

## COUNTY OF MONTEREY

### AMENDMENT #1 to AGREEMENT #5010-174 Meals on Wheels of the Salinas Valley

**THIS AMENDMENT** is made and entered into by and between the County of Monterey, a political subdivision of the State of California, (hereinafter "COUNTY"), and Meals on Wheels of the Salinas Valley (hereinafter "CONTRACTOR").

**WHEREAS**, COUNTY and CONTRACTOR entered into an Agreement for the provision of home delivered meals and health promotion services for seniors living in the Salinas, North County and South County regions for a term of July 1, 2021 to June 30, 2022 with a total contract amount of \$425,317 (hereinafter, "Original Agreement").

**WHEREAS**, the parties wish to amend the Agreement by **adding \$92,519** for a total contract amount of **\$517,836**.

**NOW THEREFORE**, the parties agree to amend the Agreement as follows:

The Agreement is hereby amended on the terms and conditions as set forth in the Original Agreement incorporated herein by this reference, except as specifically set forth below.

1. **Section 2.0 "PAYMENT PROVISIONS"** is hereby amended as follows:  
"County shall pay the CONTRACTOR in accordance with the payment provisions set forth in **Exhibit AA**, subject to the limitations set forth in this Agreement. The total amount payable by County to CONTRACTOR under this Agreement shall not exceed the sum of **\$517,836**".
2. **Exhibit AA**, page 1, Section II "**SUBAWARD INFORMATION**" is hereby amended and now reads as follows:  
"Title III – 93.045 - **\$476,661**"
3. **Exhibit AA**, page 6, Section XI "**SERVICES TO BE PROVIDED**" is hereby amended and now reads as follows:  
"Estimated Service Units to be delivered: **48,000 Meals**  
Benchmark of Title III C-2 Meals to be delivered  
by September 30<sup>th</sup>     **12,000 Units** (20%)  
by December 31<sup>st</sup>     **24,000 Units** (40%)  
by March 31<sup>st</sup>         **36,000 Units** (70%)  
by June 30<sup>th</sup>         **48,000 Units** (100%)"
4. **Exhibit AA**, page 7, Section XIV "**PAYMENT SUMMARY**" is hereby amended and now reads as follows:  
"The total amount payable by COUNTY to CONTRACTOR for the period July 1, 2021 through June 30, 2022 shall not exceed **five hundred seventeen thousand eight hundred thirty-six dollars (\$517,836)**".

“This Agreement is funded by the California Department of Aging (CDA) Agreement #AP-2122-32 **and** #AP-2122-32-1.”

5. **Exhibit CC-1** provides budget detail for the funds being added.
6. Except as provided herein, all remaining terms, conditions and provisions of the Agreement are unchanged and unaffected by this Amendment No. 1 and shall continue in full force and effect as set forth in the Agreement.
7. A copy of this Amendment No. 1 shall be attached to the Agreement.

(remainder of page intentionally left blank)

**COUNTY OF MONTEREY:**

**Meals on Wheels Salinas Valley**

Contractor's Business Name

By: \_\_\_\_\_  
Lori A. Medina  
DSS Director

Date: \_\_\_\_\_

DocuSigned by:  
*Regina Gage, Executive Director*  
7F24DCBD397F44D...  
By: \_\_\_\_\_  
(Chair, President, Vice President)

\_\_\_\_\_  
(Print Name & Title)

11/18/2021 | 2:24 PM PST

Date: \_\_\_\_\_

**Approved as to Form:**

DocuSigned by:  
*[Signature]*  
07025E3AA36B4A4  
\_\_\_\_\_  
Deputy County Counsel

11/22/2021 | 1:21 AM PST  
Date: \_\_\_\_\_

DocuSigned by:  
*Jesus Yanez, Treasurer*  
20314EB8D59849E...  
By: \_\_\_\_\_  
(Secretary, CFO, Treasurer)

\_\_\_\_\_  
(Print Name and Title)

11/20/2021 | 6:20 PM PST

Date: \_\_\_\_\_

**Approved as to Fiscal Provisions:**

DocuSigned by:  
*Gary Giboney*  
D3834BFEC1D8449...  
\_\_\_\_\_  
Auditor-Controller

11/22/2021 | 8:04 AM PST  
Date: \_\_\_\_\_

**EXHIBIT AA**

**SCOPE OF SERVICES  
PAYMENT PROVISIONS  
TITLE III C-2 HOME DELIVERED MEALS (CFDA #93.045)**

**MEALS ON WHEELS OF THE SALINAS VALLEY  
JULY 1, 2021 - JUNE 30, 2022**

**I. CONTACT INFORMATION**

Contact Person &  
Disaster Preparedness  
Coordinator: Regina Gage  
Executive Director  
[ReginaG@mowsalinas.org](mailto:ReginaG@mowsalinas.org)

County Contract Manager: Ronald Lee, Management Analyst  
Area Agency on Aging  
Department of Social Services  
730 La Guardia Street  
Salinas, CA 93905  
(831) 755-8493  
[leer1@co.monterey.ca.us](mailto:leer1@co.monterey.ca.us)

**OFFICE LOCATION**

Meals on Wheels of the Salinas Valley  
40 Clark Street, Suite C  
Salinas, CA 93901  
(831) 758-6325  
Fax: (831) 758-6518  
Office hours: 9:00 AM – 4:30 PM

**II. SUBAWARD INFORMATION**

**Sub-award:** State of California, Department of Aging

**CONTRACTOR DUNS Number:** 081448318

**Federal Award Identification Number (FAIN):** AP-2122-32

**Date County Awarded Funding:** 7/1/2021

**CFDA Pass-through Information and Dollar Amount:**

**Title III – 93.045 - \$476,661**

**NSIP – 93.053 - \$41,175**

**Federal Award Description:**

Administration on Aging, Department of Health and Human Services

1. Special Programs for the Aging – Title III, Part C – Nutrition Services
2. Nutrition Services Incentive Program

**Research and Development:** no

**Indirect Cost Rate:** 10%

### **III. SUMMARY OF SERVICES**

CONTRACTOR shall provide services in compliance with the Monterey County Elderly Nutrition Program Policies, the Older Americans Act (OAA) as amended 2006, and the California Code of Regulations Title 22. Social Security, Division 1.8. California Department of Aging, Chapter 4. (1) Title III Programs – Program and Service Provider Requirements, Article 1. General Requirements for Programs and Service Providers and Article 5. Title III C-Elderly Nutrition Program.

CONTRACTOR shall provide services to the following three regions of Monterey County:

Salinas Region: *City of Salinas and Spreckels.*

- Home delivery of up to twenty-one (21) meals per week

North County Region: *Castroville, Moss Landing, Pajaro, and Prunedale.*

- Home delivery of up to twenty-one (21) meals per week

South County Region: *Bradley, Chualar, Gonzales, Greenfield, Jolon, King City, Lockwood, San Ardo, San Lucas, and Soledad.*

- Home delivery of up to twenty-one (21) meals per week

### **IV. COMPLIANCE REQUIREMENTS**

This Agreement is supported with State and Federal funds and requires compliance with all regulations under the following laws:

1. Clean Air Act, as amended. [42 USC 7401]
2. Clean Water Act, as amended. [33 USC 1251]
3. Federal Water Pollution Control Act, as amended. [33 USC 1251, et seq.]
4. Environmental Protection Agency Regulations. [40 CFR, 29] [Executive Order 11738]
5. Public Contract Code Section 10295.3
6. Occupational Safety and Health Administration applicable regulations [OSHA Act].

In addition, there are local requirements of the Monterey County Area Agency on Aging (AAA) for all service providers outlined in the AAA Service Providers' Handbook. Electronic version available upon request.

### **V. TARGETING POLICY**

Recognizing that resources are limited and not all the needs of older residents can be met through Older Americans' Act funding, CONTRACTOR is required to ensure best efforts and attempts are demonstrated for reaching older adults in greatest social and economic need.

The Older Americans Act, Amendments of 2006 defines the term *Greatest Economic Need* as the need resulting from an income level at or below the poverty line. The term *Greatest Social Need* means the need caused by:

- Physical and mental disabilities
- Language barriers
- Isolation caused by cultural, racial or ethnic status
- Social or geographic isolation

Particular attention is required to serve older individuals that are:

- Low-income minorities
- Native Americans
- Residents in rural areas
- Limited English-speakers
- At risk for institutionalization
- Older adults with disabilities
- Older adults with Alzheimer's disease or related dementias
- Lesbian, Gay, Bisexual and Transgender (LGBT) older adults

#### **VI. GETCARE LICENSES**

COUNTY will pay for one (1) GetCare license for CONTRACTOR each month. Any additional licenses shall be the financial responsibility of CONTRACTOR. To obtain additional licenses, contact Laura Emery at RTZ, (510) 986-6700 x202, or via e-mail at [Laura@RTZAssociates.com](mailto:Laura@RTZAssociates.com). Licenses will be issued to individuals. When there is a change in staff, CONTRACTOR must notify the AAA in writing within 15 days.

#### **VII. AUDIT PROVISIONS**

CONTRACTOR is required to provide an audit as per the terms in Exhibit H. Additionally, CONTRACTOR shall ensure that State-Funded expenditures are displayed along with the related federal expenditures in the Single Audit report "Schedule of Expenditures of Federal Awards" (SEFA) under the appropriate Catalog of Federal Domestic Assistance (CFDA) number as referenced in **Exhibit AA**.

#### **VIII. EQUIPMENT**

CONTRACTOR must receive prior approval from COUNTY in writing for equipment purchases over \$5,000.

CONTRACTOR must receive prior approval from COUNTY in writing for any computing devices, regardless of cost.

Competitive quotations shall be solicited for Equipment purchases and COUNTY will provide guidelines when quotes are required and how many quotes are required. Prices may be obtained from competitive bids, catalogs, price lists, letter, telephone quotation, agreements, multi-user contact or verbally. The names of the businesses submitting quotations, date and amount of each quotation shall be recorded and maintained. The CONTRACTOR will select the quote that is most advantageous to the CONTRACTOR AND COUNTY. The action and results must be documented.

**Exhibit D-3**, Equipment Acquisition Report, shall accompany CONTRACTOR's invoice to COUNTY as appropriate. Equipment must be received by June 30, 2022 for expenses to be claimed against this Agreement. Any equipment or physical assets obtained by CONTRACTOR utilizing funds pursuant to the terms of this Agreement shall be inventoried and considered the property of the COUNTY and tendered to the COUNTY upon termination of services by CONTRACTOR. Any equipment no longer needed by CONTRACTOR must be tendered to the COUNTY. Equipment purchase guidelines are outlined in Exhibit D-5. A current Inventory Listing of all equipment shall be maintained and updated with each contract and amended contract as needed (Exhibit D-6).

#### **IX. PROGRAM INCOME**

Program income is defined as revenue generated by CONTRACTOR through contract-support activities and includes:

- Voluntary contributions received from a participant or other party for services rendered (e.g. guest meal fees);
- Income from usage or rental fees of real or personal property acquired with AAA grant funds or funds provided under this Agreement;
- Royalties received on patents and copyrights from contract-supported activities; and
- Proceeds from the sale of items purchased under a AAA agreement (REQUIRES WRITTEN APPROVAL FROM AAA).

It is required that the CONTRACTOR provide each recipient of a AAA funded service with an opportunity to voluntarily contribute. Those funds must be tracked and considered program income for that particular service. There shall be no tracking of recipients regarding contributions or lack of contributions. Estimated contributions are included in attached budgets and shall be used to expand the service.

All Program Income must be received within the contract term and must be spent by the end of the fiscal year, June 30, 2022.

#### **X. INVOICE/PAYMENT PROVISIONS**

Claims for Payment will be submitted electronically through the GetCare system.

CONTRACTOR shall comply with the appropriate required service units to be delivered to draw down contract funds in accordance with the terms of this Agreement. Goals for service units are outlined below.

Ten percent (10%) of the maximum amount of grant funds may be drawn down per month. Amounts greater than 10% may be approved by the County Contract Manager.

All Program Income must be received within the contract term and must be spent by the end of the fiscal year, June 30, 2022.

COUNTY shall pay CONTRACTOR in accordance with Exhibit B, Section I. PAYMENT BY COUNTY and shall be submitted in the form set forth in Exhibit D-1, Sample Invoice, by the 10<sup>th</sup> day of the month for services rendered in the previous month, with the final invoice due no later than June 10, 2022. CONTRACTOR acknowledges that all funding under this Agreement will be exhausted by May 31, 2022; however, services will continue through June 30, 2022 with other program funding and will be recorded as Cash Match.

Exhibit D-2, Annual Closeout Summary, shall be submitted by CONTRACTOR to COUNTY no later than July 10, 2022.

Exhibit D-3, Equipment Acquisition Report, shall accompany CONTRACTOR's invoice to COUNTY as appropriate.

## **XI. SERVICES TO BE PROVIDED**

CONTRACTOR shall provide nutritious, home-delivered main meals Monday through Friday in accordance with California Code of Regulations Title 22 Div. 1.8 Chapter 4, Article 5, Section 7638.5 Nutrition Requirements of Meals.

CONTRACTOR shall provide home-delivered main meals to eligible individuals in the Salinas Region in accordance with California Code of Regulations Title 22 Div. 1.8 Chapter 4, Article 5, Section 7638.7 Eligibility for Nutrition Services. These main meals are eligible for Title III C-2 and Nutrition Service Incentive Program (NSIP) funding.

CONTRACTOR may provide additional meals to eligible individuals. Additional meals must meet all the requirements of the Older Americans Act and State/Local laws, assure a minimum one-third of the current Dietary Reference Intake, and comply with dietary guidelines for Americans. Additional meals are eligible for NSIP funding.

CONTRACTOR shall provide Home Delivered Nutrition Services in accordance with California Code of Regulations Title 22 Div. 1.8 Chapter 4, Article 5, Section 7638.3. Requirements for Home Delivered Nutrition Services.

### **1. Service:**

Title III C-2 Home-delivered meal (National Aging Program Information System [NAPIS] 4)

#### **Unit of Service Definition:**

Title III C-2 meals are main meals provided to an eligible individual in his or her place of residence, that meet all the requirements of the Older Americans Act and State/Local laws, assure a minimum one-third of the current Dietary Reference Intake, and comply with Dietary Guidelines for Americans. Meals must also meet the NSIP requirements.



CONTRACTOR will serve approximately 400 eligible homebound seniors to receive a home-delivered meal under the Older Americans Act.

Unit of Service Measurement: 1 Meal

**Estimated Service Units to be delivered: 48,000 Meals**

70% will be delivered in East County  
20% will be delivered in South County  
10% will be delivered in North County

Benchmark of Title III C-2 Meals to be delivered

by September 30 <sup>th</sup>	<b>12,000 Units</b>	(20%)
by December 31 <sup>st</sup>	<b>24,000 Units</b>	(40%)
by March 31 <sup>st</sup>	<b>36,000 Units</b>	(70%)
by June 30 <sup>th</sup>	<b>48,000 Units</b>	(100%)

2. Service:

Nutrition Education (NAPIS 12)

Unit of Service Definition:

A program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information and instruction to participants, caregivers, or participants in a group or individual setting overseen by a dietitian or individual of comparable expertise. Methods of education may include demonstrations, audio-visual presentations, or small group discussions for congregate program participants. Handout materials may be used, but not limited to, as the sole education component for home-delivered meal program participants.

Unit of Service Measurement: 1 Nutrition Education Unit per participant four (4) times per year.

Estimated Service Units to be delivered: 650 Units

Benchmark of Nutrition Education Services:

by September 30 <sup>th</sup>	162	Units (25%)
by December 31 <sup>st</sup>	325	Units (50%)
by March 31 <sup>st</sup>	487	Units (75%)
by June 30 <sup>th</sup>	650	Units (100%)

**XII. PERFORMANCE REPORTING**

CONTRACTOR shall enter data monthly into the AAA GetCare System by the 10<sup>th</sup> day of the month following the month of service. Title III C-2 Program and NSIP meals are registered services which require client profile information such as name, birthdate, zip code, etc., and the quantity and type of services provided. Nutrition Education is not a registered service but does require client estimate information.

CONTRACTOR shall provide a quarterly narrative report to COUNTY describing the progress of services by October 10, 2021, January 10, 2022, April 10, 2022 and July 10, 2022. The Narrative Report shall be in the form set forth in Exhibit D-4.

COUNTY has an expectation that a certain number of services are delivered within each reporting period. The benchmark is determined by dividing the service units into the number of months within the contract term (quarterly if it is a quarterly function). The COUNTY has expectations that CONTRACTOR will deliver the contracted service units within 20% of the benchmark.

If CONTRACTOR falls below the required benchmark percentage for two (2) consecutive quarters, and if requested by the County, CONTRACTOR will provide a corrective action plan to the AAA describing the reason for the occurrence and a plan to meet the benchmark.

### XIII. MATCH REQUIREMENTS

Title III C-2 requires a local cash/in-kind match of 10.53%. The required match is calculated by taking the total program costs less program income, non-matching contributions, and NSIP, multiplied by the matching requirement percentage. If in-kind match is applied, sub-contractor must provide written documentation explaining how the in-kind was determined and valued. Sub-contractor is required to maintain proper documentation supporting cash/ in-kind claimed and must be available upon request.

Incentive funding for NSIP requires no local match or in-kind match; however, NSIP funds can only be applied towards food costs.

### XIV. PAYMENT SUMMARY

<i>Funding Type</i>	<i>FY 2021-22 TOTALS</i>
<b>Title III, C-2</b>	<b>\$476,661</b>
NSIP	\$41,175
<b>TOTAL</b>	<b>\$517,836</b>

The total amount payable by COUNTY to CONTRACTOR for the period July 1, 2021 through June 30, 2022 shall not exceed **five hundred seventeen thousand, eight hundred and thirty-six dollars (\$517,836)**.

This Agreement is funded by the California Department of Aging (CDA) Agreement #AP-2122-32 and #AP-2122-32-1. The terms and conditions of the CDA Agreement are incorporated herein by reference, and on file with COUNTY's Department of Social Services. Upon request, COUNTY will provide an electronic copy of the Agreement to CONTRACTOR.

*(remainder of this page intentionally left blank)*

MONTEREY COUNTY AREA AGENCY ON AGING  
PLANNING AND SERVICE AREA NO. 32

NUTRITION SERVICES BUDGET

BUDGET PERIOD: JULY 1, 2021 THRU JUNE 30, 2022

Name of Agency: Meals on Wheels of the Salinas Valley, Inc.

Address of Agency: 40 Clark Street, Suite C

Salinas, CA 93901

Project Name: Home-Delivered Meal Program Salinas Valley

Funding Source and Federal Catalog #

Check one: Title III C-1		93.045
Title III C-2	X	93.045
NSIP		93.053

Budget Version

Check one: Original	X	
Revision #		

If agency is applying for more than one funding source, multiple budgets are required.

Certification:

I hereby certify to the best of my knowledge and belief that the Budget reflects the necessary, reasonable and allowable costs to attain the objectives and goals of this project. I further certify that the amounts displayed are accurate and correct.

Preparer's Signature / Date

Regina Gage 831-758-6325  
Preparer's Name (Printed) and Telephone number

Executive Director's Signature / Date

Regina Gage 831-758-6325  
Executive Director's Name (Printed) and telephone number

For Area Agency on Aging Use Only

Reviewed for:

- Completeness and Accuracy
- Reviewed for Allowable Costs
- Indirect Cost limit 10%
- Required Match of 10.53%

Date Budget Received:

- Budget Approved by Fiscal Officer: Veronica Renteria 11/16/21
- Budget Approved by Program: \_\_\_\_\_
- Get-Care Updated by Vendor: \_\_\_\_\_
- Get-Care Verified by Fiscal Officer: \_\_\_\_\_
- Budget Template Last Updated: 5/18/17 By Veronica Renteria

JULY 1, 2021 THRU JUNE 30, 2022

**MONTEREY COUNTY AREA AGENCY ON AGING, PSA 32**

<b>Agency:</b>	Meals on Wheels of the Salinas Valley, Inc.
<b>Project:</b>	Home-Delivered Meal Program Salinas Valley

**SECTION A:****LINE ITEM BUDGET**

(1) Category	(2) Cash	(3) In-Kind
Salaries	495,252	16,940
Payroll Taxes	39,620	
Employee Benefits	59,430	
<b>SUBTOTAL (Personnel Costs):</b>	<b>594,302</b>	<b>16,940</b>
Volunteer Reimbursement	7,600	
*Travel/Volunteer Travel	6,100	
Conference/Training/Meetings	4,000	
Professional Fees: Acct/ Legal	22,000	
Equipment Purchase	50,000	
Equipment Rental and Maintenance	17,000	
Occupancy	45,000	
Insurance (Excluding Vehicle & Occupancy)	10,000	
Utilities/Communications	12,000	
Postage/Shipping	3,000	
Printing / Publications	20,000	
Public Relations /Advertising	7,100	
Membership Dues and Subscriptions	2,400	
Supplies	17,000	
Food/ Food Service	383,934	
Vehicle Operation	7,000	
Overhead: 10% limit of Grant Funding	-	
Awards/ Recognition/ Events	700	
Client Support	1,500	
Depreciation	12,500	
Nutrition Education	200	
Bank Services Fees	1,100	
Subcontractor	-	
<b>Miscellaneous: (List Separately)</b>	<b>-</b>	
<b>Column Totals:</b>	<b>1,224,436</b>	<b>16,940</b>
	<b>Total Budget:</b>	<b>\$ 1,241,376</b>

\*Eligible expenses shall be reimbursed per the County's Travel and Business Expense Reimbursement Policy available at: <http://www.co.monterey.ca.us/auditor/policies.htm> CONTRACTOR must provide a detailed breakdown of authorized expenses.



Funding sources in this section have been automated.  
The "Federal Funds" lines need manual entries.

**SECTION C -- Funding by Source (Congregate, C-1)**

10 Program Income	(+) _____	-	Section E, autofill
11 NSIP	(+) _____		Contract Amount
12 Contributions - Non Matching	(+) _____	-	Section F, autofill
13 Contributions - Matching	(+) _____	-	Section G, autofill
14 Federal OTO/consulting	(+) _____		Contract Amount
15 AAA Grant Funds	[ ] (+) _____		Contract Amount
16 Total Funding	(=) \$ _____	-	autofill

**SECTION D -- Funding by Source (Home Delivered, C-2)**

17 Program Income	(+) _____	24,000	Section E, autofill
18 NSIP	(+) _____	41,175	Contract Amount
19 Contributions - Non Matching	(+) _____	494,600	Section F, autofill
20 Contributions - Matching	(+) _____	204,940	Section G, autofill
21 Federal OTO/consulting	(+) _____		Contract Amount
22 AAA Grant Funds	[ ] (+) _____	476,661	Contract Amount
23 Total Funding	(=) \$ _____	1,241,376	autofill

**SECTION E - PROGRAM INCOME**

Program Income Definition

Program Income is defined as earnings by a service provider realized from grant supported activities.

	<b>Congregate (C-1)</b>	<b>Home Delivered (C-2)</b>
24 Number of NSIP Meals Contracted	_____ -	_____ 48,000
25 Donation per Meal	(x) _____	\$ _____ 0.50
26 Program Income	(=) \$ _____ -	\$ _____ 24,000.00
	Autofill to Line 10	Autofill to Line 17
27 Number of NSIP-eligible Meals-	[ ] -	[ ] 48,000
28 Number of TIII Qualifying Meals-	[ ]	[ ] 48,000

*Different from NSIP Meals for C-2 programs only:*

**QUALIFYING MEALS definition is available in AAA Agreement**

- A. The following types of income comprise "Program Income."
1. Participant donations from persons who participate or benefit from such activities.
  2. Usage or rental fees.
  3. Sales of assets purchased with grant funds.
  4. Royalties, patents, and copyrights.

Not to be included are:

1. Revenues from non-activity related fund-raisers.
2. Gifts from philanthropic organizations or individuals.
3. Rebates, discounts, and recoveries on losses which should be treated as "applicable credits."

**SECTION F Schedule of Contributions - Non Matching**

Source of Contributions		Cash	In-Kind	Total
Donations and Contributions				\$ -
Government Agencies:	A			\$ -
Government Agencies:	B			\$ -
Government Agencies:	C			\$ -
Government Agencies:	D			\$ -
Government Agencies:	E			\$ -
Non-Matching		494,600		\$ 494,600
				\$ -
Volunteer In-Kind				\$ -
				\$ -
				\$ -
<b>Totals:</b>		\$ 494,600	\$ -	\$ 494,600

Note: Under "**Government Agencies**" please list the agency providing funding and what type of funds were received. (i.e. Government Agencies: City of Seaside, CDBG; list amount in "Cash".)

Cash total should not include Federal Older American's Act Funds. Total of both Cash and In-Kind funds should equal Section C and D.

**SECTION G Schedule of Contributions - Matching**

Source of Contributions		Cash	In-Kind	Total
Donations and Contributions (Exclude Project Income)				\$ -
Government Agencies:	A - CDBG - County of Monterey	25,000		\$ 25,000
Government Agencies:	B			\$ -
Government Agencies:	C			\$ -
Government Agencies:	D			\$ -
Government Agencies:	E			\$ -
Harden Foundtn/United Way-EFS		70,000		\$ 70,000
Wells Fargo/Yellow Brick Road		8,000		\$ 8,000
Community Foundation MoCo		35,000		\$ 35,000
In-Kind			16,940	\$ 16,940
Monterey Peninsula Foundation		50,000		\$ 50,000
<b>Totals:</b>		\$ 188,000	\$ 16,940	\$ 204,940

Total of Cash and In-Kind funds should equal Section C and D.

Program income cannot count toward satisfying a cost-sharing or matching requirement of the Title III C sub-grant, supporting the activity giving rise to the income.

There is a 10.53% minimum matching requirement on Title III C funds. To compute amount of match required, take the **Total Funding less Program Income, less non-matching funds, less NSIP funds** and multiply by the minimum % matching requirement above.

Match may be met by Cash or In-Kind contributions.

See related California Department of Aging matching guidelines.

Match Req. %	GR total	NSIP	Cash non-match	IK non-match	AAA Claim	Program Income	Cash Match	IK Match	Req. Match
<b><i>Home-Delivered Meal Program Salinas Valley</i></b>									
Original Amount	1,241,376	41,175	494,600	0	476,661	24,000	188,000	16,940	71,773
Fund Increase		0	0	0	0	0	0	0	0
10.53%	1,241,376	41,175	494,600	0	476,661	24,000	188,000	16,940	71,773
									<b>Test</b>
<b>Required Match (Original)</b>	1,241,376	41,175	494,600	0	476,661	24,000	188,000	16,940	match OK
<b>Required Match (Amended)</b>	1,241,376	41,175	494,600	0	476,661	24,000	188,000	16,940	match OK

This is an informational tool to help you self-check compliance with match requirements.