



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: A 26-103

April 28, 2026

Introduced: 3/30/2026

Current Status: Health Department -
Consent

Version: 1

Matter Type: BoS Agreement

- a. Approve and accept the Student Placement Agreement template to be used in partnering with universities and colleges for the placement of students within the Department of Health Services to complete internship/externship assignments as part of their field education and service-learning requirements for their respective field of study program;
- b. Approve and authorize updates to the Student Placement Agreement template in accordance with local, state, and federal law, subject to review and approval of County Counsel and County Risk Management;
- c. Approve and authorize amendments to the text of the Student Placement Agreements that do not significantly change the level of risk or the scope of a party's obligations or responsibilities, subject to review and approval of County Counsel; and
- d. Approve and authorize execution by the Director of Health Services or designee of the Student Placement Agreement template with universities and colleges for Fiscal Years 2025-2026 through Fiscal Year 2030-2031.

RECOMMENDATION:

It is recommended that the County of Monterey Board of Supervisors:

- a. Approve and accept the Student Placement Agreement template to be used in partnering with universities and colleges for the placement of students within the Department of Health Services to complete internship/externship assignments as part of their field education and service-learning requirements for their respective field of study program;
- b. Approve and authorize updates to the Student Placement Agreement template in accordance with local, state, and federal law, subject to review and approval of County Counsel and County Risk Management;
- c. Approve and authorize amendments to the text of the Student Placement Agreements that do not significantly change the level of risk or the scope of a party's obligations or responsibilities, subject to review and approval of County Counsel; and
- d. Approve and authorize execution by the Director of Health Services or designee of the Student Placement Agreement template with universities and colleges for Fiscal Years 2025-2026 through Fiscal Year 2030-2031.

SUMMARY:

The Monterey County Health Department (MCHD) requests the Board of Supervisors to approve a Student Placement Agreement Template ("Template") for use with universities and colleges. This Template will support student internships and externships by providing practical clinical and non-clinical experience required for academic programs. Additionally, it will help MCHD attract and

develop a future workforce by creating a pipeline of qualified graduates, including those with bilingual skills, for employment opportunities within Monterey County.

DISCUSSION:

The proposed Template establishes standardized County policies, procedures, and best practices for student placement. This includes processes for application review, placement coordination, credentialing, and compliance with confidentiality and health privacy laws, as well as insurance and indemnification requirements.

Utilizing a pre-approved Template will streamline administrative processes, improve efficiency, and reduce the time required to execute agreements with participating universities and colleges.

This Template contains the County’s 30-day termination “no cause” provision (Section VII, Paragraph C), which provides that either the County or University may cancel the Agreement.

OTHER AGENCY INVOLVEMENT:

The Offices of the County Counsel and the Auditor-Controller have reviewed and approved this Agreement as to legal form and fiscal provisions, respectively.

FINANCING:

This operational Agreement does not contain any fiscal provisions; therefore, there is no impact to the General Fund from its approval.

BOARD OF SUPERVISORS STRATEGIC PLAN GOALS:

This recommendation supports Safe and Resilient Communities by strengthening the local public health workforce pipeline, ensuring the County maintains a well-trained and culturally competent workforce to meet community health needs. This aligns with workforce development objectives and supports long-term resilience in public health service delivery.

Mark a check next to the related Board of Supervisors Strategic Plan Goals:

- Well-Being and Quality of Life
- Sustainable Infrastructure for the Present and Future
- Safe and Resilient Communities
- Diverse and Thriving Economy

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Approved by: Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachments:

Board Report

Student Placement Agreement Template