

## MONTEREY COUNTY BOARD OF SUPERVISORS

<b>MEETING:</b> July 27, 2010	<b>AGENDA NO.:</b> Consent <u>UY</u>
<b>SUBJECT:</b> a. Approve the extension of the Workforce Investment Act (WIA) Title I Youth Follow-up subcontract with Unity Care Group in the amount of \$105,000 for the period of July 1, 2010 to June 30, 2011; and b. Authorize the Director of the Department of Social & Employment Services, or his designee, to sign up to three (3) amendments to this agreement, where the total amendments do not exceed 10%, and do not significantly change the scope of work.	
<b>DEPARTMENT:</b> Social and Employment Services, Workforce Investment Board	

### **RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Approve the extension of the Workforce Investment Act (WIA) Title I Youth Follow-up subcontract with Unity Care Group in the amount of \$105,000 for the period of July 1, 2010 to June 30, 2011; and
- b. Authorize the Director of the Department of Social & Employment Services, or his designee, to sign up to three (3) amendments to this agreement, where the total amendments do not exceed 10%, and do not significantly change the scope of work.

### **SUMMARY:**

The Monterey County Workforce Investment Board (WIB), at its June 2, 2010 meeting, recommended approval of the extension of Unity Care's Follow-up subcontract for one-year beginning July 1, 2010 through June 30, 2011. The subcontract provides an extension of up to two years beyond the initial one-year contract period pending acceptable contract performance. This recommendation requests approval to extend Unity Care's Youth Follow-up subcontract for a third and final year starting July 1, 2010.

### **DISCUSSION:**

The County approved the issuance of a Request for Proposals (RFP) #10120 for follow up services in the amount \$100,000 for a one-year contract period, with a set-aside amount of \$20,000 for participant supportive services, beginning July 1, 2008. The RFP specified that contracts may be extended on an annual basis for no more than two (2) subsequent years, based upon the contractor meeting the state and local performance goals, adherence to current WIA legislation and local policies, and upon the availability of WIA funds.

Unity Care was initially awarded a contract for WIA Title I Youth Follow-up program services by the WIB and Board of Supervisors on June 24, 2008. Unity Care is approaching the end of its second yearly contract period. Performance has been routinely reviewed and monitoring reports have found Unity Care to be in compliance in accordance with their contract terms and WIA regulations. The WIB is recommending a third and final one-year extension in the amount of \$105,000 to provide follow-up services to 70 economically disadvantaged youth, which will expire June 30, 2011. The terms and conditions of Unity Care's subcontract extension is consistent with the initial RFP. The amount recommended represents a 12.5% reduction from Unity Care's original contract amount of \$120,000, previously awarded in program year 2008-09, based on a reduced amount of funds available.

The Office for Employment Training (OET) is responsible for referring exited youth from their program to Unity Care Group for the purpose of providing statutory follow-up services over a 12-month period. A follow-up contact is a check to determine a client's employment and educational status after exiting the WIA program. Individuals may be re-evaluated after the client

leaves the program for performance measurement data collection. Follow-up contact may also be used to determine the quality of a placement and/or service provider's overall program, to monitor customer satisfaction and to obtain information on clients that may be used to measure performance outcomes.

If OET is unable to refer 70 youth to Unity Care Group for follow-up services, the WIB has authorized renegotiation of the agreement with Unity Care Group to reflect the reduced service level.

In addition, Unity Care Group will reserve WIA Title I funds for the purpose of providing supportive services to the youth they serve during the follow-up 12-month period. Unity Care Group will be authorized to provide supportive services, not to exceed \$250 per youth, during the 12-month follow-up period. For eligible youth who qualify for supportive services to meet their planned employment or educational goals, Unity Care Group will provide the youth with assistance related to transportation (bus passes), school books, uniforms, and work clothes. Unity Care Group will also refer youth to other public assistance services, alternative housing options, financial aide resources related to education (scholarships and grants) and other resources for which they qualify.

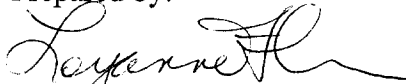
**OTHER AGENCY INVOLVEMENT:**

County Counsel, the Auditor-Controller, and Purchasing have reviewed and approved these contracts.

**FINANCING:**

All funds involved in this plan are furnished by the Federal Government under the WIA and will be dispensed to the County by the State of California. There is no impact on the Monterey County General Fund.

Prepared by:



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Approved by:



Elliott Robinson  
Director, DSES  
831-755-4434

Date: 6/28/10 LF:mle

Attachments: Original attachments are on file with the Clerk to the Board's Office.