

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.: PPPR Control No. 20-016)
HRM Control No. 20-012)

- Adopts a Resolution to:)
 a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A)
 and B to create the classification of Assistant Director of Health Services with the)
 salary range as indicated in Attachment A effective August 15, 2020; and)
 b. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Section)
 A.10.2 Assistant Department Heads Designated, to add the classification of Assistant)
 Director of Health Services and remove the classification of Director of)
 Environmental Health as indicated in Attachment A; and)
 c. Amend the Health Department Budget 4000-HEA014-8438 to Delete 1.0 FTE Bureau)
 Chief and Add 1.0 FTE Assistant Director of Health Services as indicated in)
 Attachment A; and)
 d. Direct the County Administrative Office and the Auditor-Controller to incorporate the)
 approved position changes in the FY 2020-21 Adopted Budget and the Human)
 Resources Department to implement the changes in the Advantage HRM system.)

WHEREAS, the Health Department is responsible for protecting the health of the entire community by collaborating with partners and community residents to improve health by advancing racial equity, enforcing laws and regulations to protect the public’s health, and offering behavioral health, primary and specialty health care, and health education services; and

WHEREAS, the Health Department requires a single incumbent classification of Assistant Director of Health Services; and

WHEREAS, a Classification Study and Wage Survey for the creation of a new position of Assistant Director of Health has been completed; and

WHEREAS, the Human Resources Department recommends to implement the study recommendations to create the classification of Assistant Director of Health Services;

NOW, THEREFORE, the Monterey County Board of Supervisors, effective August 15, 2020, hereby resolved to approve the following:

1. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B is amended to create the position of Assistant Director of Health Services, as indicated below:

Classification Title: Assistant Director of Health Services							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
\$62.259	\$65.683	\$69.296	\$73.107	\$77.127	\$80.984	\$85.033	12C05	1	OA	8810	Y	E
\$4,980.74	\$5,254.67	\$5,543.66	\$5,848.54	\$6,170.20	\$6,478.71	\$6,802.64						
\$10,792	\$11,385	\$12,011	\$12,672	\$13,369	\$14,037	\$14,739						

*provided for information purposes only

2. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Section A.10.2: Assistant Department Heads Designated, is amended to add the classification of Assistant Director of

Health Services and remove the classification of Director of Environmental Health as indicated below:

Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394

A.10.2 Assistant Department Heads Designated

The following management classes are hereby designated as assistant department heads:

- 12C01 Assistant Agricultural Commissioner
- 12A15 Assistant Assessor-Valuation
- 12A02 Assistant Auditor-Controller
- 12C35 Assistant Chief Probation Officer
- 12E03 Assistant County Administrative Officer
- 12A05 Assistant County Clerk - Recorder
- 12C38 Assistant County Counsel
- 12C05 Assistant Director of Health Services
- 12C37 Assistant Director of Human Resources
- 16C92 Assistant Director of Information Technology
- 12C13 Assistant Director of Social Services
- 12C04 Assistant Library Director
- 12C11 Assistant Public Defender
- 12C14 Assistant Registrar of Voters
- 12C23 Assistant Director of Resource Management Agency
- 12A24 Assistant Treasurer-Tax Collector
- 12E01 Chief Assistant County Administrative Officer
- 12C39 Chief Assistant County Counsel
- 12A03 Chief Assistant District Attorney
- 12A10 Chief Deputy Sheriff
- 12C36 Deputy General Manager - Water Resources Agency
- 12C42 Emergency Communications Operations Manager
- 12C29 Hospital Assistant Administrator
- 14C60 Hospital Chief Financial Officer
- 14K43 Hospital Chief Information Officer
- 54B70 Hospital Chief Medical Officer
- 12C28 Hospital Chief Nursing Officer
- 12A13 Undersheriff

3. The Health Department Budget 4000-HEA014 Unit 8438 is amended to delete 1.0 FTE Bureau Chief and add 1.0 FTE Assistant Director of Health Services position as indicated below:

Health Department Budget 4000-HEA014 Unit 8438

	Class Code	Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
Delete	12E04	Bureau Chief	0001	(1.0)	0.0
Add	12C05	Assistant Director Health Services	0001	1.0	1.0

4. The County Administrative Office and the Auditor-Controller are directed to incorporate the approved position changes in the FY 2020-21 Adopted Budget and the Human Resources Department is directed to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this ____ day of _____, 2020, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book___ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy