

**Memorandum of Understanding between
Monterey County Free Libraries
and
Monterey County Sheriff's Office**

June 15, 2021

This memorandum of understanding establishes a formal working partnership between the Monterey County Sheriff's Office hereinafter called "Sheriff" and Monterey County Free Libraries hereinafter called "Library". The goal of this partnership is to collaborate to provide the Sheriff with a facility for use as a Field Office in the San Lucas community in South Monterey County as part of or adjacent to the new San Lucas Library building.

BACKGROUND:

The Library has had a branch library in the community of San Lucas since 1916. The library is seen as a beloved and important asset to the community and is a popular educational and recreational site for adults and children.

The library had been located at 45692 Teresa Street in San Lucas since 1990 until 2010, when that location permanently closed. In 2016, a new library was built, from County funds and private donations, and it is approximately 1,200 square feet and is located at 54692 Teresa Street, near the former site.

Because of safety concerns in the community and repeated vandalism and problems at the library, the Sheriff's staff has worked closely with the Library Staff, often stopping at the library to make contact with members of the community and to help create a safer library environment and a safer community. The relationship between the Library has been beneficial to both agencies as well as to the community, and a continuation of this collaboration would be advantageous to the community and the County of Monterey. Because of this, the Library and the Sheriff's Office created an MOU from 2016 to 2021, that allowed the Sheriff's Office to use a room inside of the library as a field office.

The current MOU is expiring and thus, the two county departments have created a new MOU.

PURPOSE AND SCOPE:

The purpose of this Memorandum of Understanding (MOU) is to clearly identify the roles and responsibilities of each party as they relate to the continuance of use of a room to be used as a Sheriff's field office in the San Lucas Library building.

ROLES AND RESPONSIBILITIES UNDER THIS MOU:

Library shall undertake the following activities:

- Provide the Sheriffs field office with a separate entrance from the outside and a lockable connecting door to the interior of the library building.
- Allow the Sheriffs staff access to use the restroom and kitchen facilities in the library building.
- At the end of the five (5) years renegotiate the continued use of the room with the Sheriff if so desired.

Sheriff shall undertake the following activities:

- Provide its own furniture and computers and pay its costs for data and phone use needed to maintain and run a field office in the San Lucas Library, in the room provided.
- Use the field office in the San Lucas Library building for the intended purposes.
- At the end of five (5) years renegotiate the continued use of the room with the Library if so desired.

EFFECTIVE DATE AND SIGNATURES:

This Memorandum of Understanding (MOU) shall be effective upon the signature of the Library's and Sheriffs authorized officials. It shall be in force for five years till July 1, 2026.

Signature _____ Date: _____

STEVE BERNAL, Sheriff

Monterey County Sheriff's Office

Signature _____ Date: _____

HILLARY A. THEYER, Library Director

Monterey County Free Libraries