

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901



Meeting Agenda - Final

SPECIAL MEETING

Join via Zoom at <https://montereycty.zoom.us/j/99690508017> or in person at:

168 W. Alisal Street, 2nd Floor, Salinas CA – Monterey Room

Friday, November 17, 2023

11:00 AM

Budget Committee

Participation in meetings:

Members of the public may participate in Committee meetings in two (2) ways:

- 1. You may attend the meeting in person at 168 W. Alisal Street, 2nd Floor, Salinas CA 93901 – Monterey Room; or**
- 2. You may participate via Zoom at:**
<https://montereycty.zoom.us/j/99690508017?pwd=SIRSNXBFQWtIVjhpbk9KQ2h2ZWRGdz09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 996 9050 8017 and Password: 216128

If you choose not to attend the Budget Committee meeting but desire to make a public comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Thursday, November 16, 2023. Please submit your comment to Rocio Quezada at quezadar1@co.monterey.ca.us and your comment will be placed into the record at the meeting.

If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the ‘participants’ icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name.

PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of October 25, 2023. [MIN 23-057](#)

Attachments: [10-25-23 BC Meeting Minutes](#)

Consent Agenda

2. Receive the October 2023 California Department of Finance Bulletin. [BC 23-152](#)

Attachments: [CA Dept of Finance Bulletin - October 2023](#)

3. Support approval of a resolution authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget to increase appropriations and estimated revenues by \$780,778 for the Social Services - Area Agency on Aging's Fund 001, Appropriations Unit SOC010 Fiscal Year 2023-24 Adopted Budget to provide funding to various programs from California Department of Aging. [BC 23-156](#)

Attachments: [BC Report](#)
[AAA Appropriation Funding List FY24 \(11 17 23\)](#)

4.
 - a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Office Maintenance Worker as indicated in Attachment A;
 - b. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.[BC 23-150](#)

Attachments: [BC Report](#)
[Attachment A](#)

5.
 - a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the[BC 23-149](#)

- Custodian and Senior Custodian as indicated in Attachment A;
- b. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

Attachments: [BC Report](#)
 [Attachment A](#)

Regular Agenda

6. Support the request to:
- a. Amend the Monterey County Health Department's Behavioral Health Bureau FY 2023-24 Adopted Budget (4000-023-HEA012-8410) to add one (1.0) FTE Departmental Information Systems Specialist (DISS) position, add six (6.0) FTE Behavioral Health Aide (BHA) positions, add two (2.0) FTE Public Health Vocational Nurse (PHLVN) positions, add three (3.0) FTE Social Worker III (SWIII) positions, reallocate two (2.0) FTE Psychiatric Social Worker II (PSWII) positions to two (2.0) FTE Senior Psychiatric Social Worker (Sr. PSW) positions, and reallocate one (1.0) FTE Social Worker III (SWIII) position to one (1.0) FTE Chronic Disease Prevention Coordinator (CDPC) position as indicated in Attachment A; and
- b. Amend the Monterey County Health Department's Public Health Bureau FY 2023-24 Adopted Budget (4000-001-HEA003-8124) to add two (2.0) FTE Health Program Coordinator (HPC) positions and one (1.0) FTE Chronic Disease Prevention Specialist II (CDPS II) position as indicated in Attachment A; and
- c. Amend the Monterey County Health Department's Administration Bureau FY 2023-24 Adopted Budget (4000-001-HEA014-8438) to add one (1.0) FTE Departmental Information Systems Coordinator (DISC) position, reallocate one (1.0) FTE Business Technology Analyst IV (BTAIV) position to one (1.0) FTE Business Technology Analyst II (BTAII) position, add two (2.0) FTE Personnel Analyst, and one (1.0) FTE Senior Personnel Analyst position, as indicated in Attachment A; and
- d. Amend the Monterey County Health Department's Clinic Services Bureau FY 2023-24 Adopted Budget (4000-001-HEA007-8592) to add one (1.0) FTE Clinic Operations Supervisor (COS) position, as indicated in Attachment A; and
- e. Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Behavioral Health Bureau FY 2023-24 Adopted Budget (4000-023-HEA012-8410); and
- f. Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Public Health Bureau FY 2023-24 Adopted Budget (4000-001-HEA003-8124); and
- g. Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Administration Bureau FY 2023-24 Adopted Budget

BC 23-153

(4000-001-HEA014-8438); and

h. Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Clinic Services Bureau FY 2023-24 Adopted Budget (4000-001-HEA007-8592).

Attachments: [BC Report](#)
 [Attachment A](#)

7. a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Social Services Aide I-II classifications as indicated in Attachment A;
 b. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Eligibility Specialist I-II-III and Eligibility Supervisor classifications as indicated in Attachment A;
 c. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

[**BC 23-151**](#)

Attachments: [BC Report](#)
 [Attachment A](#)

8. a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Auditor-Controller Analyst I-II as indicated in Attachment A;
 b. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Chief Deputy Treasurer-Tax Collector as indicated in Attachment A;
 c. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Chief Deputy Auditor-Controller as indicated in Attachment A;
 d. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

[**BC 23-155**](#)

Attachments: [BC Report](#)
 [Attachment A](#)

9. a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Payroll Technician-Confidential, Senior Payroll Technician-Confidential, and Supervising Payroll Coordinator-Confidential classifications as indicated in Attachment A;
 b. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

[**BC 23-154**](#)

Attachments: [BC Report](#)
 [Attachment A](#)

Adjournment

The next regular meeting is scheduled on November 29, 2023 at 1:00 p.m. in the Monterey Room and via Zoom.

Committee Members: Supervisor Chris Lopez, Chair; and Supervisor Glenn Church, Vice Chair;
Committee Staff: Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Leslie J. Girard, County Counsel; Rocio Quezada, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.