



# Monterey County

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## Action Minutes Budget Committee

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Wednesday, June 12, 2013

1:30 PM

Monterey Room

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### SPECIAL MEETING

**Attendees: Supervisor Louis Calcagno, Supervisor Fernando Armenta, Wendy Strimling, Dewayne Woods and Michael Miller.**

**Excused: Lew Bauman, Charles McKee and Mary Zeeb.**

**A complete list of attendees is on file with the Committee Secretary.**

#### Call to Order

The meeting was called to order at 1:40 p.m.

#### Additions and Corrections

There were no additions and corrections to the agenda.

#### Public Comment Period

There was no public comment received.

#### Regular Agenda

1.
  - a. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$150,000 in the Resource Management Agency Fleet Appropriation Unit 001-3000-RMA007-8185.
  - b. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$100,000 in the Resource Management Agency Facilities Admin Appropriation Unit 001-3000-RMA006-8176.
  - c. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$100,000 in the Resource Management Agency Surveyor Appropriation Unit 001-3000-RMA010-8196;
  - d. Support authorizing the Auditor-Controller to decrease appropriations in the amount of \$250,000 in the Resource Management Agency Building Services Appropriation Unit 001-3000-RMA011-8170;
  - e. Support authorizing the Auditor-Controller to decrease appropriations in the amount of \$100,000 in the Resource Management Agency Planning Appropriation Unit 001-3000-RMA001-8172; and
  - f. Support authorizing the Auditor-Controller to incorporate approved appropriation modifications to the FY 2012-13 Budget.

**Actions: Support received for Item Nos. 1.a. through 1.f.**

2.
  - a. Receive and accept a report on the Development of Infrastructure Assessments;
  - b. Support expediting the consultant selection process by obtaining proposals from three qualified firms for conducting a County-owned building assessment; and
  - c. Support modifying the Capital Projects Reporting Schedule from Monthly to Quarterly.

**Actions: Received and supported Item Nos. 2.a. through 2.c.**

3.
  - a. Support ratification of \$14,267.89 for expenses incurred and approval of Amendment No. 3 to Agreement with Disaster Kleenup Specialists for Goods and/or Services Involving Hazardous Materials to increase the amount by \$80,000, for a total amount not to exceed \$180,000 for preventive maintenance and on-call services at County-wide facilities; and
  - b. Support authorizing the Contracts/Purchasing Officer to execute Amendment No. 3 to Agreement with Disaster Kleenup Specialists for Goods and/or Services Involving Hazardous Materials.

**Actions: Support received for Item Nos. 3.a. through 3.b.**

4.
  - a. Receive report from the Resource Management Agency - Planning (RMA-Planning) on the County Historian function; and
  - b. Support proposal to hire a historical expert to assist in implementing State law and County Code requirements for historical resources

**Actions:**

- Received report for Item 4.a.
- Support received for Item 4.b.
- Forward FY 2013-14 budget modification to add 1 FTE for consideration by the Board of Supervisors.

5.
  - a. Support authorizing the Auditor-Controller to amend the FY 2013-14 Budget for County Service Area 50 - Lower Carmel River, Fund 077, Unit Code 8198, RMA073, Account 6613 by increasing appropriations by \$328,232 from Unappropriated Fund Balance;
  - b. Support approving an Agreement with Balance Hydrologics, Inc., to provide a Lower Carmel River Flood Control Project Report for CSA 50 in an amount estimated not to exceed \$328,232 in FY 2013-14, for a period of one (1) year with the option to extend the Agreement for one (1) additional one (1) year period; and
  - c. Support authorizing the Contracts/Purchasing Officer to execute the Agreement with Balance Hydrologics, Inc., and future amendments that do not significantly alter the scope of work or change the approved Agreement amount.

**Actions: Support received for Item Nos. 5.a. through 5.c.**

6. a. Receive and accept a report on the financial condition of County Service Area 75 - Chualar;
- b. Support authorizing the Auditor-Controller to amend the budget for County Service Area 75 - Chualar, Fund 093, Appropriation Unit RMA088, for FY 2013-13 by increasing appropriations by \$121,479 for ongoing operations and maintenance costs; and
- c. Support authorizing the Auditor-Controller to incorporate approved appropriation to the FY 2012-13 Budget.

**Actions:**

- Received and accepted report for Item 6.a.
- Support received for Items 6.b. through 6.c.

7. a. Receive and accept a report on the financial condition of County Service Area 15 - Toro Park and Serra Village; and
- b. Support authorizing the Auditor-Controller to amend the budget for County Service Area 15 - Toro Park and Serra Village, Fund 056, Appropriation Unit RMA052, Account 6835, for FY 2012-13 by increasing appropriations by \$10,000.

**Actions:**

- Received and accepted report for Item No. 7.a.
- Support received for Item No. 7.b.

8. a. Receive and accept a report on the financial condition of County Service Area 10 - Laguna Seca Ranch Estates; and
- b. Support authorizing the Auditor-Controller to amend the budget for County Service Area 10 - Laguna Seca Ranch Estates, Fund 053, Appropriation Unit RMA049, Account 6312, for FY 2012-13 by increasing appropriations by \$10,000 from Unappropriated Fund Balance.

**Actions:**

- Received and accepted report for Item No. 8.a.
- Support received for Item No. 8.b.

9. a. Receive and accept a report on the financial condition of the Boronda County Sanitation District - Zone 2 (San Jerardo);
- b. Support authorizing the Auditor-Controller to amend the FY 2012-13 Budget to recognize grant receipts by increasing revenues and appropriations in the amount of \$1,538,673.42 in Fund 157, Boronda County Sanitation District - San Jerardo.
- c. Support authorizing the Auditor-Controller to permit an Operating Transfer-out in FY 2012-13 for Fund 157 in the amount of \$1,421,807.33 to Capital Projects Fund 402, Operating Transfer-In as a partial Loan repayment;
- d. Support approving and authorizing Disbursement in FY 2012-13 of \$116,866.09 to the Federal Receivership in United State of America v. Alisal Water Corporation, et al from Fund 157 for the San Jerardo Water System; and
- e. Support authorizing the Auditor-Controller's Office to incorporate

approved appropriations and estimate revenue modifications to the FY 2012-13 Budget.

**Actions:**

- Received and accepted report for Item No. 9.a.
- Support received for Item Nos. 9.b. through 9.e.

10. Consider assuming grant contracts from the Big Sur Land Trust for the Lower Carmel River Floodplain Restoration and Environmental Enhancement Project.

**Action: Item considered to assume grant contracts from the Big Sur Land Trust for the Lower Carmel River Floodplain Restoration and Enhancement Project.**

11. a. Support the Plans and Specifications for the Natividad Medical Center, Project #9600-50 - Modular Bldgs. Tenant Improvement, Bid #NMC-1009 for contractors to bid on construction; and  
b. Support the Public Works Department to advertise the “Notice to Contractors” in *The Californian* on June 24, and July 1, 2013.

**Action: Support received for Items 11.a. and 11.b.**

12. Support seeking direction to consider all alternatives including approving a transfer totaling \$176,365 from General Fund Contingencies (001-1050-8034), Appropriation Unit CAO020, to the Office of the Auditor-Controller (001-1110-8375), Appropriation Unit AUD001 to fund a Chief Deputy Auditor-Controller that has been out stationed at the Water Resources Agency during Fiscal Year (FY 2012-13).

**Action: Support received.**

### **Monthly Reports**

13. Receive and accept the monthly budget report for April 2013 from the Office of Employment and Training (OET), now a part of the Economic Development Department for the local Workforce Investment Act (WIA) programs.

**Actions: Received and accepted report.**

14. Receive and accept the monthly report of expenditures and caseload data for the Department of Social Services.

**Actions: Received and accepted report.**

15. Receive the Natividad Medical Center Financial Report for April 30, 2013.

**Action: Received report.**

### **Adjournment**

The meeting was adjourned at 2:42 p.m. The next regular meeting is scheduled on July 31, 2013 at 1:30 p.m. in the Monterey Room.