

Attachment A

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MONTEREY COUNTY PARKS COMMISSION
2021 ANNUAL REPORT TO THE BOARD OF SUPERVISORS

I. MONTEREY COUNTY PARKS COMMISSION CREATION AND DUTIES

Resolution No. 66-185, adopted by the Monterey County Board of Supervisors on April 26, 1966, created the Monterey County Parks Commission and set the rules and regulations for the operation of the Commission. Subsequent resolutions were adopted which modified aspects of the operation of the Commission [Resolution 66-185 April 26, 1966; Resolution 80-430 July 29, 1980; Resolution 90-497 August 28, 1990; Resolution No. 18-149 April 24, 2018; Resolution 21-160 June 8, 2021] (*Exhibit 1*).

The Commission Bylaws established the duties for the Monterey County Parks Commission as follows:

The Commission shall:

- a) *Act in an advisory capacity to the Board of Supervisors in promoting, aiding, encouraging, and conducting a public parks program, including the development of recreational parks facilities and participation in the County Parks Volunteer Program.*
- b) *Act in an advisory capacity to the Board of Supervisors and to the designated Department Director in planning, maintenance, development, and operation of all recreation areas and facilities owned, controlled, or leased by the County of Monterey.*
- c) *Formulate and recommend to the Board of Supervisors general policies related to the purpose of the Commission.*
- d) *Advise the Board of Supervisors and designated Department Director on the preservation of the cultural and natural resources of the County and how best to promote and foster an awareness of this heritage.*
- e) *Review annually and make recommendations to the Board of Supervisors regarding the Parks annual budget, suggesting ways to increase revenues and minimize expenditures.*
- f) *Recommend long-term capital outlay(s) to both maintain current facilities and to provide for an orderly, planned development of new facilities.*
- g) *Study and make recommendations on the acquisition and development or preservation of park areas and facilities, such as new or expanded County regional parks, concessions, and other recreation centers or revenue-generating venues.*
- h) *Interpret the function and operation of park services to public officials and the general public to the end that Parks services receives adequate financial support from public and private sources.*
- i) *Consider ways to facilitate the operation of a County regional park system in conjunction with other public and private agencies and to collaborate on establishing joint region-wide funding mechanisms.*

II. 2021 MONTEREY COUNTY PARKS COMMISSION MEMBERSHIP ROSTER

Representing

Supervisorial District 1	Commissioner Sergio Sanchez
Supervisorial District 2	Commissioner Eric Rozance, Chair (1/20/21)
Supervisorial District 3	Commissioner Paula Getzelman, Vice-Chair (1/20/21)
Supervisorial District 4	Commissioner Joanna Devers
Supervisorial District 5	Commissioner Joseph Hertlein (term ended 4/26/21)
	Commissioner Claudia P. Tibbs (term began 5/25/21)

Supervisor Mary L. Adams

III. 2021 MONTEREY COUNTY PARKS COMMISSION ACTIVITY

Despite the profound COVID-19 impacts on County government operations, 2021 proved a very active year for Monterey County Parks. This report highlights some of County Parks projects and Monterey County Parks Commission support during the 2021 calendar year.

In 2021, the Parks Commission conducted nine (9) meetings (*see Exhibit 2*): six (6) regular bimonthly meetings; one (1) Special meeting on January 14, 2021 to consider pressing Parks matters; and two (2) special meetings (November 3 and December 21, 2021) to make AB 361 Findings to continue to meet remotely due to the continuing COVID-19 restrictions. Every meeting was recorded, and minutes were transcribed for the review and approval of the Parks Commission. The 2021 approved meeting minutes are provided as Exhibit 3 to this Report. At every regular Parks Commission meeting, an opportunity was provided to receive general public comments. The public was also invited to comment on each scheduled agenda item.

As prescribed by the Commission bylaws, the first meeting of the year began with the election of a new Parks Commission Chair and Vice-Chair. The bylaw-prescribed officer rotation of the District 2 Commissioner to serve as Chair and District 3 Commissioner to serve as Vice-Chair was approved by the Parks Commission. Chair Eric Rozance and Vice-Chair Paula Getzelman assumed their officer roles immediately. Commissioner Joseph Hertlein's term representing Supervisorial District 5 ended on April 26, 2021. The new Commissioner appointed to represent Supervisorial District 5, Claudia P. Tibbs, began serving on the Parks Commission on May 25, 2021.

PARKS PROJECT HIGHLIGHTS

A major focus of the County Parks Division in 2021 involved the development of multiple grant applications. The Parks Commission received the numerous staff reports and provided recommendations on proposed projects to be forwarded via the Budget Committee to the Board of Supervisors for approval. Several State grant opportunities to improve County Park facilities were pursued: Proposition 68 California Department of Parks and Recreation Statewide Park Development and Community Revitalization Program (SPP) grants, California Department of Parks and Recreation Rural Recreation and Tourism Program (RRT) grants, California Department of Parks and Recreation Regional Park Program (RPP) grants, Per Capita grants, Department of Boating and Waterways grant, and CalFire Fuel Reduction grant.

Statewide Park Development and Community Revitalization Program (SPP) Grant

An \$8.5 million project was developed for revitalizing and enhancing San Lorenzo County Park (SLP).

The Parks Commission received the report and supported the staff recommendation to forward the SLP project grant application submittal request to the Board for consideration and approval.

RRT Grant Program

Three projects were developed to meet RRT grant program requirements and to enhance the visitor and community experience and safety at Lake San Antonio (LSA) and San Lorenzo County Park (SLP).

The Parks Commission received the staff report and supported the two LSA projects and the SLP project if it did not receive an SPP award to bring forward for Board consideration and approval.

RPP Grant Program

Seven potential projects were developed to meet RPP grant program requirements:

a) Toro Park Recreation Feature Enhancement, b) Fort Ord/Travel Camp Project, c) Jacks' Peak Park Trail and Picnic Area Project, d) Royal Oaks Park Project, e) Manzanita Park Project, f) Laguna Seca Recreation Area, and g) 855 East Laurel Drive BMX/Pump Track/Skate Park.

The Parks Commission supported the staff recommendation to the Board of Supervisor to submit grant applications to the RPP grant program for three projects: Toro Park Project, Fort Ord/Travel Camp Project, and 855 E Laurel Drive Project.

Per Capita Grant Program

County Parks developed 8 Per Capita Project applications totaling \$789,288:

Toro Park: New roof and chimney and structural redesign for Buckeye BBQ area structure.

Jacks' Peak Park: West End Bathroom roof replacement.

Lake San Antonio-South Shore: Repair electrical pedestals at campsites; remove ten (10) mobile housing units and convert pads into premium recreational vehicle (RV) campsites.

Lake Nacimiento: Remove three (3) dilapidated modular units behind pool and replace with new modular unit that will house the public laundry facility; replace 40x20 bathroom roof.

The Parks Commission received the report and supported the Staff recommendation for the 8 project applications to submit for Per Capita funding.

DBW Grant Program

Department of Boating and Waterways Grant Application for Purchase of Replacement Patrol Vessel for South County Lakes – \$135,000 (later revised to \$150,000). The new vessel will enhance staff and public safety and replace a vessel that had been in service for 20 years with a more environmentally friendly unit.

The Parks Commission received the report and supported the Staff recommendation to seek Board approval to submit the application for grant funds.

CalFire Fuel Reduction Grant

County Parks continued wildfire fuel management, *the preventative measures to reduce excess vegetation and other fuels*, using approximately \$117,000 in available grant funds.

2021 fuel reduction efforts at Jacks' Peak Park consisted of dead tree and debris removal along the paved park roads and extending 100-300' from road edge. Work was accomplished utilizing CalFire's Gabilan Crew, contract tree services, and a goat herd that grazed approximately 36.5 acres of vegetation, including invasive species and poison oak.

The Parks Commission received verbal updates throughout the course of the project.

Throughout 2021, the Parks Commission received periodic status updates on the above grant applications.

The Park Commission received periodic reports on the County Recommended Budget and other financial and operational reports in 2021, including:

1. Lake Nacimiento Resort and Operations Enterprise Fund
2. Lake San Antonio operations and proposed scenarios for future operations
3. Updates on County Recommended Budget and Approved Budget and staffing impacts
4. User Fees update
5. Elimination of park entry fees at the five County Day-Use Parks for the fiscal year

The Parks Commission supported recommendations to the Board on appropriation increases and future operations at Lake San Antonio.

The Parks Commission also received informational reports on the following County Parks matters:

1. Employee Live-On License Agreements
2. Toro Park Recovery from the River Fire
3. Proposed update to County Parks Volunteer Handbook
4. Status of the Habitat Resource Management Plan and Fort Ord Recreational Habitat Area Trail Master Plan on former Fort Ord lands.
5. Jacks' Peak Park Bates Family Dedication Update
6. Toro Park media tour coverage, efforts on park cleanup and damage remediation from the fires, including volunteer efforts, and planned park reopening.
7. Nacimiento Park Update on Glamping (glamour camping) Rental Units
8. 2021 Spartan Race at Toro Park
9. Status of AB361 and the requirements for continued remote meetings after 10/2/21
10. Electric bicycles (e-bikes) use on dirt trails within Monterey County Parks and provide comment to staff regarding an ordinance update and potential change of use for E-bikes.
11. Outer Spatial outdoor mobile application.
12. Harper Canyon grazing lease with Roth Cattle.

The Parks Commission supported a recommendation to the BOS to adopt the updated Volunteer Program handbook and to remove houseboats from the Lakes. The Commission supported the staff recommendation for nonrenewal of the Roth Cattle lease and also provided guidance on E-bike usage in County Parks.

The Parks Commission also requested updates from Staff on the following County Parks matters:

1. Board of Supervisors action on Aromas Park funding and Manzanita Park community meetings.
2. Access to Toro Park via Harper Canyon Gate-
3. A briefing to help understand the relationship with Manzanita Park and the Youth Sports Organization Agreement, especially on developing a youth playground.

The Parks Commission received the Harper Canyon Access Gate report and 22 written comments from the public as well as extensive public comments during the meetings. The Commission requested staff to bring the item back to the Commission as a scheduled matter with options for resolution. The Parks Commission provided guidance on a preferred option for Harper Canyon Access Gate disposition.

Additional Matters Reviewed by the Parks Commission:

1. The Parks Commission formed an ad hoc committee to review and update its rules and regulations. The Committee then presented their recommended changes to the Parks Commission for approval. The Commission requested Staff to prepare a resolution establishing revised Rules and Regulations known as the Parks Commission Bylaws for the Board of Supervisors' consideration.
2. The Commission considered the frequency of its meetings and level of County staff participation and impacts to County staff.

IV. CONCLUSION

The Parks Commission would like to thank the Monterey County Board of Supervisors for its support in providing greater public access to our County day-use parks by waiving the park entry fees during the extended COVID-19 restrictions and for ensuring funding for the maintenance and development of County parks and outdoor spaces. The Commission has served the Board of Supervisors for 55 years and looks forward to continued collaboration with staff on County Parks projects and other matters and advising the Board on the effective management of our County's regional park system in order to sustain its valuable resources while providing wonderful outdoor recreational opportunities for County residents and visitors to the area.

V. EXHIBITS

Exhibit 1: Parks Commission Formation Resolution and Subsequent Resolutions

Exhibit 2: 2021 Parks Commission Meeting Dates

Exhibit 3: 2021 Parks Commission Meeting Minutes

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Exhibit 1

BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF MONTEREY, STATE OF CALIFORNIA

RESOLUTION NO. 66-185

Establishing and Creating the
Monterey County Parks Commission

BE IT RESOLVED THAT:

1. ESTABLISHMENT OF A COMMISSION

There is hereby created and established a commission consisting of five (5) members, to be known as the Monterey County Parks Commission.

2. APPOINTMENT OF MEMBERS

The members of said Commission shall be representative of the five supervisorial districts with each Supervisor nominating one member for appointment by the Board of Supervisors.

3. COMPENSATION

The members of said Commission shall serve without compensation. Members may be reimbursed for their actual expenses, including travel, lodging and meal expenses incurred while on official business of the Commission, which expense shall have prior approval by the Board of Supervisors.

4. TERMS

The terms of the members first appointed shall be determined by lot at the first meeting of the Commission with one member serving two years; two members serving three years; and two members serving four years. Terms of office thereafter shall be for four years. All vacancies shall be filled for the unexpired terms of the member whose office is vacant in the same manner as such member received the original appointment.

5. ORGANIZATION OF COMMISSION

Immediately after appointment and qualification, or until their successors qualify, the Commission shall organize by electing

at Monterey, Cal.
Co. Government

a chairman, vice-chairman and secretary who shall serve for one (1) year.

6. MEETINGS

Regular meetings shall be held at least once a month at a regular date and time to be fixed by the members, and special meetings may be held upon the call of the chairman or any three (3) members of the Commission.

Written notice of special meetings shall be given to each member of the Commission at least 24 hours prior to any meeting. Said notice may be delivered personally or by United States mail.

7. QUORUM

Three (3) members shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time.

8. LAPSE OF MEMBERSHIP

After a member of the Commission fails to attend three (3) consecutive meetings, unless excused by the vote of said Commission, his membership shall automatically terminate, and his successor shall be appointed in the same manner as his predecessor. A member of the Commission may be removed from office by a majority vote of the Board of Supervisors.

9. POWERS AND DUTIES

The Commission shall have the following powers and duties:

- (a) Act in an advisory capacity to the Board of Supervisors in promoting, aiding, encouraging and conducting a public parks program, including the development of recreation and park facilities.
- (b) Act in an advisory capacity to the Board of Supervisors and to the Director of Parks in the planning, maintenance, development and operation of all recreation areas and facilities owned, controlled, or leased by the County of Monterey.

(c) Formulate, and recommend to the Board, general policies related to the purposes of the Commission; and adopt by-laws, rules, and regulations, subject to the approval of the Board; as the Commission may require to facilitate the operation of a regional parks system.

(d) At the request of the Board of Supervisors, cause a budget to be prepared by the Director of Parks and submitted to the Board annually providing for the costs of maintenance and operation of the facilities and programs for the ensuing year. The budget shall contain estimates and recommendations for such long term capital outlay projects as may be necessary to provide for an orderly development of county-wide areas and facilities.

(e) Study and make recommendations on the acquisition and development of park areas and facilities, such as regional parks, beaches, reservoirs, concessions and other centers of recreation.

(f) Interpret the function and operation of park services to public officials and to the general public to the end that the services receive adequate financial support from public and private sources.

(g) The foregoing powers and duties shall not encompass any park or recreation activity carried on by the Monterey County Flood Control and Water Conservation District or any other special district, or any County Service Area for which the Board has appointed an advisory committee or commission.

10. ASSISTANCE FROM COUNTY OFFICERS.

The Commission shall have the power to call upon the Monterey County Director of Parks and other county officers and departments for advice and assistance in the performance of the duties of the Commission.

11. MINUTES.

Minutes shall be taken and preserved of all meetings of the Commission.

12. RECOMMENDATIONS

All recommendations of the Commission shall be adopted only upon the concurrence of at least three (3) members of the Commission and shall be in writing, attested to by the chairman or the secretary of the Commission.

On motion of Supervisor Anderson, seconded by Supervisor Hudson, the foregoing resolution is adopted this 26th day of April, 1966, by the following vote:

AYES: Supervisors Church, Atteridge, Anderson, Hudson.

NOES: None.

ABSENT: None.

Res.

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

RESOLUTION NO. 80-430

Creating the Monterey)
County Parks Commission)

SECTION 1. CREATION OF COMMISSION

Be it resolved that:

There is hereby created the Monterey County Parks Commission.

SECTION 2. MEMBERSHIP

The Commission shall be appointed by the Monterey County Board of Supervisors and shall consist of five (5) residents of Monterey County as follows: one (1) member appointed from each supervisorial district.

SECTION 3. VACANCIES

Any vacancy shall be filled in the same manner as the original appointment.

A vacancy shall exist, and shall be reported to the Clerk of the Board of Supervisors, when: a) a member fails to attend three consecutive meetings of the Commission without good cause; b) a formal letter of resignation is submitted to the Commission's chairperson and/or appointing Supervisor; c) a Commission member no longer resides in Monterey County or otherwise does not meet the qualifications for the appointment.

SECTION 4. TERM OF OFFICE

Each member of the Commission shall hold office for a term of three (3) years from and after April 26 of the year in which she or he is appointed, with staggered terms so that a majority of three will be appointed one year, and two the following year.

SECTION 5. MEETINGS

The Commission shall hold regular meetings, open and public, within Monterey County, at a regularly established time and place, as selected by a majority of the Commission's members.

Special public meetings may be held at such times and places as the Commission's Chairman and the Board of Supervisors shall direct.

SECTION 6. MINUTES

Official minutes, indicating attendance and recording actions taken at each meeting of the Commission, shall be maintained and submitted to each member of the Commission and to each member of the Board of Supervisors, through its Clerk, prior to subsequent meetings.

SECTION 7. DUTIES OF THE COMMISSION

The Commission shall:

- a) Act in an advisory capacity to the Board of Supervisors in promoting, aiding, encouraging, and conducting a public parks program, including the development of recreation and park facilities.
- b) Act in an advisory capacity to the Board of Supervisors and to the Director of Parks in planning, maintenance, development, and operation of all recreation areas and facilities owned, controlled, or leased by the County of Monterey.

SECTION 8. QUORUM

A quorum shall be a majority of the total current appointed membership of the Commission. Commission action may be taken by a majority of those present and voting, and by no less than a majority of a quorum.

SECTION 9. OFFICERS

The Commission shall elect a Chairman and a Vice Chairman, who shall be elected during the Commission's first meeting of the year. Officers shall serve for one year and may run for re-election.

SECTION 10. COUNTY STAFF SUPPORT

The Board of Supervisors shall provide that the Commission be assisted by the Monterey County Parks Department. The Director of that department may designate a member of his or her staff to be his or her representative to the Commission.

SECTION 11. NOTICE OF SUBCOMMITTEES

A subcommittee shall mean any subsidiary study group appointed by the Commission to give assistance for longer than six months. Subcommittee members need not be Commission members, except that the Commission Chairman shall designate a Commission member to serve on said subcommittee.

SECTION 12. EXPENSES

Each member of the Commission shall be entitled to reimbursement from and to the extent of the budget for the Commission for reasonable and necessary expense for traveling to and from Commission meetings, and reasonable and necessary expense incurred in the conduct of official County business. Standard rates allowed County personnel shall be paid for reimbursement.

SECTION 13. ANNUAL REPORT

The Commission shall submit a concise annual report to the Clerk of the Board of Supervisors by July 30 of each year. The report shall contain a summary of the Commission's activities and projects for the preceding year, and shall contain a list of individual Commission members and the Commission's responsibilities.

PASSED AND ADOPTED this 29th day of July, 1980,
by the following vote, to-wit:

AYES: Supervisors Blohm, Shipnuck, Petrovic, Moore and Farr.
NOES: None.
ABSENT: None.

I, ERNEST A. MAGGINI, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof at page --- of Minute Book 43 on July 29, 1980.

Dated: July 29, 1980.

ERNEST A. MAGGINI, County Clerk and ex-officio
Clerk of the Board of Supervisors, County of Monterey,
State of California.

By _____
Deputy.

Before the Board of Supervisors in and for the County of Monterey, State of California

Resolution No.: 18-149

Resolution of the Monterey County Board of Supervisors to provide and clarify the Monterey County Parks Commission's originating history, rules and regulations; rescind the rules and regulations established in Resolution No. 66-185 and Resolution 80-430; and add one member of the Board of Supervisors to the Monterey County Parks Commission membership.....)

WHEREAS, on April 26, 1966, the Board of Supervisors adopted Resolution 66-185 to establish a Parks Commission and set the rules and regulations for the operation of said Commission;

WHEREAS, on July 29, 1980, the Board of Supervisors adopted Resolution 80-430 which reestablished the rules and regulations for the Parks Commission;

WHEREAS, on August 28, 1990, the Board of Supervisors adopted Resolution 90-497 amending Section 4 of Resolution 80-430 to set the term of office for Parks Commission members at four years;

WHEREAS, the Board of Supervisors wishes to clarify the originating rules and regulations for the Parks Commission; and

WHEREAS, the Board of Supervisors wishes to appoint one member of the Board of Supervisors to the Parks Commission membership.

NOW, THEREFORE, BE IT RESOLVED, the rules and regulations for the Monterey County Parks Commission are as follows:

SECTION 1. CREATION OF COMMISSION.

On April 26, 1966, the Board of Supervisors adopted Resolution 66-185 to establish a Parks Commission and set the rules and regulations for the operation of said Commission through Resolution No. 66-185. The rules and regulations established in Resolution No. 66-185 are hereby rescinded.

On July 29, 1980, the Board of Supervisors adopted Resolution 80-430 which reestablished the rules and regulations for the Parks Commission. The rules and regulations established in Resolution No. 80-430 are hereby rescinded.

The current and operative rules and regulations for the Parks Commission are contained in this Resolution.

SECTION 2. MEMBERSHIP.

The Commission shall be appointed by the Monterey County Board of Supervisors and shall consist of:

- a) Five residents of Monterey County, with one member appointed from each supervisorial district; and
- b) One member of the Board of Supervisors.

SECTION 3. VACANCIES.

Any vacancy shall be filled in the same manner as the original appointment.

A vacancy shall exist, and shall be reported in the Clerk of the Board of Supervisors, when:

- a) A member fails to attend three consecutive meetings of the Commission without good cause;
- b) A formal letter of resignation is submitted to the Commission's chairperson and/or appointing Supervisor; or
- c) A Commission member no longer resides in Monterey County, or otherwise does not meet the qualifications for the appointment.

SECTION 4. TERM OF OFFICE.

Each member of the Commission shall hold office for a term of four years from and after April 26th of the year in which she or he is appointed, with staggered terms so that two will be appointed one year, and two the following year.

SECTION 5. MEETINGS.

The Commission shall hold regular meetings, open and public within Monterey County, at a regularly established time and place, as selected by a majority of the Commission's members on an annual basis.

Special public meetings may be held at such times and places as the Commission's Chairman and the Board of Supervisors shall direct.

SECTION 6. MINUTES.

Official minutes, indicating attendance and recording actions taken at each meeting of the Commission, shall be maintained and submitted to each member of the Commission and to each member of the Board of Supervisors, through its Clerk, prior to subsequent meetings.

SECTION 7. DUTIES OF THE COMMISSION.

The Commission shall:

- a) Act in an advisory capacity to the Board of Supervisors in promoting, aiding, encouraging, and conducting a public parks program, including the development of recreation and parks facilities; and
- b) Act in an advisory capacity to the Board of Supervisors and to the Director of Parks in planning, maintenance, development, and operation of all recreation areas and facilities owned, controlled, or leased by the County of Monterey.

SECTION 8. QUORUM.

A quorum shall be a majority of the total current appointed membership of the Commission. Commission action may be taken by a majority of those present and voting, and by no less than a majority of a quorum.

SECTION 9. OFFICERS.

The Commission shall elect a Chairman and a Vice Chairman, who shall be elected during the Commission's first meeting of the year. Officers shall serve for one year and may run for re-election.

SECTION 10. COUNTY STAFF SUPPORT.

The Board of Supervisors shall provide that the Commission be assisted by the Monterey County Parks Department. The Director of that department may designate a member of his or her staff to be his or her representative to the Commission.

SECTION 11. NOTICE OF SUBCOMMITTEES.

A subcommittee shall mean any subsidiary study group appointed by the Commission to give assistance for longer than six months. Subcommittee members need not be Commission members, except that the Commission Chairman shall designate a Commission member to serve on said subcommittee.

SECTION 12. EXPENSES.

Each member of the Commission shall be entitled to reimbursement from and to the extent of the budget for the Commission for reasonable and necessary expense for traveling to and from Commission meetings, and reasonable and necessary expense incurred in the conduct of official County business. Standard rates allowed County personnel shall be paid for reimbursement.

SECTION 13. ANNUAL REPORT.

The Commission shall submit a concise annual report to the Clerk of the Board of Supervisors by July 30th of each year. The report shall contain a summary of the Commission's activities and projects for the preceding year, and shall contain a list of individual Commission members and the Commission's responsibilities.

PASSED AND ADOPTED upon motion of Supervisor Salinas, seconded by Supervisor Adams and carried this 24th day of April 2018, by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Salinas, Parker and Adams

NOES: None

ABSENT: None

I, Nicholas E. Chinlos, Acting Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting on April 24, 2018.

Dated: June 7, 2018
File Number: RES 18-048

Nicholas E. Chinlos, Acting Clerk of the Board of Supervisors
County of Monterey, State of California

By  Deputy



Monterey County Board of Supervisors

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Order

Upon motion of Supervisor Salinas, seconded by Supervisor Adams and carried by those members present, the Board of Supervisors hereby:

- a. Dissolved the Board of Supervisors Parks Committee;
- b. Established a Board of Supervisors ad hoc committee to work with the Resource Management Agency (RMA) on the transition of the Parks Department into the RMA;
- c. Appointed Supervisor Adams and Supervisor Salinas to this ad hoc committee;
- d. Adopted Resolution 18-149 to provide and clarify the Monterey County Parks Commission's originating history, rules and regulations; rescind the rules and regulations established in Resolution No. 66-185 and Resolution 80-430; and add one member of the Board of Supervisors to the Monterey County Parks Commission membership; and
- e. Appointed Supervisor Adams to the Parks Commission. (Board Referral 2018.08)

PASSED AND ADOPTED on this 24th day of April 2018, by the following vote, to wit:

AYES: Supervisors Alejo, Salinas, Phillips, Parker and Adams
NOES: None
ABSENT: None

I, Nicholas E. Chiulos, Acting Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting April 24, 2018.

Dated: June 7, 2018
File ID: RES 18-048

Nicholas E. Chiulos, Acting Clerk of the Board of Supervisors
County of Monterey, State of California

By

A handwritten signature in black ink, appearing to be "N. Chiulos", written over a horizontal line.

Deputy



*Before the Board of Supervisors
County of Monterey, State of California*

Resolution No.: 21-160

Adopt a Resolution to:)
Adopt revised Rules and Regulations of the)
Monterey County Parks Commission, hereafter)
known as the Monterey County Parks)
Commission Bylaws.)

WHEREAS, on April 26, 1966, the Board of Supervisors adopted Resolution No. 66-185 to establish a Parks Commission and set the rules and regulations for the operations of said Commission;

WHEREAS, on July 29, 1980, the Board of Supervisors adopted Resolution No. 80-430 which reestablished the rules and regulations for the Parks Commission;

WHEREAS, on August 28, 1990, the Board of Supervisors adopted Resolution No. 90-497 amending Section 4 of Resolution 80-430 to set the term of office for Parks Commission members at four years;

WHEREAS, on April 24, 2018, the Board of Supervisors adopted Resolution No. 18-149, which dissolved the Board of Supervisors' Parks Committee and appointed one member of the Board of Supervisors to the Parks Commission;

WHEREAS, the Board of Supervisors wishes to further clarify and modify the rules and regulations for the Parks Commission and adopt these rules as the *Monterey County Parks Commission Bylaws*; and

WHEREAS, the Monterey County Parks Commission Bylaws will become effective immediately upon adoption by the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED, THAT the Monterey County Board of Supervisors hereby rescinds the rules and regulations established in Resolutions No. 66-185 and No. 80-430 and adopts the rules and regulations for the Monterey County Parks Commission, hereafter known as the *Monterey County Parks Commission Bylaws*, as set forth below:

MONTEREY COUNTY PARKS COMMISSION BYLAWS

SECTION I: CREATION OF COMMISSION.

On April 26, 1966, The Board of Supervisors adopted Resolution No. 66-185 to establish a Parks Commission and set the rules and regulations for the operation of said Commission through Resolution No. 66-185.

On July 29, 1980, the Board of Supervisors adopted Resolution No. 80-430 which reestablished the rules and regulations for the Parks Commission.

The current and operative rules and regulations for the Parks Commission, hereinafter known as the *Monterey County Parks Commission Bylaws*, are contained in this Resolution.

SECTION II: MEMBERSHIP.

The Commission shall consist of:

- a) Five (5) members, residents of the County of Monterey, with each Supervisor nominating one (1) member for appointment by the Board of Supervisors.
- b) One (1) member of the Monterey County Board of Supervisors.

SECTION III: TERM OF OFFICE.

The terms of the Commissioners shall be four (4) years, commencing on January 31st of the first year of the appointing Supervisor's term. Commissioners appointed to fill mid-term vacancies shall serve the remainder of that term.

For existing terms that commenced prior to the adoption of these revised Bylaws, such terms shall expire on the previously established date. To create new terms that run concurrent with the Supervisor's term of office, appointments made after the adoption of these Bylaws shall expire on the subsequent January 31st of the first year of the appointing Supervisor's term, regardless of their length of term, after which appointments shall be four (4) years in accordance with this section.

SECTION IV: VACANCIES.

Any vacancy shall be filled in the same manner as the original appointment.

A vacancy shall exist, and shall be reported to the Clerk of the Board of Supervisors when:

- a) A member fails to attend three (3) consecutive meetings of the Commission without good cause and proper notice, which is deemed a resignation.
- b) A formal letter of resignation is submitted to the Commission Chair and/or appointing Supervisor; or
- c) A Commission member no longer resides in Monterey County, or otherwise does not meet the qualifications for appointment.

SECTION V: OFFICERS AND OFFICER DUTIES.

The Commission shall appoint a Chair and Vice Chair during the Commission's first meeting of each calendar year. The officers will be appointed on a rotating basis following the numerical order of the Supervisorial districts. The Supervisor serving on the Commission is excluded from the officer rotation.

The Chair will preside at all Commission meetings and have sole signature authority of the Commission. The Commission Chair also designates Commission members to serve on subcommittees. The Vice Chair will assume the duties of the Chair in the absence of the Chair or when the Chair designates the Vice Chair to act in his/her place. In the absence of both the Chair and Vice Chair, the remaining members of the Commission shall appoint one of their members to act temporarily as Chair.

SECTION VI: DUTIES AND RESPONSIBILITIES OF THE COMMISSION.

The Commission shall:

- a) Act in an advisory capacity to the Board of Supervisors in promoting, aiding, encouraging, and conducting a public parks program, including the development of recreational parks facilities and participation in the County Parks Volunteer Program.
- b) Act in an advisory capacity to the Board of Supervisors and to the designated Department Director in planning, maintenance, development, and operation of all recreation areas and facilities owned, controlled, or leased by the County of Monterey.
- c) Formulate and recommend to the Board of Supervisors general policies related to the purpose of the Commission.
- d) Advise the Board of Supervisors and designated Department Director on the preservation of the cultural and natural resources of the County and how best to promote and foster an awareness of this heritage.
- e) Review annually and make recommendations to the Board of Supervisors regarding the Parks annual budget, suggesting ways to increase revenues and minimize expenditures.
- f) Recommend long-term capital outlay(s) to both maintain current facilities and to provide for an orderly, planned development of new facilities.
- g) Study and make recommendations on the acquisition and development or preservation of park areas and facilities, such as new or expanded County regional parks, concessions, and other recreation centers or revenue-generating venues.
- h) Interpret the function and operation of park services to public officials and the general public to the end that Parks services receives adequate financial support from public and private sources.
- i) Consider ways to facilitate the operation of a County regional park system in conjunction with other public and private agencies and to collaborate on establishing joint region-wide funding mechanisms.

SECTION VII: SUBCOMMITTEES.

A subcommittee shall mean any subsidiary study group appointed by the Commission to give assistance for longer than six months. Subcommittee members need not be Commission members, except that the Commission Chair shall designate a Commission member to serve on said subcommittee.

SECTION VIII: MEETINGS.

All Commission business shall be conducted at public meetings at a regularly established time and place as selected by a majority of the Commissioners. Before its last meeting each calendar year, the Commission shall select the times and place to meet for at least four times for the next calendar year. The adopted schedule of meetings for the calendar year shall be provided to the Clerk of the Board by staff.

Special public meetings may be held at such times and places as the Commission Chair and the Board of Supervisors may direct.

All Commission meetings shall be conducted according to the latest edition of Robert's Rules of Order.

Any subcommittee meetings comprised of less than a quorum of the members of the Commission and which are not standing subcommittees of the Commission, shall meet at a time and place convenient for the subcommittee members and may be open to the public. Proceedings of any subcommittee meetings shall be presented to the Commission in written form at the Commission's regular meeting.

SECTION IX: NOTICE OF MEETINGS.

- a) The Parks Commission is subject to the Brown Act.
- b) At least seventy-two (72) hours prior to each regular meeting and twenty-four (24) hours prior to a special meeting, an agenda for the meeting shall be electronically sent to each Commissioner.
- c) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that Commissioners may briefly respond to statements or questions posed by persons exercising their public testimony rights or to ask a question for clarification, refer the matter to staff or to other resources for factual information, or request staff to report back at a subsequent meeting concerning any matter.
- d) All subcommittees shall comply with the notice and agenda requirements otherwise applicable to the Commission, except for ad hoc committees which are exempt from the Brown Act.

SECTION X: MINUTES.

Regular and Special Meetings of the Commission may be audio-recorded. Such recordings shall be a public record and made available for inspection for at least thirty calendar days after the subsequent Commission meeting when minutes are approved.

Official minutes indicating attendance and recording the motions entertained and actions taken shall be taken at each meeting of the Commission by staff and shall be maintained and submitted to each Commission member and to each member of the Board of Supervisors through its Clerk, prior to subsequent meetings for review, approval, and necessary corrections.

Revised minutes shall also be duly reviewed and approved at a subsequent meeting and forwarded to each Commission member by its Clerk in the prescribed manner.

SECTION XI: QUORUM.

A quorum shall be a majority of the total currently appointed Commissioners. Commission action may be taken by a majority of those present. If a quorum is not present within fifteen (15) minutes of the scheduled meeting time for any regular or special meeting, then such meeting shall be adjourned for lack of a quorum. A notice indicating such an adjournment shall accompany the agenda for the Commission's next meeting.

SECTION XII: CONFLICTS OF INTEREST.

No Commissioner shall participate in any matter before the Commission in which he or she may have a direct or indirect economic interest which may be affected as a result of action taken by the Commission.

Per County requirements regarding conflicts of interest and to increase government transparency, each Commissioner shall file annually a Form 700 Statement of Economic Interest with the Clerk of the Board of Supervisors.

SECTION XIII: PUBLIC PARTICIPATION.

Public participation in Commission meetings shall be allowed as follows:

- a) An opportunity for members of the public to directly address the Commission on any item on the agenda shall be provided before or during the Commission's consideration of the item.
- b) In addition, the agenda will provide for oral communication, near the beginning of each regular meeting, on items not on the agenda but which are within the subject matter jurisdiction of the Commission.
- c) The Chair may establish reasonable limits on the amount of time allotted to each speaker on a particular item, and the Chair may establish reasonable limits on the total amount of time allotted for public testimony on a particular item or the total amount of time allotted for community oral communications. Unless otherwise determined by the Chair, the time limit will be three (3) minutes. When further discussion is required, the Chair may allot time on the agenda of the following meeting.

SECTION XIV: ANNUAL REPORT.

The Commission shall submit a concise annual report to the Clerk of the Board of Supervisors by July 30th of each year. The report shall contain the duties of the Commission, a list of individual Commissioners, and a summary of the Commission's activities and projects for the preceding year.

SECTION XV: COUNTY STAFF SUPPORT.

The Board of Supervisors shall provide that the Commission be assisted by the designated Department Director who may designate a member of his or her staff to be his or her representative to the Commission.

SECTION XVI: COMPENSATION AND EXPENSES.

Members of the Commission shall serve without compensation.

Each Commissioner shall be entitled to reimbursement from and to the extent of the Commission budget for reasonable and necessary expense for traveling to and from Commission meetings and reasonable and necessary expense incurred in the conduct of official County business. Standard rates allowed County personnel shall be paid for reimbursement.

SECTION XVII: AUTHORITY OF COMMISSIONERS TO SPEAK ON BEHALF OF THE COMMISSION.

No Commissioner will speak on behalf of the Commission unless expressly authorized to do so by a vote of the Commission.

PASSED AND ADOPTED on this 8th day of June 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None

ABSENT: None

(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting June 8, 2021.

Dated: May 14, 2021

File ID: RES 21-087

Agenda Item No.: 67

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California


Julian Lorenzana, Deputy



Monterey County Board of Supervisors

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066
www.co.monterey.ca.us

A motion was made by Supervisor Chris Lopez, seconded by Supervisor Mary L. Adams to:

Adopt Resolution No.: 21-160

To revised Rules and Regulations of the Monterey County Parks Commission, hereafter known as the Monterey County Parks Commission Bylaws

PASSED AND ADOPTED on this 8th day of June 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None

ABSENT: None

(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting June 8, 2021.

Dated: May 14, 2021
File ID: RES 21-087
Agenda Item No.: 67

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California


Julian Lorenzana, Deputy

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Exhibit 2

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REVISED Monterey County Parks Commission

Agenda Calendar Zoom Meeting Dates for 2021
Location: Monterey County Government Center
Saffron Conference Room
1441 Schilling Place, 1st Floor, Salinas, CA 93901
At 3:00pm

Meeting Dates
January 14, 2021 – Special Meeting
February 4, 2021
April 1, 2021
June 3, 2021
August 5, 2021
October 7, 2021
November 3, 2021 – Special Meeting
December 2, 2021
December 21, 2021 – Special Meeting

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Exhibit 3

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MONTEREY COUNTY PARKS COMMISSION

Special Meeting

Saffron Room

1441 Schilling Place, Salinas, CA, 93901

January 14, 2021

3:00 PM - 5:20 PM

MINUTES

3:00 P.M. - CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Sanchez at 3:00 p.m.

This meeting was conducted via teleconference using the Microsoft Zoom program

<u>Commissioners Present</u>	<u>Commissioners Absent</u>	<u>Staff</u>
Sergio Sanchez, Chair Eric Rozance, Vice-Chair Paula Getzelman Joanna Devors Supervisor Mary L. Adams Joseph Hertlein		Wendy Strimling, Deputy County Counsel (3:14pm) Brian Briggs, Deputy County Counsel Randy Ishii, PWF&P Director Shawne Ellerbee, PWF&P Assistant Director Jessica Cordeiro-Martinez, Finance Manager II Dona Luna, Management Analyst II Janie Bettencourt, Management Analyst II Brian Flores, Parks Administrative Operations Manager Nathan Merkle, Parks Administrative Ops Manager Susan Rosales-Nava, Secretary

PUBLIC COMMENTS

None

COMMISSIONER COMMENTS, REQUEST, RECOMMENDATIONS

Commissioner Hertlein inquired on follow up of Counsels review on the revisions to the By-Laws. Shawne Ellerbee, PWF&P Assistant Director informed the Commission that item would be brought back to the Parks Commission at the next regular meeting in February.

Commissioner Hertlein informed staff that Parks Commission meetings were not posted on the Parks Calendar on the website and requested staff look into that. Commissioner Hertlein asked if the December minutes would be available at the next regular Parks Commission meeting in February. Ms. Ellerbee confirmed they would.

AGENDA ADDITIONS, DELETIONS AND CORRECTIONS

None

3:00 P.M. - SCHEDULED MATTERS

1. Appoint members of the Monterey County Parks Commission to serve as a. Chair and b. Vice Chair based on rotation cycle approved on November 7, 2019.

A motion was moved by Commissioner Hertlein to appoint members of the Monterey County Parks Commission to serve as a. Chair and b. Vice Chair for 2021 based on rotation cycle approved on November 7, 2019, seconded by Supervisor Mary Adams, and passed by the following vote:

AYES: Sanchez, Rozance, Getzelman, Devers, Hertlein and Supervisor Adams
NOES: None
ABSENT: None
ABSTAIN: None

2. Receive a financial condition report on Lake Nacimiento Resort and Operations Enterprise Fund, Fund 452, for Fiscal Year (FY) 2019/20 and estimates for FY 2020/21.

Jessica Cordeiro-Martinez, Finance Manager II gave a thorough presentation on the financial condition report on Lake Nacimiento Report and Operations Enterprise Fund. Ms. Cordeiro-Martinez financial projections for FY 2019/20 prior to and after COVID-19 where overall the Enterprise closed the year with a negative net position of \$470,279. Ms. Cordeiro-Martinez reviewed three fiscal scenarios for FY 2020/21: Scenario 1 – operating with limited operations, Scenario 2 – continue operating as was operated in June 2020, and Scenario 3 – operating with no restrictions. Ms. Cordeiro-Martinez informed the Commission as of this report there were unexpected costs in FY 2020/21 such as a water system improvement project \$159,360, a marina fuel line replacement \$67,000 and radio repeater \$6,000 which were included in the above scenarios. Ms. Cordeiro-Martinez also mentioned there was a ruptured water main pipe line that was also repaired and the overall cost of \$31,000 was not included in the report.

Public Comment: None

The Commission received the report – No motion required.

3. Receive a report on the current operations at Lake San Antonio.

Mr. Merkle, Administrative Operations Manager for the Lakes, provided his background working in the Outdoor Recreation Industry and his work history as it directly pertained to Lake San Antonio since 2012. Mr. Merkle provided a thorough power point presentation on the current operations at Lake San Antonio, including options for various operating scenarios, as well as requesting an appropriation increase of \$500,000 for services and supplies for the current FY 2020/21 Budget. Mr. Merkle informed the Commission the intent is to present this same report to the board of Supervisors with the Commission's support in March.

Public Comment: None

A motion was made by Commissioner Hertlein to endorse staff's recommendation for Option Number 4 and the expenditure amount of \$500,000 for the current fiscal year, seconded by Vice-Chair Getzelman, and passed by the following vote:

AYES: Rozance, Getzelman, Sanchez, Devers, and Hertlein
NOES: None
ABSENT: None
ABSTAIN: Supervisor Adams

DEPARTMENT UPDATES

4. Receive an update on Proposition 68

Janie Bettencourt, Management Analyst II gave a power point presentation on the developments of Proposition 68 since October's Parks Commission meeting.

5. Receive an update on Citygate Report Implementation

Shawne Ellerbee, PWF&P Assistant Director gave an update on the recommendations Citygate report gave and the implementations that have occurred. She introduced Randall Ishii as the new Director of Public Works, Facilities and Parks.

FUTURE AGENDA ITEMS:

6. Future Agenda Items

Commissioner Getzelman inquired on the update to the by-laws as she did not see it notated on the Future Agenda Items.

Commissioner Hertlein commented that it would be helpful if staff would include the meeting date for when future items will be brought forward to the Commission. Commissioner Hertlein also inquired on the status of when the Commission would be receiving a report on Fort Ord, as well as the San Lorenzo Park Master Plan.

Colleen Courtney, Supervisor Adam's Aide, requested an item on her behalf, to request staff bring an update on Toro Park and post fire recovery efforts. Ms. Courtney and Commissioner Hertlein requested staff return to the Commission at a future date to provide return on investment financial information on Lake Naomiento to go back more than ten years.

Chair Rozance requested a discussion on Wildfire planning for the parks in general.

ADJOURNMENT

The meeting was adjourned at 5:20 p.m. by Chair Rozance.

MONTEREY COUNTY PARKS COMMISSION

Special Meeting

Saffron Room

1441 Schilling Place, Salinas, CA, 93901

February 4, 2021

3:00 PM - 5:00 PM

MINUTES

3:00 P.M. - CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Sanchez at 3:00 p.m.

This meeting was conducted via teleconference using the Microsoft Zoom program

<u>Commissioners Present</u>	<u>Commissioners Absent</u>	<u>Staff</u>
Eric Rozance, Chair Paula Getzelman, Vice-Chair Sergio Sanchez (3:15 pm) Joanna Devers Supervisor Mary L. Adams Joseph Hertlein		Brian Briggs, Deputy County Counsel Randy Ishii, PWF&P Director Shawne Ellerbee, PWF&P Assistant Director Janie Bettencourt, Management Analyst II Dona Luna, Management Analyst II Brian Flores, Parks Administrative Operations Manager Gustavo Flores, Parks Administrative Operations Manager Nathan Merkle, Parks Administrative Operations Manager Susan Rosales-Nava, Secretary

PUBLIC COMMENTS

None

COMMISSIONER COMMENTS, REQUEST, RECOMMENDATIONS

None.

AGENDA ADDITIONS, DELETIONS AND CORRECTIONS

Chair Rozance brought forward a correction noticed by Vice-Chair Getzelman on the absence of the Bylaws on the agenda. Shawne Ellerbee, PWF&P Assistant Director informed the Commission of the intent to bring the Bylaws to the Sub-Committee with the change of County Counsel Kristy Markey to allow more time for review of the proposed changes of the Bylaws before continuing with the item on the April agenda.

Chair Rozance agreed with the request and Vice-Chair Getzelman inquired on who would take the lead on scheduling the meeting. Ms. Ellerbee confirmed she would take the lead on the communication.

3:00 P.M. - SCHEDULED MATTERS

1. Approval of Parks Commission Minutes for December 3, 2020 -Regular Parks Commission Meeting and January 14, 2021 – Special Parks Commission Meeting.

A motion was moved by Vice Chair Getzelman motioned to approve the Parks Commission Minutes for December 3, 2020 - Regular Parks Commission Meeting, seconded by Commissioner Hertlein, and passed by the following vote:

AYES: Rozance, Getzelman, Sanchez, Hertlein and Supervisor Adams
NOES: None
ABSENT: None
ABSTAIN: Devers

Commissioner Hertlein mentioned a possible correction on a comment he made at the January 14, 2021 -- Special Parks Commission meeting that was not recorded in the minutes on the possibility of development of property at Lake San Antonio that might earn the department additional revenue.

County Counsel Briggs addressed the Commission of staff providing action minutes rather than narrative minutes and could have been added through a motion by reopening the item since it is closed. Commissioner Hertlein said he would continue with the minutes as is.

A motion was moved by Commissioner Devers to approve the Parks Commission Minutes for January 14, 2021 - Special Parks Commission Meeting, seconded by Supervisor Adams, and passed by the following vote:

AYES: Rozance, Getzelman, Sanchez, Devers, and Supervisor Adams
NOES: None
ABSENT: None
ABSTAIN: Hertlein

SCHEDULED MATTERS

2. Proposition 68 Statewide Park Development and Community Revitalization Grant Application for San Lorenzo Park.

Janie Bettencourt, Management Analyst II provided an update on the SPP project grant application for San Lorenzo Park. If awarded the grant funds would be used for revitalizing and enhancing San Lorenzo Park. The Department is working collaboratively with Gordian Company and Nossaman, LLP, the County's legislative firm that specializes in government relations and advocacy. The application submittal deadline is March 12, 2021, with the grant to be awarded in late summer. If awarded, the project must be completed by March 2025.

Gus Flores, Administrative Operations Manager for San Lorenzo Park provided a PowerPoint presentation on how the grant funding would be used if received.

Commissioner Hertlein inquired on whether the Commission is being asked by staff to endorse this item. Staff confirmed, affirmatively.

Public Comment: None

Chair Rozance indicated staff is recommending a resolution to be presented to the board of supervisors for approval and inquired on the Commission's suggestions or ideas.

Commissioner Getzelman motioned that the grant proposal be recommended to the Board of Supervisors for consideration and move the grant application forward. The motion was seconded by Commissioner Hertlein, and passed by the following vote:

AYES: Rozance, Getzelman, Devers, Hertlein and Supervisor Adams
NOES: None
ABSENT: Sanchez
ABSTAIN: None

DEPARTMENT UPDATES

3. Receive a report on the Employee Live-On Licensed Agreement

Shawne Ellerbee, PWF&P Assistant Director in conjunction with Lindsay Lerable, Chief of Facilities, provided an update on the Employee Conditional License Agreement which allows for Parks employees to live on Parks grounds. Staff have been in collaborative negotiations with SEIU through the County Human Resource Department to implement the agreement. Due to controversy surrounding County State Parks, the County has not been able to proceed with the Employee Rental Agreement.

Commissioner Devers requested Ms. Ellerbee elaborate on the issues related to State Parks in reference to the employee rental agreements. Ms. Ellerbee referenced an article in the L.A. Times which reported on the Parks property located in highly desirable areas used for other purposes, other than parks housing, and not being made available to all Park's staff. Ms. Ellerbee also reported on a recent issue in the news of a house in Salinas which was donated for use as a museum and, instead, State Parks used the home for office space for their employees.

Public Comment: None

The Commission received the report – No motion required.

4. Receive a report on the Toro Park recovery from River Fire and Cal fire Grant at Jacks Peak.

Bryan Flores, Administrative Operations Manager gave a verbal report on the Toro Park recovery and displayed photos taken before the atmospheric river. Mr. Flores stated he would provide a presentation at the next meeting of pre and post storm damage and the reopening of the parks. Mr. Flores will also be meeting with the Toro Park Trails Task Force Committee to go over how to repair and improve the trails and replace signage which was destroyed during the River Fire.

Commissioner Getzelman inquired on how he anticipates encouraging regrowth of vegetation and Chaparral and the other things that make the Monterey area what it was

before. Mr. Flores stated he spoke with Natural Resource Conservation Service and that the soil souged off and will need time to heal and grow. The Public Works and Parks Department will soon be receiving a presentation from an outside business that offers fire recovery and erosion repair.

Bryan Flores, Administrative Operations Manager provided a verbal report on the status of Jacks Peak Cal Fire Field Reduction Grant. He reported on the debris removal and the need for possible goat grazing to remove poison oak and rattlesnake grass.

Commissioner Hertlein inquired on whether the park will be closed during the goat grazing. Mr. Flores informed the Commission the park would be open and temporary fencing would be placed around the grazing area.

Commissioner Hertlein inquired on whether there were issues with predators with the goats. Mr. Flores stated the company from which the goats are leased provide predatory dogs to protect the goats from wildlife.

Public Comment: None

The Commission received the report -- No motion required.

FUTURE AGENDA ITEMS:

5. Future Agenda Items

Commissioner Hertlein inquired on having the placeholders and nonscheduled items scheduled. Ms. Ellerbee stated she would work with staff on bringing those items forward.

Commissioner Devers inquired on having a report brought back on the final budget and basic project description on the SPP grant application submission. Staff confirmed a report would be presented.

Commissioner Hertlein inquired on a date a response will be heard from Prop. 68 on the awarding of the grant. Ms. Bettencourt stated a response would be received in August or September 2021.

Public Comment: None

The Commission received the report -- No motion required.

ADJOURNMENT

The meeting was adjourned at 4:50 p.m. by Chair Rozance.

MONTEREY COUNTY PARKS COMMISSION

County of Monterey Schilling Place Government Center
Saffron Conference Room
1441 Schilling Place North FL1
Salinas, CA 93901

APRIL 1, 2021 MEETING ACTION MINUTES

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Commissioner Eric Rozance at 3 p.m.
The meeting was conducted via teleconference using *Microsoft Zoom*.

ROLL CALL

<u>Commissioners Present</u>	<u>Commissioners Absent</u>	<u>County Staff</u>
Eric Rozance, Chair Paula Getzelman, Vice-Chair Joseph Hertlein Sergio Sanchez (arrival 3:04 p.m.) Supervisor Mary L. Adams (departure 5:15 p.m.)	Joanna Devers	Kristi Markey, Deputy County Counsel Randy Ishii, PWFP Director Shawne Ellerbee, Assistant Director PWFP Melanie Beretti, ECD Services Manager Jacquelyn Nickerson, HCD MA II Janie Bettencourt, PWFP MA II Doná Luna, PWFP MA II John Akeman, Parks Planning Manager Brian Flores, Parks AOM Gustavo Flores, Parks AOM Nathan Merkle, Parks AOM Susan Rosales-Nava, Commission Secretary
<i>Legend:</i> Housing & Community Development Department – HCD Department of Public Works, Facilities, & Parks – PWFP Management Analyst II – MA II		
Monterey County Parks Commission – MCPC or Commission Monterey County Board of Supervisors – BOS Parks Administrative Operations Manager – Parks AOM		

PUBLIC COMMENT

Chair Rozance provided instructions on how to provide public comments.
No public comments were received.

COMMISSIONER COMMENTS, REQUESTS, AND RECOMMENDATIONS

None.

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

None.

SCHEDULED MATTERS

1. Approval of February 4, 2021 Parks Commission Meeting Minutes.

Commissioner Hertlein moved to approve the MCPC February 4, 2021 Meeting Minutes. Deputy County Counsel Markey advised of the need to clarify the motion to specify the changes to the minutes. Then, Commissioner Hertlein moved to approve the February 4, 2021 Commission Minutes with the following corrections: 1) include Lindsay Lerable as present in the roll call; 2) clarify that *county state parks* on page 3 means *state parks within Monterey County*; and 3) correct the word *field* on page 4 with the word *fuel*. The motion was seconded by Supervisor Adams.

ALL AYES, MOTION CARRIED. *Commissioner Devers absent.*

4. Receive a report on the status of the Habitat Resource Management Plan and Fort Ord Recreational Habitat Area Trail Master Plan on former Fort Ord lands.

The Commission received a presentation by Jacquelyn Nickerson, MA II on behalf of HCD, on the status of the Habitat Resource Management Plan and Fort Ord Recreation Habitat Area Trail Master Plan on former Fort Ord lands. HCD Services Manager Melanie Beretti explained the County's approach ideally would be to align the costs to implement the habitat resource management plan as closely as possible to the interest income-generating potential of the ~\$13.6 million principal balance designated for habitat management. Jacquelyn Nickerson and Melanie Beretti fielded several questions posed by Commission members and one question from the public. Staff expounded on distinctions between the two plans, potential overlapping management activities, various designations of the transferred parcels, possible coordination with other agencies in performing habitat management requirements, unexploded ordnance, and timeline to prepare the plans and bring the matter to the BOS. Melanie Beretti clarified that the County is not doing a habitat conservation plan.

Public Comment: Peter Kwiek

NO MOTION REQUIRED FOR THIS ITEM.

5a. Receive an update on the Proposition 68 Statewide Park Development and Community Revitalization Program (SPP) Grant Application for the San Lorenzo County Park;
5b. Support PWFP's recommendation to the Board of Supervisors to ratify the grant application submittal request for \$8.5 million in competitive SPP grant funding for the proposed project at San Lorenzo County Park.

The Commission received an update from Janie Bettencourt, MA II on behalf of PWFP, regarding Project scope revisions made after its presentation to the Commission at the February 2021 meeting. Janie Bettencourt and Parks Planning Manager John Akeman answered Commissioner questions regarding CEQA requirements and timing and the proposed project's cost breakdown.

Public Comment: None

Commissioner Hertlein made a motion to support a recommendation to the Board of Supervisors to ratify the grant application submittal request for \$8.5 million in competitive SPP grant funding for the proposed project at San Lorenzo County Park. The motion was seconded by Commissioner Getzelman.

ALL AYES, MOTION CARRIED. *Commissioner Devers absent.*

DEPARTMENT UPDATES

6. Big Sur Land Trust: Marks Ranch Grazing Lease Amendment No. 1

Shawne Ellerbee, Assistant Director of PWFP, informed the Commission that a presentation from Big Sur Land Trust is scheduled for the June 2021 Commission meeting.

Public Comment: None

7. Toro Park Update

The Commission received a report from Bryan Flores, Parks AOM for Toro Park, regarding: 1) Recent media tour coverage; 2) Efforts on park cleanup and damage remediation, including volunteer efforts; and 3) Planned park reopening.

Public Comment: Peter Kwiek

8. Nacimiento Park Update

The Commission received a report from Nathan Merkle, Parks AOM for the Resort & Recreation Area at Lake Nacimiento, on glamping (glamour camping) rental units to be installed at Lake Nacimiento by a third-party merchant. He also fielded questions posed by Commission members regarding required approvals, time frame for when the units would be available to rent, and potential for similar units at Lake San Antonio.

Public Comment: None

FUTURE AGENDA ITEMS

9. Future Agenda Items

Shawne Ellerbee informed the Commission of the items addressed from the February 2021 Commission meeting and advised that staff is working to include them on future agendas. In response to a question concerning Equal Opportunity Civil Rights Commission statistics from Commissioner Sanchez, Shawne Ellerbee committed to bring it to the August meeting. In response to an inquiry from Commissioner Getzelman about holding monthly meetings, Shawne Ellerbee advised that the item would be brought for consideration of the Commission at the June 2021 meeting.

Public Comment: None

ADJOURNMENT

The meeting was adjourned at 5:35 p.m. by Chair Commissioner Rozance.

MONTEREY COUNTY PARKS COMMISSION MEETING

JUNE 3, 2021 MEETING ACTION MINUTES

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Commissioner Eric Rozance at 3 p.m. and conducted via teleconference using *Microsoft Zoom*.

<u>Commissioners Present</u>	<u>Commissioners Absent</u>	<u>County Staff</u>
Eric Rozance, Chair Claudia P. Tibbs Joanna Devers Sergio Sanchez Supervisor Mary L. Adams	Paula Getzelman	Kristi Markey, Deputy County Counsel Shawne Ellerbee, Assistant PWWP Director Jessica Cordiero-Martinez, Finance Manager II John Akeman, Parks Planning Manager John Anthony, Supervising Park Ranger Bryan Flores, Parks AOM Nate Merkle, Parks AOM Janie Betjencourt, PWWP MA II Dona Luna, PWWP MA II Lisa Harris, Commission Secretary Rita Hickman, Senior Secretary
<u>Legend:</u>		
<i>American Resource Plan Act</i>	<i>ARPA</i>	<i>Parks Administrative Operations Manager</i>
<i>Department of Public Works, Facilities, & Parks</i>	<i>PWWP</i>	<i>AOM</i>
<i>Monterey County Board of Supervisors</i>	<i>BOS</i>	<i>Regional Parks Program</i>
<i>Monterey County Parks Commission</i>	<i>MCPC/Commission</i>	<i>Rural Recreational and Tourism</i>
<i>PWWP Management Analyst II</i>	<i>MA II</i>	<i>State Parks Program</i>
		<i>RRT</i>
		<i>SEP</i>

PUBLIC COMMENT

Chair Rozance provided instructions on how to provide public comments using the *raise hands* feature.

Public Comment: Peter Kwiek; Ann Hill

COMMISSIONER COMMENTS, REQUESTS, & RECOMMENDATIONS

1. Introduction/Oath for newly appointed District 5 Parks Commissioner Claudia P. Tibbs

Chair Rozance introduced Claudia P. Tibbs to the Commission. Commissioner Tibbs advised that they took their Oath of Office on Tuesday, and they preferred the use of nonbinary pronouns.

Supervisor Adams welcomed Parks Commissioner Tibbs to the Commission; thanked Parks Commissioner Joe Hertlein for his many years of service on the Commission; and thanked Assistant Director Shawne Ellerbee for the passion, steady hand, and leadership she brought as Staff to the Commission and for doing such a yeoman's job.

Commissioner Sanchez thanked Parks Commissioner Joe Hertlein for his many years of service and requested that the meeting be adjourned in Joe Hertlein's honor as all County parks are better due to his service. He requested that the Commission provide Commissioner Hertlein with a plaque for his service as well. He also thanked Shawne Ellerbee for 15 years of amazing service to the Commission and for always providing an honest opinion about County Parks' finances.

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

None.

APPROVAL OF MINUTES

2. Approval of April 1, 2021 Parks Commission Meeting Minutes.

Commissioner Sanchez moved to approve the MCPC April 1, 2021 Action Meeting Minutes. The motion was seconded by Supervisor Adams.

AYES: Commissioners Sanchez, Rozance, Supervisor Adams; Abstain: Commissioners Tibbs, Devers; Absent: Commissioner Getzelman. MOTION CARRIED.

SCHEDULED MATTERS

3. Receive a financial condition report on Lake Nacimiento Resort and Operations Enterprise Fund, Fund 452, for Fiscal Year (FY) 2020/21.

Jessica Cordiero-Martinez provided a financial condition report for the fiscal year, based on 10-month actuals and projections for May/June, which indicates the Fund is on track to beat all projections and end the year with a \$1.9 million positive balance with \$487,000 in unrestricted funds. Results of the full independent audit were good, and Basecamp's adjustments will be resolved before the fiscal year ends.

Public Comment: None
THE COMMISSION RECEIVED THE REPORT.

DEPARTMENT UPDATES

Provide the Parks Commission a verbal update:

Shawne Ellerbee provided the following updates for items not on the agenda.

- a. The BOS adopted the County Parks Volunteer Handbook on May 25, 2021; Staff is assembling the volunteer application and other forms on Parks' website.
- b. Adoption of the Parks Commission Bylaws is scheduled for BOS consideration on June 8, 2021.
- c. The BOS supported in yesterday's budget hearings: Eliminating day-use park entry fees for the next fiscal year for all parks, except the Lakes and Laguna Seca; funding playground safety inspections at all parks; designating ARPA funds for Parks' water and sewer projects and a Laguna Seca solid waste project; providing Proposition 68 grant matching funds; funding a park in Aromas; adding five permanent positions and seven temporary positions at Lake San Antonio. The BOS did not support all recommended staffing or project funding, including some urgent ones at North Shore. The \$275,000 supplement in lieu of park entry fees will be backfilled by discretionary revenue, cannabis assignment or general fund contingency.

Public Comment: Ann Hill
THE COMMISSION RECEIVED THE UPDATE.

4. Jacks' Peak Park Bates Family Dedication

John Akeman prepared a presentation for the Commission that Shawne Ellerbee presented.

Public Comment: David Foster Bates
Ann Hill
THE COMMISSION RECEIVED THE UPDATE

5. 2021 Spartan Race

Dona Luna reported that Parks received an application for the Spartan Race for August 21-22, 2021. She advised that the application base rate is \$80,000, and applicant is required to restore park to pre-event condition at their cost. The item is scheduled for BOS consideration in late July.

Public Comment: Peter Kwiok; Ann Hill
THE COMMISSION RECEIVED THE UPDATE.

6. Department of Boating and Waterways Grant Application for Purchase of Replacement Patrol Vessel for South County Lakes

Jon Anthony advised that PWFP applied for DBW grant funds to purchase a new patrol vessel for the Lakes. Parks' newest patrol boat is a 2014 model; the oldest is a 2001 model. A new patrol boat will enhance public safety at the lakes while being more environmentally friendly. The announcement of DBW grant awards is anticipated at the end of June 2021.

Public Comment: None
THE COMMISSION RECEIVED THE UPDATE.

7. Eliminating Park Entry Fees at the County's Day-Use Parks (Toro, Jacks Peak, Manzanita, Royal Oaks, and San Lorenzo)

Shawne Ellerbee advised that this update was included in her earlier budget hearings update.

Public Comment: Peter Kwiok

8. County Staff Participation at Parks Commission Meetings

Shawne Ellerbee asked the Commission for their feedback about possible changes to the current level of staffing for Commission meetings. Commissioners voiced general appreciation for the expertise and perspective of staff as it enhances communication and results in richer meetings. They also did not want the staff's participation to interrupt work or to be burdensome, and provided that, ultimately, staff's participation is a management decision of the PWFP Director.

Public Comment: None
THE COMMISSION DISCUSSED STAFF PARTICIPATION.

9. Calendar Year 2021 Parks Commission Meeting Schedule

Shawne Ellerbee advised that Commissioner Getzelman raised the matter of monthly meetings at the last meeting. When asked her opinion on the frequency of meetings, she responded that for Department staff, bimonthly meetings are beneficial, where monthly meetings can be burdensome. She informed the Commission that special meetings can be scheduled as needed citing that the upcoming focus on the Proposition 68 SPP Grants will likely require special meetings.

Public Comment: None
THE COMMISSION CONSIDERED AND PROPOSED NO CHANGES TO THE SCHEDULE.

10. Status Update on Prop 68 Grant Applications

Janie Bettencourt provided a brief update advising that PWWP staff had held community meetings regarding potential applications for Lake San Antonio, San Lorenzo Park, Royal Oaks Park, Jacks' Peak Park, and Toro Park. Additional meetings will be scheduled for the other parks soon. Staff is taking ideas from the communities and developing RRT and RRP grant applications for various projects. Special Commission meetings will be arranged to discuss the proposed project applications, which are due on November 5, 2021.

Public Comment: None
THE COMMISSION RECEIVED THE UPDATE.

FUTURE AGENDA ITEMS

11. Future Agenda Items

Commissioner Rozance would like to have an update on the use and management of Toro Park in light of the Fire recovery. Also, he would like to have a discussion on Aromas Park. Commissioner Sanchez requested that the Commission be provided an update at a future meeting on Parks' efforts on promoting large concerts and special events. Shawne Hllerbee advised that this latter item would be brought to the Commission after the Communications Manager position is filled.

ADJOURNMENT

The meeting was adjourned at 4:30 p.m. in honor of former Parks Commissioner Joseph Hertlein to acknowledge his 24 years of dedicated service and contributions to the County Parks Commission.

MONTEREY COUNTY PARKS COMMISSION MEETING

AUGUST 5, 2021 MEETING ACTION MINUTES

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Commissioner Eric Rozance at approximately 3:12 p.m. and conducted via teleconference using *Microsoft Zoom*.

<u>Commissioners Present</u>	<u>Commissioners Absent</u>	<u>Staff</u>
Joanna Devers	Supervisor Mary Adams	John Akeman, PPM
Paula Getzelman		Janie Bettencourt, MAII
Eric Rozance, Chair	Joanna Devers (Absent after Item 2 vote)	Brian Briggs, DCC
Sergio Sanchez		Shawne Ellerbee, AD
Claudia P. Tibbs		Bryan Flores, AOM
		Rita Hickman, SS
		Nate Merkle, AOM
		John Narigi, LS-CM
		Susan Rosales-Nava, S-MCPC
		Ashley Walker, NLLP

Meeting Notes Abbreviation Legend

Assistant Director PWWP	AD	Nossaman LLP County Consultant-Grants	NLLP
Deputy County Counsel	DCC	Parks Administrative Operations Manager	AOM
Department of Public Works, Facilities, & Parks	PWWP	Parks Planning Manager	PPM
Laguna Seca/Weathertech-Contract Manager	LS-CM	PWWP Management Analyst II	MAII
Lake San Antonio North Shore	LSA-NS	PWWP Senior Secretary	SS
Lake San Antonio South Shore	LSA-SS	Regional Parks Program	RPP
Monterey County Board of Supervisors	BOS	Rural Recreational and Tourism Program	RRT
Monterey County Parks Commission	MCPC	San Lorenzo Park	SLP
Monterey County Parks Commission Secretary/Clerk	S-MCPC	State Parks Program	SPP

PUBLIC COMMENT

Chair Rozance provided instruction on how to provide public comment using the *raise hands* feature under the *Zoom* reaction tab and using the telephone.

Public Comment: Denise Lang; Mike Thompson – *Toro Park Harper Canyon Gate Access*

COMMISSIONER COMMENTS, REQUESTS, & RECOMMENDATIONS

Chair Rozance inquired about BOS action on Aromas Park and feedback from community meetings for Manzanita Park.

Shawne Ellerbee advised that the BOS approved \$250,000 toward the Aromas Park on June 22, 2021, and community meeting feedback will be included in the presentations today.

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

None.

APPROVAL OF MINUTES

1. Approval of June 3, 2021 Parks Commission Meeting Minutes.

Commissioner Devers made a motion to approve the MCPC June 3, 2021 meeting minutes. The motion was seconded by Commissioner Tibbs.

ALL AYES, MOTION CARRIED. *Supervisor Adams absent.*

SCHEDULED MATTERS

2. Receive Report on Proposition 68 RRT Projects

The MCPC received a presentation/report on three (3) potential projects. Staff outlined high-level scopes of work for the proposed LSA-SS Amphitheater and LSA-NS Marina projects and a reduced scope of work for the proposed SLP project. Ashley Walker spoke on application competitiveness.

Public Comment: None

Commissioner Tibbs made a motion to support two (2) proposed LSA projects and SLP project, if it did not receive an SFP award, for RRT Grant funds and to forward a recommendation to the BOS for consideration and approval to submit grant applications for the projects. The motion was seconded by Commissioner Sanchez.

ALL AYES, MOTION CARRIED. *Supervisor Adams absent.*

3. Receive Report on Proposition 68 RPP Projects

The MCPC received a presentation/report from staff on seven (7) potential projects for submission for RPP Grant funds. Ashley Walker spoke on application competitiveness.

Public Comment: Mike Weaver

Commissioner Sanchez made a motion to send three (3) of the proposed projects: Toro Park, Fort Ord Open Space/Travel Camp, and 855 E Laurel Drive BMX Track/Skate Park to the BOS for consideration and approval to submit RPP Grant applications. The motion was seconded by Commissioner Getzelman.

ALL AYES, MOTION CARRIED. *Supervisor Adams and Commissioner Devers absent.*

4. Receive Report on Proposition 68 Per Capita Projects

The Commission received a report on projects recommended by County Parks for submittal to receive non-competitive Per Capita Grant Funds.

Public Comment: Denise Lang

Commissioner Sanchez made a motion that MCPC support County Parks' recommendation on project applications to submit for Per Capita Grant funds, adoption of the required Resolution, and a recommendation to BOS for consideration and approval to submit the applications for Per Capita Grant funds. The motion was seconded by Commissioner Getzelman

ALL AYES, MOTION CARRIED. *Supervisor Adams and Commissioner Devers absent.*

DEPARTMENT UPDATES

5. Clarification of request from Commission for latest Equal Opportunity Plan

Commissioner Sanchez clarified that only general information/statistics regarding compliance with the Gaza Consent Decree is requested.

FUTURE AGENDA ITEMS

6. The MCPC received the list of future agenda items.

Chair Rozance requested that MCPC receive a brief update on the Harper Canyon Gate closure at the next meeting.

Chair Rozance requested a staff update on considering moving the start time of MCPC meetings to 2:30 p.m.

Shawne Ellerbee committed to bring both items to the October meeting as Department Updates.

Public Comment: Mike Thompson

In response to a question from the public, Chair Rozance advised that the requested Harper Canyon Gate Closure Update would not be an action item on the next meeting agenda.

MEETING ADJOURNMENT

Chair Rozance adjourned the meeting at approximately 5:40 p.m.

MONTEREY COUNTY PARKS COMMISSION MEETING

AUGUST 5, 2021 MEETING ACTION MINUTES

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Commissioner Eric Rozance at approximately 3:12 p.m. and conducted via teleconference using *Microsoft Zoom*.

Commissioners Present

Joanna Devers
 Paula Getzelman
 Eric Rozance, Chair
 Sergio Sanchez
 Claudia P. Tibbs

Commissioners Absent

Supervisor Mary Adams

 Joanna Devers (Absent
after Item 2 vote)

Staff

John Akeman, PPM
 Janie Bettencourt, MAII
 Brian Briggs, DCC
 Shawne Ellerbee, AD
 Bryan Flores, AOM
 Rita Hickman, SS
 Nate Merkle, AOM
 John Narigi, LS-CM
 Susan Rosales-Nava, S-MCPC
 Ashley Walker, NLLP

Meeting Notes Abbreviation Legend

<i>Assistant Director PWWP</i>	<i>AD</i>	<i>Nossaman LLP County Consultant-Grants</i>	<i>NLLP</i>
<i>Deputy County Counsel</i>	<i>DCC</i>	<i>Parks Administrative Operations Manager</i>	<i>AOM</i>
<i>Department of Public Works, Facilities, & Parks</i>	<i>PWWP</i>	<i>Parks Planning Manager</i>	<i>PPM</i>
<i>Laguna Seca/WeatherTech-Contract Manager</i>	<i>LS-CM</i>	<i>PWWP Management Analyst II</i>	<i>MAII</i>
<i>Lake San Antonio North Shore</i>	<i>LSA-NS</i>	<i>PWWP Senior Secretary</i>	<i>SS</i>
<i>Lake San Antonio South Shore</i>	<i>LSA-SS</i>	<i>Regional Parks Program</i>	<i>RPP</i>
<i>Monterey County Board of Supervisors</i>	<i>BOS</i>	<i>Rural Recreational and Tourism Program</i>	<i>RRT</i>
<i>Monterey County Parks Commission</i>	<i>MCPC</i>	<i>San Lorenzo Park</i>	<i>SLP</i>
<i>Monterey County Parks Commission Secretary/Clerk</i>	<i>S-MCPC</i>	<i>State Parks Program</i>	<i>SPP</i>

PUBLIC COMMENT

Chair Rozance provided instruction on how to provide public comment using the *raise hands* feature under the Zoom reaction tab and using the telephone.

Public Comment: Denise Lang; Mike Thompson – *Toro Park Harper Canyon Gate Access*

COMMISSIONER COMMENTS, REQUESTS, & RECOMMENDATIONS

Chair Rozance inquired about BOS action on Aromas Park and feedback from community meetings for Manzanita Park.

Shawne Ellerbee advised that the BOS approved \$250,000 toward the Aromas Park on June 22, 2021, and community meeting feedback will be included in the presentations today.

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

None.

APPROVAL OF MINUTES

1. Approval of June 3, 2021 Parks Commission Meeting Minutes.

Commissioner Devers made a motion to approve the MCPC June 3, 2021 meeting minutes. The motion was seconded by Commissioner Tibbs.

ALL AYES, MOTION CARRIED. *Supervisor Adams absent.*

SCHEDULED MATTERS

2. Receive Report on Proposition 68 RRT Projects

The MCPC received a presentation/report on three (3) potential projects. Staff outlined high-level scopes of work for the proposed LSA-SS Amphitheater and LSA-NS Marina projects and a reduced scope of work for the proposed SLP project. Ashley Walker spoke on application competitiveness.

Public Comment: None

Commissioner Tibbs made a motion to support two (2) proposed LSA projects and SLP project, if it did not receive an SPP award, for RRT Grant funds and to forward a recommendation to the BOS for consideration and approval to submit grant applications for the projects. The motion was seconded by Commissioner Sanchez.

ALL AYES, MOTION CARRIED. *Supervisor Adams absent.*

3. Receive Report on Proposition 68 RPP Projects

The MCPC received a presentation/report from staff on seven (7) potential projects for submission for RPP Grant funds. Ashley Walker spoke on application competitiveness.

Public Comment: Mike Weaver

Commissioner Sanchez made a motion to send three (3) of the proposed projects: Toro Park, Fort Ord Open Space/Travel Camp, and 855 E Laurel Drive BMX Track/Skate Park to the BOS for consideration and approval to submit RPP Grant applications. The motion was seconded by Commissioner Getzelman.

ALL AYES, MOTION CARRIED. *Supervisor Adams and Commissioner Devers absent.*

4. Receive Report on Proposition 68 Per Capita Projects

The Commission received a report on projects recommended by County Parks for submittal to receive non-competitive Per Capita Grant Funds.

Public Comment: Denise Lang

Commissioner Sanchez made a motion that MCPC support County Parks' recommendation on project applications to submit for Per Capita Grant funds, adoption of the required Resolution, and a recommendation to BOS for consideration and approval to submit the applications for Per Capita Grant funds. The motion was seconded by Commissioner Getzelman.

ALL AYES, MOTION CARRIED. *Supervisor Adams and Commissioner Devers absent.*

DEPARTMENT UPDATES

5. Clarification of request from Commission for latest Equal Opportunity Plan

Commissioner Sanchez clarified that only general information/statistics regarding compliance with the Gaza Consent Decree is requested.

FUTURE AGENDA ITEMS

6. The MCPC received the list of future agenda items.

Chair Rozance requested that MCPC receive a brief update on the Harper Canyon Gate closure at the next meeting.

Chair Rozance requested a staff update on considering moving the start time of MCPC meetings to 2:30 p.m.

Shawne Ellerbee committed to bring both items to the October meeting as Department Updates.

Public Comment: Mike Thompson

In response to a question from the public, Chair Rozance advised that the requested Harper Canyon Gate Closure Update would not be an action item on the next meeting agenda.

MEETING ADJOURNMENT

Chair Rozance adjourned the meeting at approximately 5:40 p.m.

MONTEREY COUNTY PARKS COMMISSION MEETING
10/7/21 MEETING ACTION MINUTES

CALL TO ORDER AND ROLL CALL

The meeting was called to order by the Chair Commissioner Rozance at 3:12 p.m. and conducted via teleconference using *Microsoft Zoom*.

Commissioners Present

Eric Rozance, Chair
 Sergio Sanchez
 Claudia P. Tibbs
 Supervisor Adams

Commissioners Absent

Paula Getzelman
 Joanna Devers
 Supervisor Adams
 (4 p.m.)

Staff

John Anthony, PRS
 Ivo Basor, MAII
 Janie Bettencourt, MAII
 Jessica Cordiero-Martinez, FM
 Colleen Courtney, BOS-PA
 Bryan Flores, ICOP
 Sarah Hardgrave, BOS-COS
 Lisa Harris, AA
 Rita Hickman, SS
 Randell Ishii, D-PWFP
 Dona Luna, MAII
 Kristi Markey, DCC
 Nathan Merkle, AOM
 John Snively, MAIII

Meeting Notes Abbreviation Legend

<i>Administrative Assistant PWFP</i>	<i>AA-PWFP</i>	<i>Monterey County Parks Commission</i>	<i>MCPC</i>
<i>Board of Supervisors Policy Analyst</i>	<i>BOS-PA</i>	<i>MCPC Secretary/Clerk</i>	<i>S-MCPC</i>
<i>Chief of Parks-Interim</i>	<i>ICOP</i>	<i>Parks Administrative Operations Manager</i>	<i>AOM</i>
<i>Chief of Staff-Supervisory District 5</i>	<i>BOS-COS</i>	<i>Park Ranger Supervisor-County Parks</i>	<i>PRS</i>
<i>Deputy County Counsel</i>	<i>DCC</i>	<i>PWFP Director</i>	<i>D-PWFP</i>
<i>Department of Public Works, Facilities, & Parks</i>	<i>PWFP</i>	<i>PWFP Management Analyst II</i>	<i>MAII</i>
<i>Finance Manager-PWFP</i>	<i>FM</i>	<i>PWFP Management Analyst III</i>	<i>MAIII</i>
<i>Monterey County Board of Supervisors</i>	<i>BOS</i>	<i>Senior Secretary PWFP</i>	<i>SS-PWFP</i>

Members of the Public: Laura; Ann Hill; Art Schiller; Daniel Tallent; Denise Lang; Mike Thompson; Peter Kwiek; Richard Swartz; Marianne; Edo; Kayla Johnson

PUBLIC COMMENT:

Chair Rozance provided instruction on how to provide public comment using the *raise hands* feature under the Zoom reaction tab and using the telephone.

PUBLIC COMMENT: None

COMMISSIONER COMMENTS, REQUESTS, RECOMMENDATIONS:

None.

ADDITIONS AND CORRECTIONS BY CLERK

Interim Chief of Parks Bryan Flores requested that 1) Agenda Item No. 2 be moved under Department Updates, and 2) Agenda Item No. 3 Public Access to Toro Park via Harper Canyon Gate be moved to the top of the agenda so that Supervisor Adams can take part before she has to leave at 4 p.m.

SCHEDULED MATTERS

Agenda Item 3. *(This item was moved to the top of the Agenda per the request of Interim Chief of Parks Bryan Flores)*
Receive an Informational Report Regarding Public Access to Toro Park via the Harper Canyon Gate and Provide Comment to Staff Regarding Future Use.

Interim Chief of Parks Bryan Flores provided an informational report. He shared that Staff had received five written comments regarding the Harper Canyon Gate matter.

COMMISSIONER COMMENTS/QUESTIONS: None

PUBLIC COMMENT: Mike Thompson; Laura; Denise Lang; Richard Schwarz; Ann Hill; Peter Kwiek; Art Schiller.

THE COMMISSION RECEIVED THE REPORT AND REQUESTED STAFF RETURN WITH THE MATTER AS A SCHEDULED ITEM PROVIDING A STAFF RECOMMENDATION.

Agenda Item 1.

- a) Receive a Report on the Status of AB 361 and the Requirements for Continued Remote Meetings after October 1, 2021
- b) Provide Direction to Staff Regarding Whether to Schedule Special Meetings Needed to Conduct Remote Meetings after October 1, 2021.

Kristi Markey presented a report on the status of AB 361 and the requirements for continued remote meetings.

AT THIS POINT, THE MEETING WAS SUSPENDED, AND ALL ITEMS WERE POSTPONED AS A QUORUM OF COMMISSIONERS WAS NO LONGER PRESENT.

THE COMMISSION WILL SET A SPECIAL MEETING FOR NOVEMBER 2, 3, OR 4 TO CONTINUE WITH TODAY'S AGENDA ITEMS AND MAKE AB 361 FINDINGS.

ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

MONTEREY COUNTY PARKS COMMISSION MEETING

NOVEMBER 3, 2021 MEETING ACTION MINUTES

3 P.M. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Vice-Chair Getzelman at 3:03 p.m. and conducted via teleconference using *Microsoft Zoom*.

Commissioners Present

Eric Rozance, Chair (joined at 3:07 p.m.)
Sergio Sanchez
Paula Getzelman
Joanna Devers (joined at 3:18 p.m.)
Claudia P. Tibbs
Supervisor Mary Adams

Commissioners Absent

None

County Staff

Colleen Courtney, BOS-PA
Bryan Flores, ICOP
Rita Hickman, SS
Dona Luna, MAII
Kristi Markey, DCC
Nathan Merkle, AOM
Susan Rosales-Nava, S-MCPC
John Sniively, MAIII

Meeting Notes Abbreviation Legend

Board of Supervisors Pollay Analyst	BOS-PA	Monterey County Water Resources Agency	MCWRA
Chief of Parks-Interim	ICOP	MCPC Secretary/Clerk	S-MCPC
Deputy County Counsel	DCC	Parks Administrative Operations Manager	AOM
Department of Public Works, Facilities, & Parks	PWFP	PWFP Director	D-PWFP
Monterey County Board of Supervisors	BOS	PWFP Management Analyst II	MAII
Monterey County Parks Commission	MCPC	PWFP Management Analyst III	MAIII
		Senior Secretary PWFP	SS

Public Participants: Sharon Breinhorst, Ann Hill, Dale Lang, Daniel Fallent, David Raye, Denise Lang, Jennifer Pomo, Laura Carley, Marianne, Misty Merrill, 1805***869, Tom Beal, oreally75@yahoo.com (Ann Hill), PD, Sandy Hunter, Mike Thompson, Ted Belli, Lino Belli, Cheryl Smith, Chris Gordon, AF Monterey, Barbara Rivers, Patty G, Eric Sousa, Justin Parker, Sig Magenheim, Jennifer Dikson, 573***402, Jessica Tomei, Darius Rilke, Bryan, Mike Atteridge, Fred Watson, Adam Linder, jsattind@urbanlumber.com, Nyuk Nyuk, David & Joyce Raye, Richard Schwarz, 1831***820, 1831***489, 1831***484, Adam Linder

PUBLIC COMMENT

Vice-Chair Getzelman called for any public comment on items not on the agenda. None.

COMMISSIONER COMMENTS, REQUESTS, RECOMMENDATIONS

Vice-Chair Getzelman asked for any comments from Commissioners. None

ADDITIONS AND CORRECTIONS BY CLERK

Vice-Chair Getzelman called for any additions and corrections from the Clerk. ICOP Flores advised there were no corrections; Later during the meeting, he noted one correction.

APPROVAL OF MINUTES

1. Acceptance of Parks Commission Meeting Minutes for August 5, 2021 & October 7, 2021

- a. August 5, 2021 Minutes: Commissioner Tibbs made a motion to approve the August 5, 2021 action meeting minutes as presented. Commissioner Sanchez seconded the motion.

Public Comment: None

Vote: ALL AYES, MOTION CARRIED. *Commissioner Devers absent*

- b. October 7, 2021 Minutes: Supervisors Adams motioned to approve the October 7, 2021 action meeting minutes as presented. Commissioner Tibbs seconded the motion.

Public Comment: None.

Vote: ALL AYES, MOTION CARRIED, Commissioner Devers absent

SCHEDULED MATTERS

At this point, Chair Rozance assumed conduct of the meeting.

2. a. **Receive a report on the status of AB 361 and the requirements for continued remote meetings**
- b. **Consider finding, pursuant to AB 361 and in order for the Commission to continue meetings remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Parks Commission has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.**
- c. **Provide direction to staff regarding whether to schedule special meetings needed to conduct remote meetings.**

Commissioner Comments/Questions: The Commissioners posed a few questions that were answered by DCC Markey.

Public Comment: None.

Chair Rozance made a motion to approve the findings from the report and continue with scheduling special meetings. Vice-Chair Getzelman seconded the motion.

Vote: ALL AYES, MOTION CARRIED.

3. **Proposition 68 - Receive a report on action taken by the Board of Supervisors regarding Proposition 68 park improvement projects at Lake San Antonio, San Lorenzo Park, and 855 East Laurel Drive and future next steps in the application process.**

ICOP Flores advised that a clerical error had been made on the agenda, and Scheduled Item 3 should be listed under *Department Updates*.

4. **Receive an informational report regarding public access to Toro Park via the Harper Canyon Gate, and provide comment to staff regarding future use.**

ICOP Flores advised that Item 4 was continued from the last meeting, and MCPC had asked staff to come back with options regarding the future use of the access gate.

The Commission received the informational report with three proposed options for future access. ICOP Flores advised that Staff was recommending the fortifications on the fence and gate be removed, informational signage be added directing people to the Park's main access gate at 501 Highway 68, and staff continue to interface with CHP for traffic control to

monitor the *no parking* signs and cite vehicles as needed. If MCPC supports this recommendation, MCPC may direct a letter to the PWWP Director, and PWWP Director Ishii's determination would be based on comments from MCPC and the public.

Commissioner Comments/Questions: Chair Rozance advised that the Commissioners had received more than 22 written public comments on the matter. The Commissioners questioned staff regarding the three options presented.

Public Comment (Chair Rozance set a time limit of one minute per speaker):
Fred Watson, Denise Lang, Jennifer Dickson, Daniel Tallent, Tom Beal, Marianne, Lino Belli, Adam Linder, Darius Rike, Laura Carley, Sandy Hunter, AF Monterey (Shantal Bailey), Teri Belli, Jeff Pomo, Eric Souza, Sig Magenheimer, Ann Hill, Barbara Rivers, Mike Atteridge, Mike Thompson, Sharon Breimhorst, David Raye, Joyce Raye, Jessica Tomei.

Commissioner Comments/Questions (Continued): After hearing all public comments, the Commissioners discussed the proposed options and staff recommendation at length.

Commissioner Sanchez made a motion to advise the PWWP Director that MCPC recommends Option #2 as recommended by staff and requests the Director explore and consider Option #3 in the future. Commissioner Getzelman seconded the motion.

Vote: ALL AYES, MOTION CARRIED.

5. **Receive an informational report regarding the Harper Canyon grazing lease (Roth Cattle), and provide comment to staff regarding termination of the grazing lease program in the Harper Canyon area.**

ICOP Flores provided an informational report to the Commission.

Commissioner Comments/Questions: Commissioner Sanchez posed one question to staff.

Public Comment: Ann Hill, Richard Schwarz, Fred Watson, Jessica Tomei.

A motion was made by Chair Rozance to follow staff's recommendation and not renew the grazing lease. Supervisor Mary Adams seconded the motion.

Vote: ALL AYES, MOTION CARRIED.

6. **Receive an informational report regarding electric bicycle (e-bike) use on dirt trails within Monterey County Parks, and provide comment to staff regarding an ordinance update and potential change of use for e-bikes.**

Commissioner Comments/Questions: MCPC requested that Item 6 be carried over to the December meeting as recommended by staff due to time considerations.

DEPARTMENT UPDATES

Staff provided a brief verbal update on the following four items:

Spartan Race - 2021 Spartan Race Post-Event Update

ICOP Flores reported that Spartan had a successful event on August 21-22, 2021, with approximately 13,000 participants in attendance over the two-day event. There were no major injuries or damage to the park facility.

Lake San Antonio Lease Agreement between Monterey County Water Resources Agency and County of Monterey Update

AOM Merkle advised that staff was still working to finalize a 40-year term lease agreement with MCWRA for the Proposition 68 grant applications. The agreement is anticipated to be brought to the BOS for consideration and approval in January 2022.

State Parks Department Division of Boating & Waterways Pending Grant Award Update

ICOP Flores advised acceptance of the grant award was approved by the BOS on November 2, 2021.

Urban Park Concessionaire's Request to Purchase a Rental Fleet Update.

ICOP Flores advised that the concessionaire wished to purchase and manage a boat rental fleet. As proposed, County Parks would receive 15 percent of the rental profits and also benefit from increased fuel/lodging residuals. Staff expects to take this item for BOS consideration and approval to begin negotiations to amend UPC's management agreement in late January 2022.

Proposition 68 - Receive a report on action taken by the Board of Supervisors regarding Proposition 68 park improvement projects at Lake San Antonio, San Lorenzo Park, and 855 East Laurel Drive and future next steps in the application process.

Inadvertently, an update was not provided for this item.

FUTURE AGENDA ITEMS

Commissioner Sanchez requested an update from staff on engaging a marketing expert to promote parks and park events.

ADJOURNMENT

Chair Rozance adjourned the meeting at 5:46 p.m. The next meeting is scheduled for December 2, 2021.