



Monterey County

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Board Report

Legistar File Number: A 15-002

January 27, 2015

Introduced: 1/8/2015

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Approve Amendment No. 3 to Agreement No. A-11132 with Accela, Inc. to purchase ten (10) additional Accela Wireless/Mobile Office licenses and associated maintenance and hosting services, in the amount of \$25,021.21 for a total amount not to exceed \$2,440,490.70, for a term to March 30, 2016; and
- b. Authorize the Contracts/Purchasing Officer to execute Amendment No. 3 to Agreement No. A-11132 and future amendments to the Agreement where the amendments do not change the approved Agreement amount or significantly alter the scope of work.
(Agreement Amendment/REF140100/Accela Corporation)

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve Amendment No. 3 to Agreement No. A-11132 with Accela, Inc. to purchase ten (10) additional Accela Wireless/Mobile Office licenses and associated maintenance and hosting services, in the amount of \$25,021.21 for a total amount not to exceed \$2,440,490.70, for a term to March 30, 2016; and
- b. Authorize the Contracts/Purchasing Officer to execute Amendment No. 3 to Agreement No. A-11132 and future amendments to the Agreement where the amendments do not change the approved Agreement amount or significantly alter the scope of work.

SUMMARY:

See Attachment A - Summary of Agreement. The original Agreement No. A-11132 allowed for purchase, configuration and operation of the Accela Automation permit tracking system through calendar year 2012. Amendments since that time covered extending the term and adding annual maintenance costs for the extended term. Amendment No. 3 to the Agreement will allow the purchase of additional licenses for use of the system.

DISCUSSION:

Amendment No. 3 provides for the purchase of ten (10) additional Accela Wireless/Mobile Office licenses and associated maintenance and hosting services. These additional licenses will be purchased as a cost saving measure to allow County inspectors to access permit information and result inspections via smart phones/tablets while working on location. Amendment No. 3 will increase this Agreement by \$25,021.21, for a total amount not to exceed \$2,440,490.70 for a term to March 30, 2016.

OTHER AGENCY INVOLVEMENT:

The following agencies have reviewed Amendment No. 3 as to form and legality, and fiscal provisions, respectively:

Office of the County Counsel

Auditor-Controller's Office

FINANCING:

There is no negative impact to the General Fund. Costs associated with the purchase of ten (10) additional licenses and associated maintenance and hosting services as described in Amendment No. 3 to the Agreement will be covered by the Technology Fee included in the Land Use Fee Schedule.

Prepared by: Jackson Dy, Departmental Information Systems Manager, Ext. 5194

Approved by: Mike Novo, Director, RMA - Planning, Ext. #5192
Michael A. Rodriguez, Chief Building Official, RMA - Building Services, Ext. #5613
Carl P. Holm, AICP, RMA - Acting Director

This report was prepared with assistance by Shelley Dickinson, Management Analyst I, Dalia M. Mariscal-Martinez, Management Analyst II, and reviewed by Shawne Ellerbee, RMA Administration & Finance Manager.

The following attachments are on file with the Clerk of the Board:

Attachment A	Summary of Agreement
Attachment B	Amendment No. 3 to the Agreement with Accela, Inc.
Attachment C	Agreement and Amendment Nos. 1 & 2