

EDMUND G. BROWN JR.
GOVERNOR



MARK S. GHILARDUCCI
DIRECTOR

REQUEST FOR PROPOSAL

The California Governor's Office of Emergency Services (Cal OES), Victim Services and Public Safety Branch, is soliciting proposals for the following program:

FAMILY JUSTICE CENTER (FJ) PROGRAM

Release Date: October 2, 2018

This Request for Proposal (RFP) provides detailed information and forms necessary to prepare a proposal for the Cal OES grant funds. The terms and conditions of this RFP supersede previous RFPs and conflicting provisions stated in the Subrecipient Handbook (SRH).

PROGRAM SYNOPSIS

Program Description:

This Program is to support emerging Family Justice Centers (FJC).

Eligibility:

Governmental or community-based victim service provider not identified in the Family Justice Center Request for Application (RFA).

Grant Subaward Performance Period:

January 1, 2019 – December 31, 2020

Available Funding:

Individual Applicants may request up to \$400,000.

Submission Deadline:

Monday, November 05, 2018



3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 845-8121 TELEPHONE
www.CalOES.ca.gov

FAMILY JUSTICE CENTER (FJ) PROGRAM

PART I – OVERVIEW

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A. PUBLIC RECORDS ACT NOTICE

Grant proposals are subject to the California Public Records Act, Government Code Section 6250, *et seq.* Do not put any personally identifiable information or private information on this proposal. If you believe that any of the information you are putting on this proposal is exempt from the Public Records Act, please indicate what portions of the proposal and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

B. CONTACT INFORMATION

Questions concerning this RFP, the proposal process, or programmatic issues must be submitted in writing by email to:

Gina Avelar, Program Specialist
Gina.Avelar@caloes.ca.gov

Cal OES staff cannot assist the Applicant with the actual preparation of their proposal. Cal OES can only respond to technical questions about the RFP during the period of time between the publication date and due date.

C. SUBMISSION DEADLINE AND OPTIONS

One original and three copies of the proposal must be delivered to Cal OES by the date and time below. Submission options are: postmarked or hand-delivered, to the address below, by 5:00 pm on Monday, November 05, 2018.

California Governor's Office of Emergency Services
Victim Services and Public Safety Branch
3650 Schriever Avenue
Mather, CA 95655
Attn: Family Justice Center (FJ) Program
Criminal Justice Unit

Family Justice Center (FJ) Program RFP

D. ELIGIBILITY

1. Be a governmental or community-based victim service provider.
2. Not a Family Justice Center identified below.

Alameda County Family Justice Center
West Contra Costa Family Justice Center
Central Contra Costa Family Justice Center
San Joaquin County Family Justice Center
Imperial County Family Justice Center
Kern County Family Justice Center
Strength United
New Star Family Justice Center
Orange County Family Justice Center
Riverside Family Justice Center
Southwest Family Justice Center
Indio Family Justice Center
Sacramento Regional Family Justice Center
San Diego Family Justice Center
Family Justice Center South County
Family Justice Center Central County
Family Justice Center North County
One Safe Place
Solano Family Justice Center
Family Justice Center Sonoma County
Stanislaus County Family Justice Center

3. Receive a minimum of 50% of available points on the Rating Sheet

Only one proposal per Applicant will be eligible to receive funding. If an Applicant submits more than one proposal, only the highest scoring proposal, meeting the criteria above, will be considered for funding.

E. GRANT SUBAWARD PERFORMANCE PERIOD

The Grant Subaward performance period is January 1, 2019 – December 31, 2020.

F. FUNDS

There is \$1,200,000 available for the Program for the Grant Subaward performance period.

Family Justice Center (FJ) Program RFP

1. Source of Funds

The Program is supported through 2018-19 State General Funds (FJC0).

2. Funding Amount

Applicants may apply for up to \$400,000, for the one-time, 24-month Grant Subaward performance period.

G. PROGRAM INFORMATION

1. Background Information

The 2018-19 California State Budget designated \$10,000,000 of General Fund Money for a one-time Program for grants to Family Justice Centers, \$1,200,000 of which will be distributed competitively. The California Penal Code § 13750 defines FJCs.

2. Program Description

This Program is to support emerging FJCs to meet the standards defined in California Penal Code § 13750.

3. Program Components

a. Victim Services

FJCs shall provide services to victims of one or more of the following:

- Domestic violence
- Sexual assault
- Elder or dependent adult abuse
- Human trafficking

b. Personnel

FJCs should utilize direct service personnel including, but not limited to the following:

- Law enforcement personnel
- Medical personnel
- District attorneys and city attorneys
- Domestic violence shelter service staff
- Rape crisis advocates
- Domestic violence advocates
- Human trafficking advocates

- Social service agency staff members
- Child welfare agency social workers
- County health department staff
- Welfare and public assistance workers
- Nonprofit agency counseling professionals
- Civil legal service providers
- Volunteers from partner agencies

c. Community Collaboration

Emerging FJCs should have established, working relationships with governmental and/or non-governmental community organizations which are demonstrated through Operational Agreements (OA). These documents must demonstrate a formal system of networking and coordination with other agencies and the Applicant. At a minimum, the emerging FJC must have an OA with the following organizations within their service area:

- Domestic Violence Agency
- Sexual Assault Agency
- Elder or Dependent Adult Abuse Agency
- Human Trafficking Agency

d. Planning

Emerging FJCs must have policies and procedures to ensure coordinated services are provided to victims to enhance the safety of victims and service providers who participate in affiliated survivor-centered support or advocacy groups.

e. Training

FJCs may provide training to staff members on subjects, including, but not limited to, privilege and confidentiality, information sharing, risk assessment, safety planning, victim advocacy, and high-risk response.

4. Reporting Requirements

Progress Reports serve as a record for the implementation of the project. Statistics for Progress Reports must be collected on a quarterly basis, even when reporting occurs less frequently.

There are four Progress Reports required for the Program. See the chart below for report periods and due dates. The Progress Reports can be accessed on the Cal OES website.