

RFP #10802

Temporary Staffing Services



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Key elements of Scope of Work:

- Responsiveness
- Invoicing
- Reporting Practices
- CalPERS Compliance
- CA Govt. Code 31000.4 compliance for length of assignment
- Pricing

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Selection Criteria:

The selection of CONTRACTOR and subsequent contract award(s) will be based on the criteria contained in this Solicitation, as demonstrated in the submitted proposal. CONTRACTOR should submit enough information for the County to easily evaluate proposals with respect to the selection criteria. The absence of required information may cause the Proposal to be deemed non-responsive and may be cause for rejection.

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Selection Criteria continued:

- Price Proposal (25 points)
- Experience (15 points)
- Response Times (25 points)
- Reporting Practices (25 points)
- Local Vendor (5 points)
- Acceptance of County Terms & Conditions (5 points)

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Selection Process:

- Thirty-six (36) responsive proposals received
- Three (3) Human Resources professionals familiar with the requested services were identified to fairly and equally evaluate the proposals
- Proposals were competitively evaluated based on the selection criteria and in accordance with Contracts/Purchasing guidelines
- Proposals with combined evaluation scores above the 80th percentile were recommended by HRD for tentative awards
- Of the four (4) selected, two are current vendors and three of the four are local vendors

Options for BOS Consideration

1. Approve agreements with four (4) vendors as presented to the BOS on June 22, 2021

- Additional agreements with qualified contactors who meet the minimum requirements can be added after one year
- Amendments to agreements as necessary to comply with state or federal minimum wage increases
- Contacts/Purchasing Officer or Supervisor can increase cumulative amount up to 10% of the original aggregate amount
- Departments can enter into separate agreements for temporary staffing services as necessary and appropriate

Options for BOS Consideration

2. Reject all bids

- Potential inconsistency in pay rates
- CalPERS retirement contribution liability
- Non-compliance with California Government Code 31000.4
- Administrative costs associated with managing multiple contracts

3. Reject all bids and reissue RFP

Discussion