20%)
Total number of Labor Organization Representatives currently sitting on local board =	4
Total number of Apprenticeship Program Representatives currently sitting on local board =	1
Number of Labor Org/Apprenticeship Program Representatives vacancies =	0
Total local board Labor Representatives =	<u>5</u>
Divide total local board Labor Representatives by total local board membership =	<u>18.52%</u>
	(Must be at least 15%)

Local Board Performance Accountability Measures

Instructions

Enter your Local Board's negotiated levels of performance and actual levels of performance for PYs 2013-14 and 2014-15.

Performance Table				
Name of Local Area: <u>Monterey County Workforce Development Board</u>				
Common Measure	Negotiated PY 2013-14	Actual PY 2013-14	Negotiated PY 2014-15	Actual PY 2014-15
Adult				
Entered Employment Rate	62.1%	74.4% (119.8%)	65.0%	73.5% (113.1%)
Employment Retention Rate	74.0%	75.2% (101.6%)	74.5%	79.2% (106.3%)
Average Earnings	\$10,129	\$10,581 (104.5%)	\$10,600	\$11,741 (110.8%)
Dislocated Worker				
Entered Employment Rate	61.8%	74.5% (120.6%)	62.0%	68.1% (109.8%)
Employment Retention Rate	75.6%	83.5% (110.4%)	75.5%	88.0% (116.6%)
Average Earnings	\$13,122	\$19,518 (148.7%)	\$13,600	\$31,867 (234.3%)
Youth (ages 14-21)				
Placement in Employment or Education	70.1%	72.4% (103.3%)	70.0%	61.3% (87.6%)
Attainment of a Degree or Certificate	64.3%	83.1% (129.2%)	64.0%	67.7% (105.8%)
Literacy and Numeracy Gains	61.0%	81.3% (133.3%)	59.0%	48.6% (82.4%)

Local Board Sustained Fiscal Integrity

The Local Board hereby certifies that it has not been found in violation of one or more of the following during PYs 2013-14 or 2014-15:

- **Final determination of significant finding(s)** from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor, identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any *Workforce Investment Act* (WIA) requirement, such as failure to grant priority of service or verify participant eligibility.
- **Gross negligence**, which is defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- **Failure to observe accepted standards of administration.** Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 29 *Code of Federal Regulations* (CFR) Parts 95 and 97, appropriate Office of Management and Budget circulars or rules, WIA regulations, and state guidance. Highlights of these responsibilities include the following:
 - Timely reporting of WIA participant and expenditure data
 - Timely completion and submission of the required annual single audit
 - ***Have not been placed on cash hold for longer than 30 days***

(In alignment with WIOA Section 106[e][2])

Local Board WIOA Implementation

Using the questions below, describe your Local Board's efforts toward implementing the following key WIOA implementation provisions and designing a better system for customers.

1. What activities have you undertaken to design a better system for customers? Specifically, describe any actions you have taken, or actions you plan to take, for the following topics:

- a. Developing new services

Monterey County WDB received a Department of Labor award to serve most at-risk youth ages 17-24 that have been incarcerated or at risk of incarceration. Monterey County WDB began a pilot project with the Sheriff's Department to provide 5-day "KickStart" workshops in a local jail facility, which is being offered every 6 weeks for individuals at 120 days or less prior to their release date. The workshops offer basic job readiness skills and information about the AJCC employment and training services so inmates are more prepared to access AJCC services upon release.

Monterey County WDB received a California Workforce Development Board and State Employment Development Department grant to serve primarily Veterans and Youth through Pre-Apprenticeship Support, Training and Placement Grant 2.0. The grant will take to scale the regional training program successfully piloted through the Proposition 39 Pre-Apprenticeship Development Grant targeting clean/green, and energy efficiency construction.

- b. Entering into collaborative partnerships

Monterey County continues to partner with a 4-county regional collaborative to include the Workforce Development Board's of Santa Cruz, San Luis Obispo and Santa Barbara Counties. The regional collaborative received a California Workforce Development Board award for Slingshot implementation.

The Department of Rehabilitation is now co-locating staff at Monterey County's AJCC comprehensive and satellite locations in Salinas and Marina, California. Job Corps staff are co-located at the comprehensive AJCC site in Salinas to offer education and vocational training to young people ages 16 through 24. Monterey County WDB Business Services representatives continue to strengthen its partnership with the Economic Development Department by teaming up with their staff for the purpose of enhancing employer engagement to better understand the needs of business and bring awareness of services and solutions available to the business community.

- c. Creating innovative workforce development strategies in alignment with WIOA

Monterey County continues to partner with a 4-county regional collaborative to include the Workforce Development Board's of Santa Cruz, San Luis Obispo and Santa Barbara Counties. The Department of Rehabilitation is now co-locating staff at Monterey County's AJCC comprehensive and satellite locations in Salinas and Marina, California. Job Corps staff are co-located at the comprehensive AJCC site in

Salinas to offer education and vocational training to young people ages 16 through Monterey County WDB Business Services representatives continue to strengthen its partnership with the Economic Development Department by teaming up with their staff for the purpose of enhancing employer engagement to better understand the needs of business and bring awareness of services and solutions available to the business community.

Monterey County Program Services operator is transitioning to year round youth programs incorporating 75% out-of-school youth enrollments. Monterey County Program Services operator is working on a Customer Centered Design model for all Adult programs.

d. Redesigning service delivery

On February 23, 2016, Monterey County attended a “Building the WIOA Partnership and Development the Memorandum of Understanding (MOU)” training session with its core program partners including Wagner-Peyser, Department of Rehabilitation, WIOA Title I, WDB staff and board members who were available to attend. At this meeting, all partners gained insight on how to redesign, align, coordinate, and integrate programs to ensure all required services are provided throughout the AJCC delivery system in a seamless fashion, how best to increase access to services online and in-person, how to refer customers amongst partner programs, and how partners may work together to achieve outcomes.

All agreed to reconvene on March 17, 2016 with all required partners to start the MOU development process to discuss the required elements and strategies moving forward. Second meeting of MOU partners is scheduled for April 8, 2016. A matrix of services offered is being populated to support MOU of each partner.

e. Other WIOA transitional activities to design a better system for customers

The development of partner MOUs will incorporate language that includes WIOA transitional activities that enables upward mobility for all customers, including populations with barriers to employment. This will ensure that customers have access to achieve a marketable set of skills and/or credentials prior to job placement or for career advancement to ensure economic self-sufficiency and security.

The Workforce Development Board is researching options available to ‘minimize risk’ of current operations design of WDB staff and primary AJCC and program services staff.

2. What steps have you taken to implement the new WIOA youth program requirements, including the 75 percent out-of-school youth and 20 percent work experience minimum expenditure requirements?

Starting program year 2015-16, Monterey County revised its youth contract and service provider enrollment plans and budgets to ensure all youth providers increase the percentage of youth formula funds used to serve out-of-school youth to 75 percent from 30

percent. As of March 31, 2016, 71 percent of Monterey County's enrollments are out-of-school youth. With the active out-of-school youth currently enrolled, Monterey County anticipates meeting the 75 percent enrollment goal between now and June 30, 2016.

Starting program year 2015-16, Monterey County revised its youth contract and service provider plans and budgets to ensure that all youth providers spend at least 20 percent of youth formula funds on work experience activities such as summer jobs, pre-apprenticeship, on-the-job training, and internships so that youth can be prepared for employment. As of March 31, 2016, Monterey County expended 14 percent of its youth allocation on work experience. With the active youth currently enrolled in work experience, Monterey County anticipates meeting the 20 percent work experience minimum expenditure requirement between now and June 30, 2016.

3. Describe your efforts to comply with the Uniform Guidance requirements.

Monterey County has effectively transitioned its fiscal process and procedures to comply with the Uniform Guidance requirements. The Finance Manager also attends all DOL trainings and brings back policy changes with effective dates to ensure WDB and all operators are in compliance.

4. Describe your efforts to develop sector initiatives and career pathways in high demand industries in coordination with community colleges, apprenticeship programs, adult basic education, and other training providers.

Under the Workforce Innovation Fund (WIF) "Youth Ambassadors for Peace", Monterey County WDB aims to recruit at-risk youth into an intensive youth development program that reestablishes connections with education to develop career pathways in priority industry sectors in coordination with local training providers that are listed on the State's Eligible Training Provider List (ETPL).

Monterey County WDB has applied for pre-apprenticeship funding through the California Workforce Development Board to recruit Veterans, at-risk youth, and women into a regional training project to implement, and take to scale, the regional training program successfully piloted through the Proposition 39 Pre-Apprenticeship Development Grant, targeting clean/green, and energy efficiency construction. With over \$1.2 billion in Monterey Bay construction projects identified by the project's labor partners, the demand for skilled workers in the building trades is eminent.

Monterey County is partners to the Monterey Bay Economic Partnership (MBEP) that includes Santa Cruz County, reviewing/seeking funding opportunities to support sector initiatives and career pathways. Most recently MBEP worked with the Workforce Committee to determine whether the DOL H1B Visa funding opportunity was appropriate for our jurisdiction. Although it was determined that Monterey/Santa Cruz did not have enough 'H1B Visa' in our region, it did bring out the need to develop curriculum with our education partners to address the needs of the Agriculture sector. That curriculum and committee continues to meet to design advanced manufacturing and information technology as it relates to the agriculture industry. This development is ongoing.

5. Describe your efforts to adopt, implement, and promote the AJCC brand.

Since July 1, 2013, Monterey County WDB adopted and implemented the “America’s Job Center of California” network branding effort. All websites, brochures, outreach materials, letterhead, meeting agendas, etc., states “Proud partner of America’s Job Centers of California” and displays the logo.

6. Describe your efforts to complete Phase I of the MOU development process. What challenges are you facing?

As mentioned previously, on February 23, 2016, Monterey County attended a “Building the WIOA Partnership and Development the Memorandum of Understanding (MOU)” training session with its core program partners including Wagner-Peyser, Department of Rehabilitation, WIOA Title I, WDB staff and board members who were available to attend.

All agreed to reconvene on March 17, 2016 with all required partners to start the MOU development process to discuss the required elements and strategies moving forward to ensure Phase I of MOU process is complete and submitted to the Monterey County Board of Supervisors at their June 28, 2016 meeting.

Local Board Assurances

For PYs 2016-18, the Local Board assures that it will do the following:

- A. Comply with the applicable uniform administrative requirements, cost principles, and audit requirements included in Title 2 CFR Parts 200 and 2900 (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

**Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).*

- B. Do financial reporting in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive WSD12-3, *Quarterly and Monthly Financial Reporting Requirements*.
- All close out reports will comply with the policies and procedures listed in Workforce Services Directive WSD09-12, *WIA Closeout Handbook*.

**Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).*

- C. Expend funds in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include:

- The Local Area will meet the requirements of State Senate Bill 734, to spend a minimum of 30 percent of combined total of adult and dislocated worker formula fund allocations on training services (CUIC Section 14211).
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

- D. Select AJCC operator(s), with the agreement of the local CEO, through a competitive process such as a Request for Proposal, unless granted a waiver by the state (WIOA Section 121[d][2][A] and 107[g][2]).

- E. Collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.
- F. Comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.
- G. Comply with State Board policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- H. Give priority of service to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter 10-09*).
- I. Comply with Assembly Bill (AB) 1234 and ensure that local members receive ethics training every two years. AB 1234 requires Local Boards to consult with the California Fair Political Practice Commission (FEPC) and the California Attorney General's office regarding the content of the ethics training course they can use. Local Boards may consider using the free, two-hour, on-line ethics training course available from the FPPC: [AB 1234 Ethics Training for Local Officials](#).
- J. Comply with the conflict of interest provisions of WIOA Section 107(h).

Signature Page

By signing below, the local CEO and Local Board chair request Local Board recertification. We certify that the Local Board appointed members as described in WIOA Section 107(a), (b), and (c), performed successfully and sustained fiscal integrity during PYs 2013-14 and 2014-15, and developed and implemented strategies to improve and continuously strengthen the workforce development system in accordance with WIOA. Additionally, we agree to abide by the Local Area assurances included in this document.

Instructions

The Local Board chairperson and local CEO must sign and date this form. Include the original signatures with the request.

Local Workforce Development Board Chair

Local Chief Elected Official

Signature

Signature

Erik Cushman
Name

Jane Parker
Name

Publisher, Monterey County Weekly
Title

Chairperson, Monterey County Board of
Supervisors
Title

Date

Date