



# Monterey County

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## Board Report

Legistar File Number: 16-256

March 22, 2016

**Introduced:** 2/19/2016

**Version:** 1

**Current Status:** Agenda Ready

**Matter Type:** General Agenda Item

- a. Authorize the Agricultural Commissioner to execute, on behalf of the County of Monterey, Standard Agreements and any Amendments thereto, with Federal, State and local agencies for designated programs performed by the department for a period of three (3) years ending June 30, 2019 and;
- b. Approve and authorize the Agricultural Commissioner, or his designee, to sign up to three (3) amendments to each agreement where the total amendments do not exceed fifteen percent (15%) of the original amount of the subject agreement and do not significantly change the scope of work.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Agricultural Commissioner to execute, on behalf of the County of Monterey, Standard Agreements and any Amendments thereto, with Federal, State and local agencies for designated programs performed by the department for a period of three (3) years ending June 30, 2019 and;
- b. Approve and authorize the Agricultural Commissioner, or his designee, to sign up to three (3) amendments to each agreement where the total amendments do not exceed fifteen percent (15%) of the original amount of the subject agreement and do not significantly change the scope of work.

### SUMMARY/DISCUSSION:

The State of California and the United States Department of Agriculture (USDA) routinely contract with the Agricultural Commissioner to provide specific services. Estimated revenue from the Agreements is included in the department's annual budget, as well as the appropriations associated with each activity. In the past the Commissioner has submitted individual Board Reports to request authorization to execute these individual Agreements.

The recommended action will allow the Agricultural Commissioner to execute specific, routine, annual State Standard Agreements and USDA Standard Agreements and Amendments thereto. Approval of the recommended action will eliminate the need to prepare individual Board Reports for said Agreements or Amendments thereto. This process results in more efficient use of staff time. The Board authorized similar actions in 2006, 2009 and in 2013 for a three (3) year period through June 30, 2016. This requests an extension of that authorization for an additional three (3) years through June 30, 2019.

The Agricultural Commissioner requests authorization to enter into the Agreements listed in Exhibit A for a period of three (3) years ending June 30, 2019. All financial information related to these Agreements shall be included in the annual budget process.

OTHER AGENCY INVOLVEMENT:

The State of California Department of Food and Agriculture (CDFA) and the United States Department of Agriculture (USDA) routinely contract with the County for the Agricultural Commissioner to provide specific services.

FINANCING:

There are sufficient appropriations in the FY 2015-16 budget associated with each agreement. Future estimated annual revenues and appropriations for the Agreements shall be included in the Agricultural Commissioner's annual Adopted Budget, as well as the appropriations associated with each activity.

Prepared by: \_\_\_\_\_  
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Approved by: \_\_\_\_\_  
Eric Lauritzen, Agricultural Commissioner, 759-7325

Attachments:  
Exhibit A - List of Agreements