

Monterey County Board of Supervisors

MEETING:			July 24, 2018 - Other Board Matters				
SUBJECT:			Receive Board Referrals Update				
DEPARTMENT:			County Administrative Office				
Item #	Brd Ref #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Status
1	2016.02	4/12/16	Potter	RMA County Counsel	McKee / Holm	5/10/16	Pending
				To request that the Resource Management Agency (RMA) prioritize completion of the short term rental ordinance by scheduling a final meeting of the Short Term Rental Working Group within 30 days, and further request that RMA staff present a complete short term rental ordinance to the Planning Commission in the near future. Request County Counsel also provide a response to the Board of Supervisors as to the question raised in recent correspondence requesting that the County not engage in code violation citations while the short term rental ordinance is being developed.		Final Short Term Rental (STR) Working Group meeting complete 5/11/16. RMA staff participated in a Planning Commission (PC) workshop on 7/13/16 to receive direction and input on ordinance development considerations. Staff is currently working to develop draft ordinance framework. PC workshop in September/October 2016 to consider draft ordinance framework and provide direction on completion of ordinance. PC hearing on final draft ordinance in December 2016/January 2017. Anticipate Board hearing to consider short term rental ordinances in February/March 2017. County Counsel will complete analysis and provide response to the Board regarding the question of not engaging in code violation citations by the end of January 2017. 1/03/17 - RMA held meeting with Working Group months ago and presented an issues paper to PC. RMA is meeting with LUACs and plan to present draft ordinance to PC on 3/29/17. 3/20/17 - RMA met with all LUACs except South Coast due to road conditions. Staff developed a draft ordinance per PC direction (public workshops). County Counsel completed analysis regarding the question of not engaging in code violation citations. PC sent letter to Board asking to address enforcement. RMA is meeting with LUACs to present draft ordinance, which will bring Big Sur up to date with the other planning areas. Staff will return to PC during Sep/Oct 2018 for public hearings on draft ordinances. Board hearings anticipated by end of year -December 2018, pending conclusion of PC.	
2	2017.17	9/12/17	Adams	CAO	Chiulos	9/19/17	Pending
				Consider adopting a position on AB 1250 (Jones/Sawyer) which would establish various standards for the use of personal services contracts by counties.		A report on this item was pulled from the agenda on 9/19/17 and will remain in a watch position.	
3	2017.18	9/19/17	Parker	CAO, County Counsel & Auditor-Controller— Human Resources	Ramirez-Bough	10/24/17	Pending
				Request a presentation to the Board of Supervisors with options for commissioner compensation that supports our ability to recruit a diverse and representative pool of commissioners.		A presentation will be provided in 7/24/18. April 2018 March February January 2018 November October 2017	

Item #	Brd Rfl #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
4	2017.20	9/26/17	Alejo	RMA	Holm	11/14/17	Enter into a lease agreement between the City of Salinas and the County of Monterey regarding County's parcel adjacent to 855 East Laurel Drive in Salinas for the implementation of a BMX bike track, new skate park, and sidewalk on East Laurel Drive.	RMA met with the City of Salinas. Presented status report to Board in January 2018. Presented to CIC in February 2018 to consider use/disposition of County lands. Staff will return to the Board with a report in June 2018 once the City of Salinas has completed their Draft Recreation Master Plan. The Plan is expected to be completed in May 2018. An update report to the Board will be submitted pending the City's response back to the County regarding this project. April March January/February 1/23/18 January 2018 November 2017	Pending
5	2017.21	9/26/17	Alejo	RMA / Econ. Dev.	Holm	12/12/17	Expand access to Accessory Dwelling Units in Monterey County to address housing shortage in Monterey County.	A presentation on State law and amendments to County regulations was held on 6/26/18. Staff is preparing ordinances to update ADU regulations consistent with State Law. A Public Hearing/Workshop on the draft ordinance is scheduled with PC on 6/27.18. Additional changes may be necessary depending on actions with the pending State legislation. Initial presentation to the Board was provided on 4/03/18. Staff will return to the Board on 6/26/18 with strategies to streamline Accessory Dwelling Units and updated regulations congruent with State law. June 60 days April March 2018 December 2017 Refer to Item No. 8 below, 2018.03.	Pending
6	2017.23	10/5/17	Alejo/Salinas	Economic Development / RMA	Chulos	11/14/17	To use existing County property to partner with a non-profit housing developer for creating a veterans and affordable housing project at 855 East Laurel Drive in Salinas.	Staff is identifying all entitlements and requirements to deliver multi-family affordable housing. This item was presented to the Board of Supervisors on 3/20/18. Staff is to return to the Board with identified property and looking for ways to fund. Refer to Item No. 8 below, 2018.03.	Pending
7	2017.24	10/24/17	Alejo/Salinas	Probation/RMA	Holm/Parsons	12/12/17	Proposal to consolidate the current "Youth Center" on 970 Circle Drive in east Salinas with the new Juvenile Hall on 1420 Natividad Road and repurpose the property on 970 Circle Drive.	Probation must obtain further determination/documentation from BSCC that State funding will not be compromised with consolidating Youth Center and new Juvenile Hall and whether this combination of two separate programs can be accommodated in the new Juvenile Hall campus. Probation has already approached a consultant to obtain clarification on this issue. A report on this item is anticipated to be provided in September 2018. July 2018 April 2018 February 2018 December 2017	Pending
8	2018.03	1/30/18	Alejo	Economic Development RMA	Chulos	2/27/18	To get an update on how Monterey County is fulfilling the 2015-23 Housing Element Goals and to devise a 2-3-year short-term plan on how the county will prepare to utilize new State housing laws and resources and implement other local strategies.	A report was presented to the Board on 5/22/18 that includes annual reports to the State on Housing (implementing Housing Element) and General Plan (amendments). Staff will present a separate report following these annual reports. Staff will also provide a consolidated report to include Board Referral Nos. 2017.23 (Veterans and Affordable Housing at Laurel Yard) and 2017.21 (Accessory Dwelling Unit) following clarification of available state housing funds. May April March February 2018	Pending

Item #	Brd Rfl #	Assignment Date	Referred By	Lead Dept Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
9	2018.04	2/6/18	Phillips/Alejo	CAO County Counsel	Woods	2/27/18	To determine the scope of authority of the Auditor-Controller to review activities of other elected and appointed departments and functions, and include options of implementing a Board Audit Committee.	A report on this item was presented to the Board on 7/17/2018. The ACO is to develop policies and an annual audit plan to present to the Board for consideration on 9/25/2018.	Pending
10	2018.06	2/27/18	Parker	Water Resources Agency	Chardavoyne	3/18/18	To initiate Board of Supervisors of the Water Resources Agency action necessary to expand the Castroville Seawater Intrusion Project.	A presentation is scheduled to be provided on 9/11/18 7/24/2018 . 6/19/18 5/22/18 April March 2018	Pending
11	2018.07	2/27/18	Adams	Health	Jimenez	4/17/18	To explore establishment of a safe disposal program and ordinance to protect the health, safety and welfare of the public and of the environment by providing for the safe and orderly collection and disposal of drugs and by placing responsibility for end-of-life management of drug on the manufacturers of the products.	An update will be provided at the 10/18/18 7/19/18 meeting to the Health & Human Services Committee for direction. 4/19/18	Pending
12	2018.10	3/20/18	Adams	RMA	Holm	3/27/18	Formulate a response from the Monterey County Board of Supervisors to a January 31, 2018 request for policy direction from the Monterey County Planning Commission related to short term rental enforcement and resources.	A report on this item was presented to the Board on 6/19/2018. An preliminary analysis of consistency of the proposed short rental regulations with local land use plans and a public workshop is scheduled at the Planning Commission on 7/11/18. An update report was presented to the Board on 7/17/18.	Complete
13	2018.15	5/23/18	Phillips	RMA	Holm	5/23/18	Consider zoning changes to prohibit drilling for oil & gas north of King City	Present options for initiating amendments to County zoning to prohibit new oil and gas exploration in Monterey County except in the southern Salinas Valley, generally south of King City and east of the Santa Lucia range, so that it meets all legal requirements. RMA prepared options for consideration by the Planning Commission (PC) on 7/11/18. A report on the outcome will be presented to the full Board by the end of September July 2018.	Pending

Item #	Brd Rfi #	Assignment Date	Referred By	Lead Dept Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
14	2018.16	5/23/2018	Alejo	County Counsel/Auditor-Controller	McKee/Miller	8/28/2018	Update County Travel Policy by County Counsel in coordination with the Auditor-Controller's Office.	Monterey County's travel policy managed by the Auditor-Controller has not been updated in many years and today, it does not compare with current market prices or organizational procedures and may exceed legal requirements. The current policy creates barriers for county staff to be able to effectively represent county business at conferences, trainings or in litigation. This policy also conflicts with another travel policy found in the Personnel Policies and Practices Resolution (PPPR). This referral seeks to update the policies to account for inconsistencies, business needs, efficiency, market prices, whether government rates are available or whether the discounted lodging rooms were secured by conference organizers, such as the California State Association of Counties. This lack in clarity in the existing policy is costing unnecessary staff time and an update would modernize our policy with current standards. The new policy should meet Federal and State law while supporting business efficiency. It is anticipated a report will be provided on 8/28/18.	Pending
15	2018.17	7/24/2018	Alejo	Human Resources	Ramirez-Bough	8/28/2018	Modernizing Job Titles for County Supervisors' Staff	Update County Supervisors' staff. The job titles for the staff of the Monterey County Board of Supervisors have not been updated in many years. The current titles for County Supervisor staff are as follows: Principal Board Aide, Board of Supervisors Aide and Board of Supervisors Administrative Assistant. This referral aims to modernize and replace these titles with the following, respectively: Chief of Staff, Legislative Assistant and Office Manager. These titles are important as they are used repeatedly when interacting with the public and are placed on our staff's business cards. This referral does not recommend any changes to the respective job descriptions or duties for these titles.	NEW pending approval on 7/24/18

Prepared by Ebby Johnson on July 17, 2018.