

County of Monterey

Thyme Conference Room
1441 Schilling Place, 2nd Floor
Salinas, CA 93901



Meeting Minutes - Final

Thursday, June 12, 2025

9:30 AM

County of Monterey Zoning Administrator

9:30 A.M - Call to Order

Mike Novo called the meeting to order at 9:30 am.

ROLL CALL

Mike Novo, Zoning Administrator
Corrine Ow, Environmental Health
Bora Akkaya, Public Works
Environmental Services: N/A

PUBLIC COMMENT

N/A

AGENDA ADDITIONS, DELETIONS AND CORRECTIONS

Clerk Janet Navarro stated that she received and distributed correspondence and a memo from staff for Item #1 PLN240104.

ACCEPTANCE OF MINUTES

- A. Acceptance of the May 8, 2025, County of Monterey Zoning Administrator Meeting minutes.

The Zoning Administrator accepted the May 8, 2025, County of Monterey Zoning Administrator Meeting minutes.

9:30 A.M. - SCHEDULED ITEMS

1. PLN240104 - NAGAFUJI MAY KITAYAMA

Public hearing to consider construction of a 1,200 square foot Accessory Dwelling Unit, and the removal of one (1) Coast Live Oak.

Project Location: 25745 Hatton Rd, Carmel

Proposed CEQA action: Find the project Categorically Exempt pursuant to CEQA Guidelines section 15303 and no exceptions pursuant to section 15300.2 can be made.

Joseph Alameda, Project Planner, presented the item.

Public Comment: Heidi Quinn, Representing applicant; Glen Warner, Architect; Frank Ono, Arborist; Alex Lorca; Brian Bradford, Arborist

The Zoning Administrator found that the project is exempt pursuant to CEQA Guidelines section 15303, New Structures, and no exceptions pursuant to section 15300.2 can be made; and approved a Coastal Administrative Permit and Design Approval to allow construction of a 1,200 square foot accessory dwelling unit. The Zoning Administrator made non-substantive changes to the resolution and added a standard condition of the arborist report (Notice of Report).

OTHER MATTERS

N/A

ADJOURNMENT

The meeting was adjourned at 10:46 am

APPROVED:

/S/ Mike Novo

Mike Novo, Zoning Administrator

ATTEST:

BY:

/S/ Armida Estrada

Armida Estrada, Zoning Administrator Clerk

APPROVED ON JULY 31, 2025