



## Monterey County Board of Supervisors

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

### Board Order

Upon motion of Supervisor Phillips, seconded by Supervisor Salinas and carried by those members present, the Board of Supervisors hereby:

Adopted Resolution 17-012 to:

- a. Approve reclassification of one (1) FTE Public Service Aide II (80T02) to one (1) FTE Office Assistant II (80E21) in the Department of Social Services Unit 001-5010-SOC005-8262, effective January 21, 2017 as advised by Human Resources; and
- b. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B to abolish the Public Service Aide I (80T01) and Public Service Aide II (80T02) classifications as indicated in the attached Resolution; and
- c. Direct the Human Resources Department to implement the approved changes in the Advantage HRM system.

PASSED AND ADOPTED on this 24th day of January 2017, by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Salinas, Parker and Adams

NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 79 for the meeting on January 24, 2017.

Dated: January 25, 2017  
File ID: 17-0060

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By Denise Hancock  
Deputy

Before the Board of Supervisors in and for the County of Monterey, State of California

PPPR Control No. 17-001  
HRM Control No. 17-001

Resolution No. 17-012:

- a. Approve reclassification of one (1) FTE Public Service Aide II (80T02) to one (1) FTE Office Assistant II (80E21) in the Department of Social Services Unit 001-5010-SOC005-8262, effective January 21, 2017 as advised by Human Resources; and
- b. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B to abolish the Public Service Aide I (80T01) and Public Service Aide II (80T02) classifications as indicated; and
- c. Direct the Human Resources Department to implement the approved changes in the Advantage HRM system.....

WHEREAS, The Monterey County Human Resources Department conducted a classification study of the Public Service Aide II (80T02) in the Department of Social Services and the findings of the classification study determined that the incumbent should be reclassified to an Office Assistant II (80E21), effective January 21, 2017; and

WHEREAS, the study also indicated that the Public Service Aide I (80T01) and Public Service Aide II (80T02) classifications should be abolished as there are no other incumbents in the classifications and they no longer serve the needs of Monterey County; and

WHEREAS, these actions require that Personnel Policies and Practices Resolution No. 98-394 be amended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. Reclassify the Public Service Aide II (80T02) in the Department of Social Services Unit 001-5010-SOC005-8262, to an Office Assistant II (80E21), effective January 21, 2017
2. Amend Appendices A and B of Personnel Policies and Practices Resolution No. 98-394 to abolish the Public Service Aide I (80T01) and Public Service Aide II (80T02) classifications;

Abolish Classifications

<u>Classification Title:</u> Public Service Aide I													
<u>Hourly, Bi-Weekly and Monthly Pay Rates</u>													
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*	
\$10.15	\$10.708	\$11.297	\$11.918	\$12.574	\$13.203	\$13.863	80T01	18	OC	8810	J	N	
\$812	\$856.64	\$903.76	\$953.44	\$1005.92	\$1056.24	\$1109.04							
\$1759	\$1856	\$1958	\$2066	\$2179	\$2289	\$2403							

\*provided for information purposes only

<u>Classification Title:</u> Public Service Aide II													
<u>Hourly, Bi-Weekly and Monthly Pay Rates</u>													
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*	
\$11.369	\$11.992	\$12.654	\$13.348	\$14.083	\$14.784	\$15.522	80T02	18	OC	8810	J	N	
\$909.52	\$959.36	\$1012.32	\$1067.84	\$1126.64	\$1182.72	\$1241.76							
\$1971	\$2079	\$2193	\$2314	\$2441	\$2563	\$2690							

\*provided for information purposes only

3. Direct the Human Resources Department to implement these approved changes in the Advantage HRM System.

**PASSED AND ADOPTED** upon motion of Supervisor Phillips, seconded by Supervisor Salinas carried this 24th day of January 2017, by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Salinas, Parker and Adams  
 NOES: None  
 ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 79 for the meeting on January 24, 2017.

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