



**Monterey County
Workforce Innovation and Opportunity Act (WIOA)**

**Memorandum of Understanding Phase II
between the
Monterey County Workforce Development Board (County)
and the partners of the
America’s Job Center of California / One-Stop Delivery System (Partners)**

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A proud partner of America’s Job Center of CaliforniaSM network.



I. PURPOSE OF MEMORANDUM OF UNDERSTANDING (MOU) PHASE II:

The purpose of this MOU Phase II is to:

- A. Describe the infrastructure funding agreement and cost allocation plan between the partners of the comprehensive America’s Job Center of California (AJCC)/One-Stop delivery system;
- B. Ensure that all relevant parties to this MOU agree to share specified AJCC/One-Stop delivery system costs; and
- C. Ensure that all relevant parties to this MOU agree to commit specific resources, as allocations and budgets are known on a yearly basis, either in cash, non-cash, or third-party in-kind contributions.

II. REQUIRED PHASE II MOU COMPONENT: PROCESS AND DEVELOPMENT:

- A. This agreement is effective on January 1, 2018. This MOU will remain in effect no longer than December 31, 2020 (3 years), and will be reviewed every year and updated as substantial changes, fully described in this MOU, occur.
- B. The AJCC/One-Stop partners, Chief Elected Official (CEO) and Local Board participating in the infrastructure and shared other system costs funding agreements include:
 - 1. Chief Elected Official: Monterey County Board of Supervisors, as the Chief Elected Official body for the Workforce Innovation and Opportunity Act (WIOA) Title I
 - 2. Local Board: Monterey County Workforce Development Board; and
 - 3. AJCC/One-Stop partners participating in the Infrastructure Funding Agreement (IFA), as set forth in the table below:

	Partner Program	Partner Organization
Partner 1	WIOA Title I Adult, Dislocated Worker and Youth	Monterey County Economic Development Department – Office for Employment Training
Partner 2	TANF/CalWORKs Employment Services	Monterey County Department of Social Services (DSS)
Partner 3	WIOA Title III Wagner-Peyser, Jobs for Veterans State Grant (JVSG), Trade Adjustment Assistance Act, and Unemployment Insurance	State of California Employment Development Department (EDD)

- 4. AJCC/One-Stop partners participating in the shared other system costs agreement, including “applicable career services” are as follows:

	Partner Program	Partner Organization
Partner 1	WIOA Title I Adult, Dislocated Worker and Youth	Monterey County Economic Development Department – Office for Employment Training
Partner 2	TANF/CalWORKs Employment Services	Monterey County Department of Social Services (DSS)
Partner 3	WIOA Title III Wagner-Peyser, Jobs for Veterans State Grant (JVSG), Trade Adjustment Assistance Act, and Unemployment Insurance	State of California Employment Development Department (EDD)

	Partner Program	Partner Organization
Partner 4	WIOA Title IV Department of Vocational Rehabilitation	State of California Department of Rehabilitation (DOR)
Partner 5	WIOA Title II Adult Ed & Literacy	Gonzales Adult School
Partner 6	WIOA Title II Adult Ed & Literacy	Monterey Adult School
Partner 7	WIOA Title II Adult Ed & Literacy	Pacific Grove Adult School
Partner 8	WIOA Title II Adult Ed & Literacy	Salinas Adult School
Partner 9	WIOA Title II Adult Ed & Literacy	Soledad Adult School
Partner 10	WIOA Title II Adult Ed & Literacy / Carl Perkins CTE	Hartnell College
Partner 11	WIOA Title II Adult Ed & Literacy / Carl Perkins CTE	Monterey Peninsula College
Partner 12	WIOA Title V Older Americans Act - Senior Community Service Employment Program	National Association for Hispanic Elderly (NAHE)
Partner 13	Community Services Block Grant	Monterey County Community Action Partnership
Partner 14	Housing & Urban Development	Housing Authority of the County of Monterey
Partner 15	Job Corps	Job Corps
Partner 16	Migrant Seasonal Farmworkers	Center for Employment Training (CET)

C. Process for infrastructure funding agreement consensus:

Since November 29, 2016, the Monterey County Workforce Development Board (WDB) began convening its AJCC/One-Stop co-located partners to participate in the negotiating process of the MOU Phase II specific to the sharing of infrastructure costs. Initial meetings were held with mandated partners that are co-located or interested in co-locating at the comprehensive AJCC/One-Stop in Salinas, California. Prior to the meetings, the partners were asked to assemble copies of their current AJCC/One-Stop lease agreements (if available) including the terms and specific costs covered by these leases, and to prepare to discuss infrastructure and shared costs (cash/in-kind) options for consideration.

Meetings were held on November 29, 2016, December 5, 2016, January 26, 2017, May 17, 2017 and July 6, 2017 with all mandated partner agencies. During these meetings, the partners reviewed the required MOU Phase II provisions and discussed who would be involved and responsible for negotiating the infrastructure costs and shared costs of the AJCC/One-Stop on behalf of their respective agencies. Partners also discussed whether their agencies would co-locate staff to provide services on-site at the comprehensive AJCC/One-Stop in Salinas and affiliate AJCC/One-Stop offices located in Marina and Greenfield. All mandated partners agreed to obtain information to inform their organizations of the sharing of other system costs required by the MOU.

For the purpose of this MOU agreement, the co-located partners agreed to use the current AJCC/One-Stop lease and cost sharing agreement in place since the lease is set to expire on June 30, 2018. Plans are underway to renegotiate the current lease. Under the renegotiated lease, DOR has expressed interest in entering into a cost sharing agreement as a co-located partner. Until the lease is renegotiated, the co-located partners are working in a good faith effort with DOR to provide services to customers on a part-time and rotating basis at the comprehensive AJCC/One-Stop. At this time, the space utilized by DOR is not dedicated.

D. Description of the process to be used among partners to resolve issues during the MOU duration period when consensus cannot be reached:

The AJCC/One-Stop partners agree to communicate openly and directly to resolve any problems or disputes related to negotiating cost allocations and the fair and equitable contribution to the costs of maintaining a comprehensive and affiliate AJCC/One-Stop delivery system in the community. The partners agree to work in a cooperative manner and to resolve any disputes at the lowest level of intervention possible. If disputes cannot be resolved at the AJCC/One-Stop partner level, the issue will be brought to the attention of the One-Stop Operator and all parties to this MOU regarding the conflict. If any dispute cannot be resolved by the One-Stop Operator, it shall be forwarded to the Monterey County WDB Executive Director to place the dispute on the agenda of a special meeting of the Monterey County WDB Executive Committee. The Executive Committee shall attempt to mediate and resolve the dispute. Disputes shall be resolved by a majority consent of the Executive Committee members present. Thereafter, the Monterey County WDB Executive Director will contact the appropriate parties to verify that all agree with the proposed resolution.

E. Description of the periodic modification and review process that will be used to ensure all AJCC/One-Stop partners continue to contribute their fair and equitable share of infrastructure and other system costs, including the identification of who will fulfill this responsibility:

The Monterey County WDB's finance manager was designated by the partners to be the person responsible for convening the partners of the MOU Phase II to conduct the periodic modification and review process of the infrastructure funding agreement and sharing of other system costs. The WDB finance manager plans to review and reconcile the infrastructure and other system cost budgets periodically throughout the program year against actual costs incurred. Upon the closeout of each fiscal year (June 30th), a report with proposed modifications will be made available by the WDB finance manager to the mandated partners to ensure that partner contributions are proportionate to their use of the AJCC/One-Stop and relative benefits received.

The partners agree that renewal of this MOU requires all parties to review and agree to all elements of the MOU and to re-sign the MOU. Any amendments or modifications of the MOU only require the parties to review and agree to the elements of the MOU that changed. Non-substantive changes to the MOU, such as minor revisions to the budget or adjustments made due to the annual reconciliation of the budget, do not require renewal of the MOU. Substantial changes, such as changes in AJCC/One-Stop partners, will require renewal of the MOU. All parties understand that the MOU shall be reviewed every year and updated as substantial changes occur.

F. Assurance from all non-co-located partners that they agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination:

The signatories to this MOU Phase II agree to contribute their proportionate share of infrastructure costs for the comprehensive AJCC/One-Stop once sufficient data are available to determine such costs. Costs will be negotiated between the Monterey County Workforce Development Board and the non-co-located partners based on the following:

- a. Data provided by the State for this purpose;
- b. Regulations and directives regarding this requirement issued by the partner's funding source;
- c. Locally agreed upon methodology for allocating costs to determine proportionate benefit;
- d. Locally agreed upon definition of benefit; and
- e. Negotiated methods and timeframe for making the agreed upon contribution.

III. REQUIRED PHASE II MOU COMPONENT: SHARING INFRASTRUCTURE COSTS:

A. Comprehensive AJCC/One-Stop Location:

Considering the structure of the Monterey County local workforce development area for developing the infrastructure cost budget, there is a single comprehensive AJCC/One-Stop and two affiliate offices located at:

- **COMPREHENSIVE:** Salinas Airport Business Park – 730 La Guardia Street, Salinas, CA 93905
- **AFFILIATE:** MBEST – 3180 Imjin Road Suite, #157, Marina, CA 93933
- **AFFILIATE:** City of Greenfield / Civic Center – 599 El Camino Real, Greenfield, CA 93927

B. Partners co-located at the comprehensive AJCC/One-Stop include:

Physical Presence in AJCC/One-Stop	AJCC/One-Stop	Partner Program	Partner Organization
Partner 1 FULL-TIME	Comprehensive AJCC/One Stop	WIOA Title I Adult, Dislocated Worker and Youth	Monterey County Economic Development Department – Office for Employment Training
Partner 2 FULL-TIME	Comprehensive AJCC/One Stop	TANF/CalWORKs Employment Services	Monterey County Department of Social Services (DSS)
Partner 3 FULL-TIME	Comprehensive AJCC/One Stop	WIOA Title III Wagner-Peyser, Jobs for Veterans State Grant (JVSG), Trade Adjustment Assistance Act, and Unemployment Insurance	State of California Employment Development Department (EDD)

C. Partners located at the affiliate AJCC/One-Stop locations include:

Physical Presence in AJCC/One-Stop	AJCC/One-Stop	Partner Program	Partner Organization
Partner 1 FULL-TIME	Affiliate AJCC/One Stops in Marina and Greenfield	WIOA Title I Adult, Dislocated Worker and Youth	Monterey County Economic Development Department – Office for Employment Training

D. Infrastructure Budgets:

The infrastructure budget for the comprehensive AJCC/One-Stop is specified in Exhibit A.

The Monterey County Economic Development Department – Office for Employment Training is the only AJCC/One-Stop partner physically located and occupying dedicated space at Monterey County’s affiliate AJCC/One-Stop offices in Marina and Greenfield. Therefore, no sharing of infrastructure costs is required for these affiliate offices.

E. Cost Allocation Methodology to Share Agreed Upon Infrastructure Costs:

Because of the need to provide maximum flexibility to accommodate various organizational structures, costs and budgets in the local area, two methods were prescribed for allocating costs. The cost allocation methodology to share infrastructure costs for the comprehensive AJCC/One-Stop, is based on the following:

- Monterey County Economic Development Department – Office for Employment Training – infrastructure costs shall be calculated based on proportion of partner program’s staff among all staff at the AJCC/One-Stop and beneficial use of the comprehensive AJCC/One-Stop.
- Monterey County Department of Social Services – infrastructure costs shall be calculated based on proportion of partner program’s staff among all staff at the AJCC/One-Stop and beneficial use of the comprehensive AJCC/One-Stop.
- State of California Employment Development Department (EDD), local Workforce Services Branch – infrastructure costs shall be calculated based on their program’s occupancy percentage of the AJCC/One-Stop (square footage). This amount has been determined and authorized by EDD.

The comprehensive AJCC/One-Stop is a leased building which includes utilities such as gas, water, sewer connections and internet access. Some space costs are not allocable to all co-located partners and are therefore assigned proportionately to the partners that use that space. The percentages and usage will be reviewed annually and revised as needed.

F. Initial Proportionate Share of Infrastructure Costs for Co-Located Partners:

The initial proportionate share of infrastructure costs for co-located partners is specified in Exhibit B.

G. Third-Party In-Kind Contributions to Support the AJCC/One-Stop:

There are no reported third-party in-kind contributions included in this MOU.

IV. REQUIRED PHASE II MOU COMPONENT: SHARING OTHER AJCC/ONE-STOP SYSTEM COSTS:

A. AJCC/One-Stop partners sharing other AJCC/One-Stop system costs:

All co-located and non-co-located partner agencies met on January 26, 2017 and May 17, 2017 to discussed the requirements for sharing other AJCC/One-Stop system costs under the MOU Phase II agreement. Partners were given copies of the MOU Phase I agreement with a matrix of career services offered to see if the career services they agreed to provide under MOU Phase I were still applicable. The mandated partners agreed to verify with their respective agencies to confirm if the career services they agreed to under MOU Phase I were still applicable. At this meeting, AJCC partners were asked to complete and return a WDB budget form, developed by the local board staff, to report their estimated total contributions for their identified shared other system costs, including applicable career services.

The co-located and non-co-located partners participating in the sharing of other AJCC/One-Stop system costs are listed as follows:

Co-located:

	Partner Program	Partner Organization
Partner 1	WIOA Title I Adult, Dislocated Worker and Youth	Monterey County Economic Development Department – Office for Employment Training
Partner 2	TANF/CalWORKs Employment Services	Monterey County Department of Social Services (DSS)
Partner 3	WIOA Title III Wagner-Peyser, Jobs for Veterans State Grant (JVSG), Trade Adjustment Assistance Act, and Unemployment Insurance	State of California Employment Development Department (EDD)

Non-Co-located:

	Partner Program	Partner Organization
Partner 4	WIOA Title IV Department of Vocational Rehabilitation	Department of Rehabilitation (DOR)
Partner 5	WIOA Title II Adult Ed & Literacy	Gonzales Adult School
Partner 6	WIOA Title II Adult Ed & Literacy	Monterey Adult School
Partner 7	WIOA Title II Adult Ed & Literacy	Pacific Grove Adult School
Partner 8	WIOA Title II Adult Ed & Literacy	Salinas Adult School
Partner 9	WIOA Title II Adult Ed & Literacy	Soledad Adult School
Partner 10	WIOA Title II Adult Ed & Literacy / Carl Perkins CTE	Hartnell College
Partner 11	WIOA Title II Adult Ed & Literacy / Carl Perkins CTE	Monterey Peninsula College
Partner 12	WIOA Title V Older Americans Act - Senior Community Service Employment Program	National Association for Hispanic Elderly (NAHE)
Partner 13	Community Services Block Grant	Monterey County Community Action Partnership
Partner 14	Housing & Urban Development	Housing Authority of the County of Monterey
Partner 15	Job Corps	Job Corps
Partner 16	Migrant Seasonal Farmworkers	Center for Employment Training (CET)

B. Summary of Career Services Applicable to Each AJCC/One-Stop Partner:

The summary of career services applicable to each AJCC/One-Stop partner agency is specified in Exhibit C.

C. Required Consolidated Budget for the Delivery of Applicable Career Services:

The consolidated budget for the delivery of applicable career services is specified in Exhibit D.

V. **ATTACHMENTS:**

- EXHIBIT A - MOU Phase II - Infrastructure Budget – Comprehensive AJCC/One-Stop
- EXHIBIT B - MOU Phase II - Initial Proportionate Share of Infrastructure Costs for Co-Located Partners
- EXHIBIT C - MOU Phase II - Summary of Career Services Applicable to Each AJCC/One-Stop Partner
- EXHIBIT D - MOU Phase II - Consolidated Budget for the Delivery of Applicable Career Services

ADDENDUM A – Signature Pages: Partners Sharing AJCC/One-Stop Infrastructure Costs

ADDENDUM B – Signature Pages: Partners Sharing Other AJCC/One-Stop System Costs

VI. SIGNATURES:

The CEO, the Local Board Chairperson, and all co-located AJCC partners included in the sharing of infrastructure costs must sign.

- A. Signature Pages: Co-located Partners Sharing AJCC/One-Stop Infrastructure Costs (See Addendum A)
- B. Signature Pages: Non-Co-Located Partners Sharing Infrastructure Costs As Data Becomes Available (See Addendum B)

By signing below, the authorized representative(s) agree to the terms prescribed in the MOU Phase II between the Monterey County Workforce Development Board (the WDB) and the partners of the America’s Job Center of California / One-Stop Delivery System.

Monterey County Board of Supervisors, Chief Elected Official (CEO) of the Monterey County local workforce area

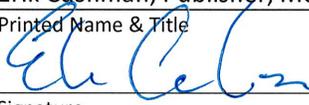
Monterey County Workforce Development Board (WDB) Chairperson

Chair, Mary Adams, Supervisor, District 5
Printed Name & Title

Erik Cushman, Publisher, Monterey County Weekly
Printed Name & Title

Signature

Date


Signature

8/16/17
Date

**MOU Phase II
 Infrastructure Budget
 Comprehensive AJCC - Salinas
 Salinas Airport Business Park, 730 La Guardia Street, Salinas, CA 93905
 Costs based on Program Year July 1, 2017 through June 30, 2018**

Cost Category/Line-Item	Line Item Cost Detail	Cost
Rent:		
Rental of Facilities	Lease agreement includes utilities stated below and cost of certified access specialist to inspect and determine subleased premises meet all applicable accessibility standards.	\$ 920,904
Rental of Facilities Costs Subtotal:		\$ 920,904
Utilities and Maintenance:		
Electric		\$ 264,975
Gas	Included in lease	\$ -
First Alarm	Includes security guard	\$ 42,901
Water	Included in lease	\$ -
Sewer Connections	Included in lease	\$ -
High Speed Internet	Included in lease	\$ -
Telephones (landlines)		\$ 53,558
Facility Maintenance	Includes janitorial services & supplies	\$ 56,694
Utilities and Maintenance Costs Subtotal:		\$ 418,128
Equipment:		
Assessment products		\$ 4,966
Assistive technology for individuals with disabilities (Access and Accommodation)	Access: Lease agreement noted under "Rent" includes cost of certified access specialist to inspect and determine subleased premises meet all applicable accessibility standards. Accommodation: includes legacy equipment paid for by Disability Program Navigator grant.	\$ 3,500
Copiers		\$ 7,200
Fax machines		\$ 180
Computers/IT Support	Includes website upkeep and maintenance	\$ 161,513
Equipment Costs Subtotal:		\$ 177,359
Technology to Facilitate Access to the AJCC:		
Technology for outreach activities	Included in Computers/IT Support	\$ -
AJCC/One-Stop website	Included in Computers/IT Support	\$ -
Technology to Facilitate Access to the AJCC Costs Subtotal:		\$ -
Common Identifier Costs (Local option, if agreed to by all co-located partners):		
Creating new AJCC signage	Check on costs.	\$ 3,500
Updating templates and materials	Local option, n/a	\$ -
Updating electronic resources	Local option, n/a	\$ -
Common Identifier Costs Subtotal:		\$ 3,500
Summary of Total Infrastructure Costs to Be Shared By Co-Located Partners:		
Rental of Facilities Costs Subtotal:		\$ 920,904
Utilities and Maintenance Costs Subtotal:		\$ 418,128
Equipment Costs Subtotal:		\$ 177,359
Technology to Facilitate Access to the AJCC Costs Subtotal:		\$ -
Common Identifier Costs Subtotal:		\$ 3,500
TOTAL INFRASTRUCTURE COSTS FOR COMPREHENSIVE AJCC/ONE-STOP:		\$ 1,519,891

MOU Phase II
Initial Proportionate Share of Infrastructure Costs for Co-Located Partners
Comprehensive AJCC - Salinas
Costs based on Program Year July 1, 2017 through June 30, 2018

Physically Co-located Partner(s)	Shared Infrastructure Costs	Application of Methodology	Estimated Total Contribution Amount	Contribution Provided (cash, non-cash, third party in-kind)
Partner 1: Monterey County Economic Development Department - Office for Employment Training -WIOA Title I Adult, Dislocated Worker and Youth	Rental costs, including utilities, facility maintenance, equipment, and computer/IT support	Cost allocation is based on proportion of partner program's staff among all staff at the AJCC and benefit use	\$ 553,999	Cash WIOA Title I program costs
Partner 2: Monterey County Department of Social Services (DSS) - TANF/CalWORKS Employment Services	Rental costs, including utilities, and facility maintenance	Cost allocation is based on proportion of partner program's staff among all staff at the AJCC and benefit use	\$ 844,977	Cash TANF/CalWORKS funds for the provision of administration of employment and training programs
Partner 3: State of California Employment Development Department (EDD), local Workforce Services Branch - WIOA Title III, Wagner-Peyser, Jobs for Veterans State Grant (JVSG), Trade Adjustment Assistance Act, and Unemployment Insurance	Rental costs, including utilities, and facility maintenance	Cost allocation is based on proportion of partner program's occupancy percentage of the AJCC (square footage) and benefit use	\$ 120,915	Cash WIOA Title III, from any available funds that may be utilized for infrastructure costs

Memorandum of Understanding (MOU) Phase II with AJCC/One-Stop Partners
 Workforce Innovation and Opportunity Act (WIOA)
 Monterey County Workforce Development Board

ADDENDUM A

Signature Page: Co-located Partners Sharing AJCC/One-Stop Infrastructure Costs

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU) Phase II, this addendum serves as assurance that the co-located AJCC/One-Stop partners agree to contribute their proportionate share of infrastructure costs for the comprehensive AJCC/One-Stop specified in the MOU Phase II and Exhibits A and B, incorporated herein by reference.

Co-located partners sharing AJCC/One-Stop infrastructure costs include:

	Partner Program	Partner Organization
Partner 1	WIOA Title I Adult, Dislocated Worker and Youth	Monterey County Economic Development Department – Office for Employment Training
Partner 2	TANF/CalWORKs Employment Services	Monterey County Department of Social Services (DSS)
Partner 3	WIOA Title III Wagner-Peyser, Jobs for Veterans State Grant (JVSG), Trade Adjustment Assistance Act, and Unemployment Insurance	State of California Employment Development Department (EDD)

The Chief Elected Official, Local Board Chairperson, and all co-located AJCC/One-Stop partners included in the sharing of infrastructure costs must sign. By signing below, the authorized representative(s) agree to the terms prescribed in the MOU Phase II Infrastructure funding agreement.

Monterey County Board of Supervisors, Chief Elected Official of the Monterey County local workforce area

Monterey County Workforce Development Board (WDB) Chairperson

Chair, Mary Adams, Supervisor, District 5
 Printed Name & Title

Erik Cushman, Publisher, Monterey County Weekly
 Printed Name & Title

Signature

Date

Signature

Date

WIOA Title I – Adult, Dislocated Worker and Youth
Monterey County Economic Development Department – Office for Employment Training

TANF/CalWORKs Employment Services
Monterey County Department of Social Services

Dave Spaur, Director

Elliott Robinson, Director

Printed Name & Title

Printed Name & Title

David Spaur

8/10/2017

Elliott Robinson

8/15/2017

Signature

Date

Signature

Date

WIOA Title III – Wagner-Peyser, Jobs for Veterans State Grant (JVSG), and Trade Adjustment Assistance Act
State of California Employment Development Department

WIOA Title III – Unemployment Insurance
State of California Employment Development Department

Connie Chan, LA Coastal Workforce Services Division
 Deputy Division Chief, Region 1

Donald Owens, Employment Development
 Administrator

Printed Name & Title

Printed Name & Title

DocuSigned by:

DocuSigned by:

Connie Chan

8/15/2017

Donald Owens

8/14/2017

Signature

Date

Signature

Date

Signature Page: All Partners Sharing Other AJCC / One-Stop System Costs

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU) Phase II, this addendum serves as assurance that the co-located and non-located AJCC/One-Stop partners agree to the sharing of other AJCC/One-Stop system costs specified in the MOU Phase II and Exhibits C and D, incorporated herein by reference.

Co-located partners sharing other AJCC/One-Stop system costs include:

	Partner Program	Partner Organization
Partner 1	WIOA Title I Adult, Dislocated Worker and Youth	Monterey County Economic Development Department – Office for Employment Training
Partner 2	TANF/CalWORKs Employment Services	Monterey County Department of Social Services (DSS)
Partner 3	WIOA Title III Wagner-Peyser, Jobs for Veterans State Grant (JVSG), Trade Adjustment Assistance Act, and Unemployment Insurance	State of California Employment Development Department (EDD)

Non-co-located partners sharing other AJCC/One-Stop system costs include:

	Partner Program	Partner Organization
Partner 4	WIOA Title IV Department of Vocational Rehabilitation	Department of Rehabilitation (DOR)
Partner 5	WIOA Title II Adult Ed & Literacy	Gonzales Adult School
Partner 6	WIOA Title II Adult Ed & Literacy	Monterey Adult School
Partner 7	WIOA Title II Adult Ed & Literacy	Pacific Grove Adult School
Partner 8	WIOA Title II Adult Ed & Literacy	Salinas Adult School
Partner 9	WIOA Title II Adult Ed & Literacy	Soledad Adult School
Partner 10	WIOA Title II Adult Ed & Literacy / Carl Perkins CTE	Hartnell College
Partner 11	WIOA Title II Adult Ed & Literacy / Carl Perkins CTE	Monterey Peninsula College
Partner 12	WIOA Title V Older Americans Act - Senior Community Service Employment Program	National Association for Hispanic Elderly (NAHE)
Partner 13	Community Services Block Grant	Monterey County Community Action Partnership
Partner 14	Housing & Urban Development	Housing Authority of the County of Monterey
Partner 15	Job Corps	Job Corps
Partner 16	Migrant Seasonal Farmworkers	Center for Employment Training (CET)

This addendum also serves as assurance that the non-co-located partners will contribute their proportionate share of infrastructure costs for the comprehensive AJCC/One-Stop once sufficient data are available to determine such costs. Costs will be negotiated between the Monterey County Workforce Development Board and the mandated partner based on the following:

- a. Data provided by the State for this purpose;
- b. Regulations and directives regarding this requirement issued by the partner’s funding source;
- c. Locally agreed upon methodology for allocating costs to determine proportionate benefit;
- d. Locally agreed upon definition of benefit; and
- e. Negotiated methods and timeframe for making the agreed upon contribution.

Memorandum of Understanding (MOU) Phase II with AJCC/One-Stop Partners
Workforce Innovation and Opportunity Act (WIOA)
Monterey County Workforce Development Board

ADDENDUM B

The Chief Elected Official, Local Board Chairperson, and all partners who signed the MOU Phase I must sign the MOU Phase II. By signing below, the authorized representative(s) agree to the terms prescribed in the MOU Phase II, the assurances stated in this addendum and the sharing of other AJCC/One-Stop system costs.

Monterey County Board of Supervisors, Chief Elected Official of the Monterey County local workforce area

Chair, Mary Adams, Supervisor, District 5

Printed Name & Title

Signature

Date

Monterey County Workforce Development Board (WDB) Chairperson

Erik Cushman, Publisher, Monterey County Weekly

Printed Name & Title

Signature

Date

 8/16/17

WIOA Title I – Adult, Dislocated Worker and Youth
Monterey County Economic Development Department – Office for Employment Training

Dave Spaur, Director

Printed Name & Title



8/10/2017

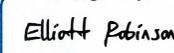
Signature

Date

TANF/CalWORKs Employment Services
Monterey County Department of Social Services

Elliott Robinson, Director

Printed Name & Title



8/15/2017

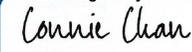
Signature

Date

WIOA Title III – Wagner-Peyser, Jobs for Veterans State Grant (JVSG), and Trade Adjustment Assistance Act
State of California Employment Development Department

Connie Chan, LA Coastal Workforce Services Division Deputy Division Chief, Region 1

Printed Name & Title



8/15/2017

Signature

Date

WIOA Title III – Unemployment Insurance
State of California Employment Development Department

Donald Owens, Employment Development Administrator

Printed Name & Title



8/14/2017

Signature

Date

WIOA Title IV Vocational Rehabilitation
Department of Vocational Rehabilitation

Donna Hezel, District Administrator

Printed Name & Title



8/11/2017

Signature

Date

WIOA Title II – Adult Education and Family Literacy Act (AEFLA) and Carl Perkins Career Technical Education

Gonzales Adult School
Candice McFarland Camacho, Director of College, Career Readiness

Printed Name & Title



8/10/2017

Signature

Date

WIOA Title II – Adult Education and Family Literacy Act (AEFLA) and Carl Perkins Career Technical Education
Monterey Adult School

Dr. Daniel Diffenbaugh, Superintendent

Printed Name & Title



8/16/2017

Signature

Date

WIOA Title II – Adult Education and Family Literacy Act (AEFLA) and Carl Perkins Career Technical Education
Pacific Grove Adult Education

Barbara Martinez, Director/Principal

Printed Name & Title



8/10/2017

Signature

Date

Memorandum of Understanding (MOU) Phase II with AJCC/One-Stop Partners
Workforce Innovation and Opportunity Act (WIOA)
Monterey County Workforce Development Board

ADDENDUM B

WIOA Title II – Adult Education and Family Literacy Act (AEFLA) and Carl Perkins Career Technical Education
Salinas Adult School

Tatiana Roganova, Director

Printed Name & Title

Signature

Date

WIOA Title II – Adult Education and Family Literacy Act (AEFLA) and Carl Perkins Career Technical Education
Soledad Adult School

Jeff Lopez, Director/Principal

Printed Name & Title

Signature

8/10/2017

Date

Adult Education and Family Literacy Act (AEFLA) and Carl Perkins Career Technical Education
Hartnell College

Willard Clark Lewallen, Superintendent/President

Printed Name & Title

Signature

Date

Willard Clark Lewallen 8/14/2017

WIOA Title II – Adult Education and Family Literacy Act (AEFLA) and Carl Perkins Career Technical Education
Monterey Peninsula College

Walter Tribley, Superintendent/President

DocuSigned by:

Signature

8/16/2017

Date

WIOA Title V Older Americans Act
Senior Community Service Employment Program
National Association for Hispanic Elderly (NAHE)

Dr. Carmela G. Lacayo, President/CEO

Printed Name & Title

Signature

Date

CML 8/17/2017

Community Services Block Grant
Monterey County Community Action Partnership

Margarita Zarraga, Program Manager

Printed Name & Title

Signature

8/10/2017

Date

Housing & Urban Development
Housing Authority of the County of Monterey

Jean Goebel, Executive Director

Printed Name & Title

Signature

Date

Jean Goebel 8/15/2017

Job Corps
Job Corps

Leslie Gilroy, San Jose Job Corps Center Director

Printed Name & Title

Signature

8/16/2017

Date

Migrant Seasonal Farmworkers
Center for Employment Training

Hermelinda Sapien, President/CEO

Printed Name & Title

Signature

Date

Hermelinda Sapien 8/15/2017

Memorandum of Understanding (MOU) Phase II with AJCC/One-Stop Partners
Workforce Innovation and Opportunity Act (WIOA)
Monterey County Workforce Development Board

Native American Programs

Not Applicable

Not Applicable

Printed Name & Title

Signature

Date

Second Chance

Not Applicable

Not Applicable

Printed Name & Title

Signature

Date

Youth Build

Not Applicable

Not Applicable

Printed Name & Title

Signature

Date