

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

**Resolution No.**

Adopts a Resolution to:

- a. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA003-8124 )  
to reallocate 1.0 FTE Secretarial Assistant to 1.0 Public Health Nurse III; and )
- b. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA003-8124 )  
to reallocate 1.0 FTE Supervising Public Health Epidemiologist to 1.0 FTE Public )  
Health Nurse III; and )
- c. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA003-8124 )  
to add 1.0 FTE Public Health Nurse III; and )
- d. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA004-8121 )  
to delete 1.0 FTE Office Assistant II; and )
- e. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA004-8121 )  
to reallocate 6.0 FTE Office Assistant II positions to 6.0 FTE Office Assistant III )  
positions; and )
- f. Authorize the County Administrative Office to reflect approved changes in the )  
Fiscal Year 2015-16 Adopted Budget and the Human Resources Department to )  
implement the changes in the Advantage HRM System. )

WHEREAS, the Public Health Regional Teams provides case management services for fragile adults and children with medical, social, educational and other barriers that compromise health; and

WHEREAS, the creation of two Public Health Regional Team Public Health Nurse III positions with lead-worker responsibility will increase case management service capacity of the most complex cases; and

WHEREAS, the creation of a Maternal, Child and Adolescent Health (MCAH) Public Health Nurse III position, acting as both MCAH Coordinator and Vulnerable Infant and Children’s Care Coordination Coordinator, will expand the promotion and coordination of MCAH services addressing the well-being of women and children in our community; and

WHEREAS, automation, workflow changes and other system efficiencies have increased the scope and complexity of clerical support to Children’s Medical Services, it is determined that the positions providing this support are correctly classified in the classification of Office Assistant III; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors does hereby:

- a. Amend the Health Department Budget (4000-HEA003-8124) to reallocate one (1) Secretarial Assistant to one (1) Public Health Nurse III;

Health Department Budget Unit: 4000-HEA003-8124

Title Code	Title Description	Position Number	Beginning FTE by Title	Position Increase/Decrease	Revised Total FTE by Title
80A30	Secretarial Assistant	0001	1.0	(1.0)	0.0
52E23	Public Health Nurse III	0003	2.0	1.0	1.0

- b. Amend the Health Department Budget (4000-HEA003-8124) to reallocate one (1) Supervising Epidemiologist to one (1) Public Health Nurse III;

Health Department Budget Unit: 4000-HEA003-8124

Title Code	Title Description	Position Number	Beginning FTE by Title	Position Increase/ Decrease	Revised Total FTE by Title
80A30	Supervising Pubic Health Epidemiologist	0001	1.0	(1.0)	0.0
52E23	Public Health Nurse III	0004	3.0	1.0	1.0

- c. Amend the Health Department Budget (4000-HEA003-8124) to add 1.0 FTE Public Health Nurse III;

Health Department Budget Unit: 4000-HEA003-8124

Title Code	Title Description	Position Number	Beginning FTE by Title	Position Increase/ Decrease	Revised Total FTE by Title
52E23	Public Health Nurse III	0004	2.0	1.0	3.0

- d. Amend the Health Department Budget (4000-HEA004-8121) to delete one (1) Office Assistant II;

Health Department Budget Unit: 4000-HEA004-8121

Title Code	Title Description	Position Number	Beginning FTE by Title	Position Increase/ Decrease	Revised Total FTE by Title
80E21	Office Assistant II	0005	7.0	(1.0)	6.0

- e. Amend the Health Department Budget (4000-HEA004-8121) to reallocate six (6) Office Assistant II to Office Assistant III;

Health Department Budget Unit: 4000-HEA004-8121

Title Code	Title Description	Position Number	Beginning FTE by Title	Position Increase/ Decrease	Revised Total FTE by Title
80E21	Office Assistant II	0001	7.0	(1.0)	6.0
80E21	Office Assistant II	0002	6.0	(1.0)	5.0
80E21	Office Assistant II	0003	5.0	(1.0)	4.0
80E21	Office Assistant II	0004	4.0	(1.0)	3.0
80E21	Office Assistant II	0006	3.0	(1.0)	2.0
80E21	Office Assistant II	0007	2.0	(1.0)	1.0
80E22	Office Assistant III	0004-0009	3.0	6.0	9.0

- f. Authorize the County Administrative Office to reflect approved changes in the Fiscal Year 2015-16 Adopted Budget.

PASSED AND ADOPTED on this \_\_\_\_\_, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book \_\_\_\_\_ for the meeting on \_\_\_\_\_.

Dated:

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By \_\_\_\_\_  
, Deputy