



# MONTEREY COUNTY

## PROBATION DEPARTMENT Office of the Chief

Manuel Real  
Chief Probation Officer

Marcia Parsons  
Asst. Chief Probation Officer

March 20, 2014

Board of State and Community Corrections (BSCC)  
600 Bercut Drive  
Sacramento, CA 95811

**RE: Change in Scope of Work to Monterey County Original Application for Juvenile Hall Construction Dated December 2008**

On behalf of the County of Monterey, I am formalizing our request to modify the Scope of Work contained in the original application dated 12/18/2008 for funding under SB 81, the Local Youthful Offender Rehabilitative Facility Construction Funding program.

Monterey County applied for \$35 Million in funding for the construction of a New Juvenile Justice Center, which included a new Juvenile Hall facility with 150 individual beds, at an estimated cost of \$91,108,890.

The revised Scope of Work scales down the original project to include only the construction of a new Juvenile Hall facility that will be built on the existing site adjacent to the current Juvenile Court, and estimates that 120 beds will be sufficient to meet current custody needs for juveniles in Monterey County, at a projected cost of \$52,791,824.

The total available funding for this project includes \$35,000,000 from the State's conditional award and \$17,791,824 committed by the County of Monterey as cash and in-kind match.

The County is proposing fewer beds than the original needs assessment prepared in 2006, given its commitment to rehabilitative programs, the successful implementation of alternatives to detention (Attachment 1), and a prudent approach to balance rehabilitation and reintegration services for juvenile offenders with the safety needs of its community.

The Probation Department has implemented and enhanced an array of rehabilitative and treatment programs for juveniles, with the least restrictive interventions and sanctions for at-risk and adjudicated youth (Attachment 2 and 3).

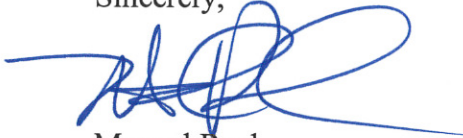
During the last two years, the monthly Average Day Population (ADP) has ranged from 56 to 90 residents, in contrast to prior years, when ADP came close - and even exceeded - the BSCC Rated

Capacity of 114 (Attachment 4). With some notable exceptions, Average Length of Stay (ALS) ranges from 25 to 30 days.

We forecast that population growth rate, alternative programs, and upcoming initiatives will sustain this trend in the upcoming years, and consider the scaled down facility with 120 beds to adequately meet the juvenile detention needs of our County.

We thank you in advance for your consideration and support.

Sincerely,



Manuel Real  
Chief Probation Officer

- Attachment 1 – Monterey County Programs Alternative to Juvenile Detention
- Attachment 2 - Monterey County Probation Juvenile Programs
- Attachment 3 - Monterey County Juvenile Hall In-custody Programs
- Attachment 4 - Monterey County Juvenile Hall ADP 2006-2013
- Attachment 5 - Monterey County Revised Project Scope
- Attachment 6 - Monterey County Revised Budget Summary
- Attachment 7 - Monterey County Revised Project Schedule

# Monterey Alternatives to Juvenile Detention

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## **Community Service Work Program**

The Community Service Work Program (CSWP) is an alternative to lodging eligible minors in Juvenile Hall. The work program supervises minors assigned to perform community service by the Juvenile Court or by the Deputy Probation Officer. Under the day-to-day supervision and direction of Juvenile Hall staff, minors are involved in beautification, landscaping and clean-up services for Probation facilities and for community partners, such as County Parks, and other local entities.

## **Evening Reporting Center at Rancho Cielo**

The Evening Reporting Center (ERC), located on the Rancho Cielo campus, provides a structured after-school educational environment for probation wards who do not pose a serious threat to the community or to themselves, and who otherwise would be in custody at Juvenile Hall, due to technical probation violations. The program operates year-around, and engages youth during the evening hours, in which most delinquency occurs, Monday through Friday from 4:00 to 8:00 p.m.

Participating youth are provided a variety of support services such as cognitive skill building, substance abuse counseling, homework assistance, anger management, job skills, organized recreation and gang awareness.

The program capacity is up to 14 youth at-a-time; each youth can attend for 20 consecutive business days, with a possible 15-days extension. The program offers dinner to the participants, and provides transportation of the wards to and from home.

## **Home Supervision**

While most juveniles detained in Juvenile Hall remain in secure confinement due to the risk that they pose to the community, juveniles who can be safely released to their parent(s) or guardian(s) while pending court proceedings may be placed into this program.

In addition, Juvenile Court may order eligible juveniles to serve their custody at home under strict adult supervision. Juvenile Hall officers monitor the home confinement on a daily basis. Juveniles who violate the release contract are taken into custody and returned to Juvenile Hall.

## **Electronic Monitoring**

Probation manages the Electronic Monitoring program for both adult and juvenile offenders, as a safe level of custodial supervision for non-violent offenders. Juvenile participants are monitored at their homes, schools, and jobs through a tamper-proof ankle device worn to track their location. Those who violate the rules of the program by leaving the preset transmitter coverage area are returned to Juvenile Hall.

## Monterey County Probation Community-Based Juvenile Justice Programs

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### Early Intervention and Community Supervision

- **Silver Star Resource Center – with D.A. Truancy Program**

The Silver Star Resource Center (SSRC) is a collaborative of government agencies and community-based organizations that provide co-located prevention and intervention services for at-risk, probation, and gang-involved youth age 10-18 and their families. The District Attorney's Truancy Abatement Program also operates from the SSRC campus, working closely with Probation, schools, and families to reduce truancy.

- **Intake Diversion**

The Intake Unit processes juvenile referrals from various law enforcement agencies within Monterey County, as well as certain referrals transferred from other counties. The Unit attempts to divert referrals from formally entering the juvenile justice system, and utilizes the least intrusive means available pursuant to the law and departmental policy.

- **Restorative Justice**

Restorative Justice emphasizes healing the wounds caused by criminal behavior by connecting victims, offenders and communities as a response to that wrongdoing. Restorative Justice encourages offenders to take personal responsibility for their actions and gives victims a voice and opportunity for healing. Practices and programs reflecting restorative purposes respond to crime by identifying and taking steps to repair harm. This is accomplished by involving all stakeholders and by transforming the traditional relationship between communities and their governments in responding to crime to one of open and direct communication between the offender and their victim(s).

- **Campus-based P.O. Program**

This program is based on a partnership between the local school districts and the Probation Department. Deputy Probation Officers are assigned to each of the participating schools and provide intensive supervision to students on formal and informal probation. Working with the school's Resource Officers, the Probation Officers offer an additional security presence, provide prevention, intervention, and conflict resolution services to all students, and work closely with school staff and administration.

- **Juvenile Drug Treatment Court**

The Juvenile Drug Court Treatment Program is a collaboration of the Juvenile Court, the Probation Department, the Public Defender's Office, and various treatment providers within the community. The program consists of a nine-month, contract-based intervention and treatment program with a three-month aftercare component, and is designed to help minors address and overcome their addiction to alcohol and/or drugs, and to deter hurtful behavior against themselves, their family, and other individuals.

- **Juvenile Mental Health Court**

## Monterey County Probation Community-Based Juvenile Justice Programs

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The Community Action Linking Adolescents (CALA) is a Juvenile Mental Health Court collaborative between Probation, Juvenile Court, and Behavioral Health to provide supervision, treatment and support to youth with mental health problems and their families through an integrated approach. The multidisciplinary team screens all youth referred by the Court, utilizing the Massachusetts Youth Screening Instrument Version 2 (MAYSI-2), and also delivers Evidence-Based Programs (EBP) such as: The Seven Challenges, Aggression Replacement Training (ART), Motivational Interviewing, and Brief Strategic Family Therapy (BSFT).

### ▪ **Juvenile Sex Offender Response Team – JSORT**

The Juvenile Sex Offender Response Team (JSORT) is a collaborative, county-wide program that links together all county agencies involved with adolescents with sex offender charges, and fills a critical gap in their identification, monitoring, and treatment. JSORT utilizes a multidisciplinary team approach to meet the needs of the youth and family. This team meets regularly to discuss the cases and treatment, and efforts are made to reduce the risk of re-offending and to plan reunification services for returning the offender to the home and community, with all safety factors considered. Services are implemented in individual, group and family modalities. The program also intervenes at the initial stages of inappropriate sexual behavior identified as events “under suspicious circumstances”, where a police citation is not issued, but where there are concerns of inappropriate sexual behaviors.

### ▪ **Placement Intervention Program (PIP)**

The Placement Intervention Program (PIP) allows minors, who are pending out-of-home placement, a final opportunity to avoid the need for such placement. Every 90 days, the minor is returned to court for a review and assessment of his or her conduct while in the program. A full-time probation officer is assigned to provide intensive supervision and to meet weekly with each program participant for an ongoing progress assessment. The PIP officer conducts periodic home searches, performs drug testing, and maintains contacts with school, work and parents as needed.

### ▪ **Wraparound Services**

Wraparound is operated as a collaborative effort with the Department of Social Services (DSS), Probation and Children’s Behavioral Health. Wraparound is a family centered, strength-based support program designed to keep children unified with their families. Monterey County currently contracts with Rebekah’s Children’s Services to provide the wraparound facilitator and parent partner. The contracted agency provides care coordination to develop a wraparound team which may consist of family members, the referring agency, behavioral health, siblings, other relatives, and other natural supports such as neighbors, teachers or pastors. The Wraparound team may also utilize temporary or long-term services from the provider network list, which offers counseling, transportation, mentoring, tutoring, and more.

### ▪ **Monterey County Office of Education (MCOE) Community Schools**

Probation works closely with the Monterey County Office of Education’s Alternative Education in the Community Schools program, a collaborative effort to prevent truancy and to provide student supervision and monitoring, access to treatment, and focused instruction.

## Monterey County Probation Community-Based Juvenile Justice Programs

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Community schools serve mandatory and other expelled students, students referred by a School Attendance Review Board, and other high-risk youths, with focus on the development of pro-social skills and student self-esteem and resiliency, facilitated by a low student/teacher ratio. Students receive collaborative services from MCOE, law enforcement, Probation, and treatment providers.

▪ **Day Reporting Center Youth Program at Rancho Cielo**

The Silver Star Youth Program at Rancho Cielo combines supervision, schooling, counseling, job training, and after-school classes to at-risk youth and juveniles on probation, age 15-18. This provides a “one-stop” source for juvenile services at a centralized location, with school in the morning and programs and activities in the afternoon. The Silver Star Youth Program’s multi-disciplinary staff represents five agencies: Monterey County Probation Department, Monterey County Office of Education, Monterey County Department of Children's Behavioral Health, Turning Point of the Central Coast, and Visiting Nurses Association.

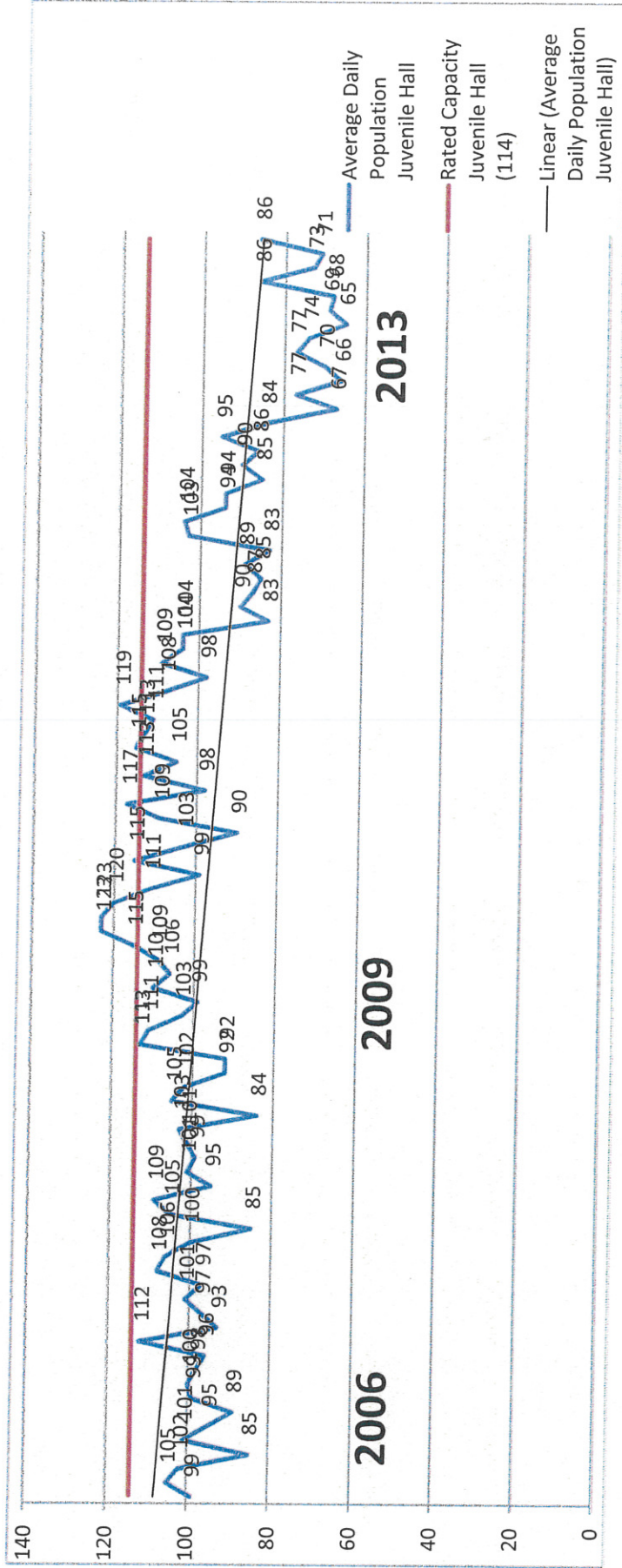
# Monterey Juvenile Hall In-Custody Programs

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- Real Choices
- Religious Services
- Alateen
- Victim Impact
- The Beat Within
- Take the Lead
- Girl Scouts
- Planned Parenthood
- Heart Hugs Outreach
- Rape Crisis Center for Girls and Boys
- Suicide Prevention
- Parents as Teachers
- Seven Challenges
- Monterey County Office of Education
- Juvenile Offender Community Health Services (JOCHS)

**Attachment 4**

Monterey County Juvenile Hall  
 Average Daily Population  
 (Source: Juvenile Detention Profile Survey, Monthly Reports)





# Monterey Revised Project Scope

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## PROJECT SCOPE SUMMARY

The County of Monterey has received a conditional award of \$35,000,000 in state funds and is providing \$17,791,824 in matching funds to construct a Title 24 compliant, 120-bed New Juvenile Hall on the existing Juvenile Hall site for a total cost of \$52,791,824. The construction of the Project will significantly improve officer, staff, public and juvenile safety.

The Monterey County New Juvenile Hall will be a Type II Facility (i.e. a local detention facility used for the detention of persons pending arraignment, during trial and upon sentence of commitment as defined in Title 24 of the California Code of Regulations). The new facility shall be constructed in phases to minimize the impact on the existing Juvenile Hall that will remain in operation. As the new buildings are occupied, the existing buildings will be demolished to make way for the new recreation yard.

### Housing:

- 3 podular housing units of 30 beds each with wet sleeping cells, dayrooms, program space and small recreation yard.
  - 2 medium security celled housing units with 14 double occupancy wet cells and two single occupancy wet cells; multi-purpose room, interview room, small recreation yard, and staff support spaces.
  - 1 maximum security celled housing unit with single occupancy wet cells, 2 on-unit classrooms, multi-purpose room, satellite medical exam room, small recreation yard, and staff support spaces. Dining would be in their cells or in the dayroom.
- 1 podular housing unit of 30 beds special use housing unit with 15 double occupancy wet sleeping cells, dayroom, multi-purpose room, interview room, staff support spaces and small recreation yard

Dayrooms will be provided at the rate of a minimum of thirty-five square feet per juvenile and will contain anchored tables and seating to accommodate the number of juveniles in the housing unit. Access will be provided to toilets, washbasins, drinking fountains and showers from the dayroom.

Program rooms will be provided at each housing unit. Activities that may occur in these spaces include education, religious services and counseling, substance abuse classes, group counseling, mental health evaluations and classes along with other programs to reduce recidivism.

A large 1 ¼ acre recreation yard surrounded by the housing units and support buildings. A covered portion of the recreation yard is provided to shade from the sun and to provide protection during inclement weather.

# Monterey Revised Project Scope

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**Administration:** A new administration area for offices, staff training, staff locker rooms, staff break room, CERT equipment storage, maintenance and maintenance shops shall be provided with direct access to the new juvenile hall.

**Visiting:** Contact, non-contact and video visiting spaces will be accommodated in the new Juvenile Hall visiting area. The visiting area consists of Lobby, visiting area or rooms, staff control and records, public toilets, and video visitation stations.

**Vehicle Sallyport:** A new fully enclosed Vehicle Sally Port with direct access to Intake & Release, Medical and Mental Health Services,

**Central Control:** A new central control room will monitor and operate all security perimeter penetrations. CCTV will be used to provide visual control and to assist in the control of the perimeter penetrations. Central control will function as Probations command post during natural disasters or juvenile disturbances.

**Classrooms:** Four Classrooms with a teacher resource room, educational offices and staff support areas will be provided for the medium and special use juveniles directly off the large recreation yard. The existing Gymnasium will be saved from demolition and incorporated for reuse in the new juvenile hall.

**Kitchen & Dining:** A new central kitchen and dining for the preparation and serving of meals for the medium and special use housing units. The meals for the maximum security housing unit will be prepared in the central kitchen and delivered to the housing unit in carts for distribution to the juveniles.

**Laundry Space:** A new Laundry to handle Juvenile Hall with soiled laundry holding, clean laundry and folding area, sewing repair room, bulk clothing storage and detergent storage and dispensing room. Each housing unit will have a washer and dryer for the Juveniles to wash personal clothing.

**Court Services:** The existing Court Room, District Attorney, Public Defender and Probation services shall remain in their present location. No work is planned in this area.

# Monterey Revised Budget Summary

## MONTEREY COUNTY SB 81 BUDGET SUMMARY

	LINE ITEM	STATE FUNDS	CASH MATCH	IN-KIND MATCH	TOTAL
1.	Construction	\$ 35,000,000	\$ 858,540	\$ 1,982,495	\$37,841,035
2	Architectural		\$2,892,858	\$ 386,824	\$ 3,279,682
3	Construction Management		\$ 1,886,646	\$ -	\$ 1,886,646
4	CEQA			\$ 170,766	\$ 170,766
5	Audit			\$ 50,000	\$ 50,000
6	Site Acquisition			\$ 2,306,000	\$ 2,306,000
7	Needs Assessment			\$ 18,890	\$ 18,890
8	County Administration			\$ 6,838,805	\$ 6,838,805
9	Transition Planning*			\$ 400,000	\$ 400,000
					\$52,405,000
	<b>TOTAL ELIGIBLE PROJECT COST</b>	<b>\$ 35,000,000</b>	<b>\$ 5,638,044</b>	<b>\$ 12,153,780</b>	<b>\$52,791,824</b>
	<b>PERCENT OF TOTAL</b>	66.30%	10.68%	23.02%	100.00%

# Monterey Revised Project Schedule

KEY EVENTS	START DATES	COMPLETION DATES	COMMENTS
Site Assurance	3/2013	3/2014	Completion of Time Extension
State Public Works Board meeting (SPWB) – Project Establishment	3/2014	11/2014	
Schematic Design with Operational Program Statement	12/2014	6/2015	
Design Development (Preliminary Drawings) with Staffing Plan	7/2015	2/2016	
Staffing/Operating Cost Analysis approved by BOS	11/2015	2/2016	
Construction Documents (Working Drawings)	3/2016	1/2017	
Construction Bids	2/2017	6/2017	
Notice to Proceed	6/2017	7/2017	
Construction (maximum 3-years to complete)	8/2017	7/2019	
Staffing/Occupancy	7/2019	8/2019	
Project Close-out	7/2019	9/2019	