

# **County of Monterey**

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901



## **Meeting Agenda - Final-Revised**

**Join via Zoom at <https://montereycty.zoom.us/j/94871354546> or in-person at:  
168 W. Alisal St, 2nd Floor, Salinas CA–Monterey Room, or 599 El Camino Real,  
Greenfield CA-Dist 3 Office, or 2616 1st Avenue, Marina CA–Dist 4 Office**

**Wednesday, January 29, 2025**

**1:00 PM**

## **Budget Committee**

Supervisor Chris Lopez will appear by video conference on this date at: 599 El Camino Real, Greenfield CA 93927. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

Supervisor Wendy R. Askew will appear by video conference on this date at: 2616 1st Avenue, Marina CA 93933. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

### Participation in meetings

Members of the public may participate in Committee meetings in two (2) ways:

1. You may attend the meeting in-person at 168 W. Alisal Street, 2nd Floor, Salinas CA – Monterey Room; or, 599 El Camino Real, Greenfield CA – District 3 Office; or 2616 1st Avenue, Marina CA 93933 – District 4 Office; or,
2. You may participate via Zoom at:  
<https://montereycty.zoom.us/j/94871354546?pwd=zXSdY0AQM6cYcbikxRF8uusQD1zEfr.1>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 948 7135 4546 and Password: 949331

If you choose not to attend the Budget Committee meeting but desire to make a public comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Tuesday, January 28, 2025. Please submit your comment to Rocio Quezada at [quezadar1@countyofmonterey.gov](mailto:quezadar1@countyofmonterey.gov) and your comment will be placed into the record at the meeting.

If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the ‘participants’ icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name.

**PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.**

**NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.**

**PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.**

### **Call to Order**

### **Additions and Corrections**

### **Public Comment Period**

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

### **Appointment of Chair and Vice Chair**

1. Consider appointment of Chair and Vice Chair of the Budget Committee. [BC 25-015](#)

### **Approval of Action Minutes**

2. Approve the Budget Committee Action Minutes of November 25, 2024. [MIN 25-005](#)

**Attachments:** [11-25-24 BC Meeting Minutes](#)

### **Consent Agenda**

3. Receive the List of Standing and Follow-up Reports due to the Budget Committee. [BC 25-013](#)

**Attachments:** [Budget Committee Follow-Up Reports for January 2025](#)

4. Receive the December 2024 California Department of Finance Bulletin. [BC 25-014](#)

**Attachments:** [CA DOF Finance Bulletin-December 2024](#)

5. Receive a Report on the Governor's Fiscal Year (FY) 2025-26 Proposed Budget. [BC 25-012](#)

**Attachments:** [BC Report](#)  
[Attachment A - Overview of Governor's FY 2025-26 Proposed Budget](#)  
[Attachment B - CSAC Budget Action Bulletin](#)

6. a. Consider supporting the amendment of the FY 2024-25 Public Works, Facilities, and Parks Adopted Budget (Fund 002, Dept 3200, Unit 8558) to approve the reallocation and reclassification of one (1) Finance Manager I to one (1) Finance Manager II as indicated in Attachment A; and [BC 25-006](#)

- b. Consider supporting the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

**Attachments:**     [BC Report](#)  
                          [Attachment A](#)

**7.** Support a resolution to:

**[BC 25-007](#)**

- a. Amend the Housing and Community Development Department (HCD) Budget Unit Administration, 001-3100-8543-HCD002 to reallocate one Management Analyst II to one Principal Planner and to reallocate one Civil Engineer to one Building Plans Examiner as indicated in attachment A;
- b. Authorize the Auditor-Controller, and County Administrative Office to incorporate the position changes in the FY 2024-25 HCD Adopted Budget, 001-3100-8543-HCD002; and
- c. Direct Human Resources to implement the changes in the Advantage HRM system.

**Attachments:**     [BC Report](#)  
                          [Attachment A - Reallocate Positions](#)  
                          [Attachment B - Draft Resolution](#)

- 8.** a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to create a classification of Forensic Auditor as indicated in Attachment A;
- b. Consider supporting the amendment of the FY 2024-25 District Attorney Adopted Budget (Fund 001, Dept. 2240, Unit 8062) to reallocate two (2) Accountant IIIs to two (2) Forensic Auditors as indicated in Attachment A; and
- c. Consider supporting the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) System.

**[BC 25-001](#)**

**Attachments:**     [BC Report](#)  
                          [Attachment A](#)

- 9.** Consider recommending to the Board of Supervisors adoption of a resolution to:
- a. Find that modification of land use permit application fees is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15273 and 15378(b)(4) of the CEQA Guidelines; and
  - b. Amend Article XVII of the Monterey County Fee Resolution relating to County Counsel land use permit application fees.

**[BC 25-004](#)**

**Attachments:** [BC Report](#)  
[Attach A Draft Resolution Land Use Fee Update](#)  
[Attach B ARTICLEXVII CoCounsel Fees.redline](#)  
[PowerPoint Presentation](#)

10. Support authorizing and directing the Auditor-Controller to amend Fiscal Year 2024-25 Adopted Budget to increase appropriations by \$407,790 in General Fund 001, Park Operations Appropriation Unit PFP058, financed by additional revenues of \$367,790 from Lake San Antonio park fees and Grant Funds, and \$40,000 from the release of Park Foundation Restricted Fund Balance (001-3045-PFMC).

[BC 25-011](#)

**Attachments:** [BC Report](#)

### Regular Agenda

11. Authorize and direct the Auditor-Controller to amend the FY 2024-2025 Adopted Budget for the Emergency Communications Department (028-1520-EME004-8507) to increase appropriations by \$505,554 to pay for salary and benefits increases resulting from Service Employees International Union (SEIU) and County Employees Management Association (CEMA) labor agreements with the increase funded by prior year's surplus being held as unassigned fund balance in the Department Dispatch Fund 028.

[BC 24-130](#)

**Attachments:** [BC Report](#)  
[Resolution](#)

12. a. Support approval for an increase in appropriations and estimated revenues of \$37,685 for the FY2024-25 Sheriff-Coroner's Adopted Budget, Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment Fund 022, Appropriation Unit PRO002, for funding the one-time purchase of two (2) Metrasens Ultra portable contraband detectors; and  
b. Support authorizing the Auditor-Controller to amend the FY2024-25 Sheriff-Coroner's Adopted Budget by increasing appropriations and estimated revenues by \$37,685 Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment, Fund 022, Appropriation Unit PRO002, for funding the one-time purchase of two (2) Metrasens Ultra portable contraband detectors.

[BC 25-002](#)

**Attachments:** [BC Report](#)

13. a. Support approval for an increase in appropriations and estimated revenues of \$37,762 for the FY2024-25 Sheriff-Coroner's Adopted Budget, Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment Fund 022, Appropriation Unit PRO002, for funding the one-time

[BC 25-003](#)

purchase of a Thermo Scientific TruNarc handheld narcotics analyzer for the Jail; and  
b. Support authorizing the Auditor-Controller to amend the FY2024-25 Sheriff-Coroner's Adopted Budget by increasing appropriations and estimated revenues by \$37,762 Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment, Fund 022, Appropriation Unit PRO002, for funding the one-time purchase of a Thermo Scientific TruNarc handheld narcotics analyzer for the Jail.

**Attachments:**     [BC Report](#)

### **Quarterly Reports**

14. Receive Natividad Medical Center's Financial Report for the first quarter (July thru September 2024) of fiscal year 2025. [BC 25-009](#)

**Attachments:**     [BC Report](#)  
                          [NMC Financial Statement\\_JUN24 Final](#)

### **Semi-Annual Reports**

15. Receive an update on the Enterprise Resource Planning (ERP) Replacement Project Planning. [BC 25-008](#)

**Attachments:**     [BC Report](#)  
                          [ERP Replacement PowerPoint Presentation](#)

16. Receive and accept the bi-annual financial report for the Information Technology Department (ITD) for FY 2024-25. [BC 25-010](#)

**Attachments:**     [BC Report](#)  
                          [EXHIBIT A ITD FY 2024-25 Bi-Annual Report](#)

17. Receive a report on the Mental Health Services Act (MHSA) fund balance. [BC 25-005](#)

**Attachments:**     [BC Report](#)  
                          [Attachment A - Tables 1 - 2 and Graphs 1 - 2](#)

### **Adjournment**

**The next meeting is scheduled on February 26, 2025 at 1:00 p.m. in the Monterey Room and via Zoom.**

**Committee Members:** Supervisor Chris Lopez; and Supervisor Wendy R. Askew

**Committee Staff:** Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Susan Blich, County Counsel; Rocio Quezada, Committee Secretary; and

**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office a 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.