



# Monterey County

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## Action Minutes Budget Committee

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Wednesday, October 31, 2012

1:30 PM

Monterey Room

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**Attendees:** Supervisor Louis Calcagno, Supervisor Fernando Armenta, Lew Bauman, Charles McKee, Dewayne Woods, Mary Zeeb, Paul Lewis and Ebby Johnson. A complete list of attendees is on file with the Committee Secretary.

### Call to Order

The meeting was called to order at 1:43 p.m.

### Additions and Corrections

There were no additions or corrections to the agenda.

### Public Comment Period

Introductions were made of the new Human Resources Director, James May, and the new Public Works Director, Robert Murdoch.

### Approval of Action Minutes

1. Approve the Action Minutes of September 26, 2012.

**The Action Minutes of September 26, 2012 were approved as submitted.**

### Consent Agenda

2. Receive the Department of Finance - Finance Bulletin for October 2012.  
**Action: Received report.**
3.
  - a. Support the Plans and Specifications for the Natividad Medical Center, Project #9600-36 OBIX Fetal Monitoring System, Bid #NMC-1006 for contractors to bid on construction; and
  - b. Support the Public Works Department to advertise the "Notice to Contractors" in *The Californian* on November 26, and December 3, 2012,  
**Actions: Support received for Items 3.a and 3.b.**
4.
  - a. Support proceeding with a contract in the total amount of \$35,875.00 to

Tombleson Incorporated, the lowest responsible and responsive base bidder, for the Natividad Medical Center (NMC) ED Exterior Door Replacement Project No. 9600-28 Bid NMC-1003; and

- b. Support approval of the Performance and Payment Bonds executed and provided by Tombleson Incorporated; and
- c. Support a contingency (not to exceed 10% of the contract amount) to provide funding for approved contract change order; and
- d. Support the Purchasing Manager at NMC to execute the contract and subject to the terms of the Public Contract Code, approve change order to the contract that do not exceed 10% of the original contract amount, and do not significantly change the scope of work.

**Actions: Support received for Items 4.a through 4.d.**

- 5.
  - a. Support the Request for Qualifications (RFQ) #9600-42 for the Natividad Medical Center (NMC) Signage Master Plan Program Analysis per the scope of services described in the RFQ and;
  - b. Support the Purchasing Manager for Natividad Medical Center (NMC) to release the RFQ to the public on or about November 20, 2012.

**Actions: Support received for Items 5.a and 5.b.**

### **Regular Agenda**

- 6.
  - a. Receive and accept the FY 2011-12 Budget End-of-Year Report from the County Administrative Office.
  - b. Support recommended actions as outlined in the FY 2011-12 Budget End-of-Year Report.

**Actions: Received report for Item 6.a.; and Support received for Item 6.b.**

- 7.
  - a. Receive a report on the Youth Camp site in Fort Ord; and
  - b. Support authorization for the Resource Management Agency Director to proceed with demolition of existing structures due to safety and health reasons.

**Actions: Received report for Item 7.a.; and Support received for Item 7.b.**

- 8.
  - a. Support a recommendation authorizing the Auditor-Controller to amend the FY 2012-13 budget to transfer \$151,883 from Sheriff's Department, SHE001, Unit 8400 to Human Resources Department, HRD001, Unit 8402; and
  - b. Support a recommendation authorizing the County Administrative Office to transfer one 1.0 FTE Personnel Technician - Confidential position from Sheriff's Department, SHE001, Unit 8400, to Human Resources Department (1060), HRD001, Unit 8402.

**Actions: Support received for Items 8.a and 8.b.**

### **Quarterly Reports**

9. Receive and accept the Probation Department's first quarter financial report for Fiscal Year (FY) 2012-13.  
**Actions: Received and accepted report.**
10. Accept the FY 2012-13 First Quarter Financial report for the Health Department's Clinic Services Bureau (CLNS HEA007).  
**Action: Accepted report.**

### **Monthly Reports**

11. Receive and accept the monthly budget report for August 2012 from the Office of Employment and Training (OET), currently part of the Department of Social & Employment Services for the local Workforce Investment Act (WIA) programs.  
**Actions: Received and accepted report.**
12. Receive and accept the monthly report of expenditures and caseload data for the Department of Social & Employment Services.  
**Actions: Received and accepted report.**
13. Receive a report on key capital projects including the Pajaro Neighborhood Park Project.  
**Action: Received report.**
14. Receive a status report of Natividad Medical Center's key capital projects.  
**Action: Received report.**
15. Receive the Natividad Medical Center Financial Report for August 31, 2012.  
**Action: Received report.**

### **Adjournment**

**The meeting was adjourned at 2:25 p.m. The next meeting is scheduled for November 28, 2012 at 1:30 p.m. in the Monterey Room.**