



Monterey County Board of Supervisors

Board Order

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A motion was made by Supervisor John M. Phillips, seconded by Supervisor Mary L. Adams to:

Adopt Resolution No.: 21-203

- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to create the classification of County Communications Director as indicated in Attachment A;
- b. Direct the Human Resources Department to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this 13th day of July 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None

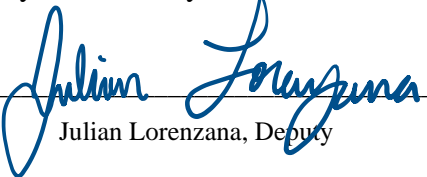
ABSENT: None

(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting July 13, 2021.

Dated: July 15, 2021
File ID: RES 21-119
Agenda Item No.: 56

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California


Julian Lorenzana, Deputy

*Before the Board of Supervisors in and for the
County of Monterey, State of California*

Resolution No.: 21-203

PPPR Control No. 21-008)

HRM Control No. 21-009)

Adopt a Resolution to:)

a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and)

B to create the classification of County Communications Director as indicated in)

Attachment A;)

b. Direct the Human Resources Department to implement the changes in the Advantage)

HRM system.)

WHEREAS, during the past year, the County has responded to several catastrophic events including the COVID-19 pandemic emergency, 2020 wildfires and 2021 winter storm events; and

WHEREAS, during these catastrophic events, coordinating and disseminating timely and accurate information has been critical to ensure public safety; and

WHEREAS, the Board of Supervisors created an ad hoc Communications Committee intended to develop communications/messaging strategy and to guide staff in the dissemination of vital information to members of the public; and

WHEREAS, the Board of Supervisors ad hoc Communications Committee requested the County Administrative Office and the Human Resources Department to create a classification to direct the overall communications and public information activities of the entire County and provide direction and oversight for all related functions and activities on behalf of the County Administrative Office and the Board of Supervisors; and

WHEREAS, The Human Resources Department conducted a classification and compensation study and recommends the proposed classification of County Communications Director be created with the salary range indicated below; and

WHEREAS, to implement the recommendations, the actions require the Personnel Policies and Practices Resolution No. 98-394 Appendix A and B to be amended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B are amended to create the classification of County Communications Director as indicated below:

Create Classification

Classification Title: County Communications Director												
<u>Hourly, Bi-Weekly and Monthly Pay Rates</u>												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
\$58.433	\$61.647	\$65.037	\$68.614	\$72.387	\$76.007	\$79.807	14A28	02	OA	8810	X	E
\$4,674.63	\$4,931.72	\$5,202.95	\$5,489.10	\$5,790.98	\$6,080.53	\$6,384.56						
\$10,128	\$10,685	\$11,273	\$11,893	\$12,547	\$13,174	\$13,833						

*provided for information purposes only

- The Human Resources Department is directed to implement the changes in the Advantage HRM system.

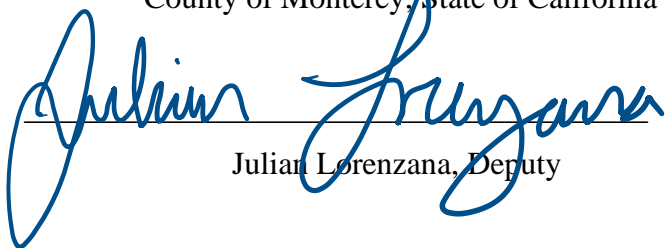
PASSED AND ADOPTED on this 13th day of July 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams
 NOES: None
 ABSENT: None
 (Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting July 13, 2021.

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Valerie Ralph, Clerk of the Board of Supervisors
 County of Monterey, State of California



Julian Lorenzana, Deputy

ATTACHMENT A

Create Classification

Classification Title: County Communications Director													
<u>Hourly, Bi-Weekly and Monthly Pay Rates</u>													
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*	
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