



# Monterey County

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

Legistar File Number: A 19-344

September 24, 2019

**Introduced:** 9/9/2019

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Key & Young, Inc. dba Commercial Service Co. to provide parts, installation and repair services on commercial refrigeration, HVAC systems and food service equipment for an amount not to exceed \$200,000 with an agreement term October 1, 2019 through September 30, 2024.

### **RECOMMENDATION:**

#### **It is recommended the Board of Supervisors:**

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Key & Young, Inc. dba Commercial Service Co. to provide parts, installation and repair services on commercial refrigeration, HVAC systems and food service equipment for an amount not to exceed \$200,000 with an agreement term October 1, 2019 through September 30, 2024.

### **SUMMARY/DISCUSSION:**

Key & Young, Inc. d.b.a. Commercial Service Company specializes in replacement and repair services including procurement of parts and supplies needed for related repairs at NMC for Heating, Ventilation, and Air Conditioning (HVAC) systems and commercial refrigeration equipment, including medical grade refrigerators and medical freezers that are regulated and audited by The Joint Commission (TJC) and the state of California through Title 22 and Title 24.

These systems and components are vital to patient care as they support equipment and processes in various units, including Laboratory, Radiology, Pharmacy, Labor & Delivery, and Food Services. They also maintain acceptable indoor air quality through proper ventilation which is a key factor in reducing the spread of airborne diseases in addition to maintaining the heating and cooling of the entire hospital.

This new agreement replaces an older agreement from 2011 and contains the same terms and conditions.

### **OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved this agreement as to legal form, and the

Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also been reviewed and approved by NMC's Finance Committee on August 22, 2019 and by its Board of Trustees on September 6, 2019.

**FINANCING:**

The cost for this agreement is \$200,000 of which \$40,000 is included in the Fiscal Year 2019-20 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

Natividad has many pieces of critical equipment that need to have precise temperature control, Commercial Services is the vendor we use for time sensitive repairs of our equipment ensuring items such as out Pharmacy/ Lab/Blood Bank freezers are up as soon as possible minimizing loss of product/vaccines. This enables NMC staff to provide quality medical care for its patients and their families.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Jeffrey Cleek, Director of Engineering & Safety, 783-2614

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Key & Young, Inc. dba Commercial Service Co. Agreement

Attachments on file with the Clerk of the Board