

County of Monterey

Government Center - Board Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901



Meeting Agenda - Final

Tuesday, June 10, 2025

10:30 AM

**Join via Zoom at <https://montereycty.zoom.us/j/224397747> - or in person at the
address listed above**

Pajaro County Sanitation District

Chair Director Chris Lopez - District 3

Vice Chair Director Wendy Root Askew - District 4

Director Kate Daniels - District 5

Director Luis A. Alejo - District 1

Director Glenn Church - District 2

Participation in meetings

While the Board chambers remain open, members of the public may participate in Board meetings in 2 ways:

1. You may attend the meeting in person; or,
2. You may observe the live stream of the Board of Supervisors meetings at <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV or <https://www.facebook.com/MontereyCoInfo/>

If you choose not to attend the Board of Supervisors meeting but desire to make general public comment, or comment on a specific item on the agenda, you may do so in 2 ways:

a. submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at cob@co.monterey.ca.us. In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Board of Supervisors Agenda) and item number (i.e. Item No. 10). Your comment will be placed into the record at the Board meeting.

b. you may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://montereycty.zoom.us/j/224397747>

OR to participate by phone call any of these numbers below:

+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US

Enter this Meeting ID number: 224397747 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please Raise your Hand; and by phone please push *9 on your keypad.

Participación en reuniones

Mientras las cámaras de la Junta permanezcan abiertas, los miembros del público pueden participar en las reuniones de la Junta de 2 maneras:

1. Podrá asistir personalmente a la reunión; o,
2. Puede observar la transmisión en vivo de las reuniones de la Junta de Supervisores en <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV o <https://www.facebook.com/MontereyCoInfo/>

Si elige no asistir a la reunión de la Junta de Supervisores pero desea hacer comentarios del público en general o comentar un tema específico de la agenda, puede hacerlo de 2 maneras:

a. envíe su comentario por correo electrónico antes de las 5:00 p.m. el lunes anterior a la reunión de la Junta. Envíe su comentario al Secretario de la Junta a cob@co.monterey.ca.us. En un esfuerzo por ayudar al secretario a identificar el tema de la agenda relacionado con su comentario público, indique en la línea de asunto el cuerpo de la reunión (es decir, la agenda de la Junta de Supervisores) y el número de artículo (es decir, el artículo n.º 10). Su comentario se colocará en el registro en la reunión de la Junta.

b. puedes participar a través de ZOOM. Para participar en ZOOM, únase por audio de computadora en: <https://montereycty.zoom.us/j/224397747>

O para participar por teléfono llame a cualquiera de estos números a continuación:

+1 669 900 6833 EE. UU. (San José)
+1 346 248 7799 EE. UU. (Houston)
+1 312 626 6799 EE. UU. (Chicago)
+1 929 205 6099 EE. UU. (Nueva York)
+1 253 215 8782 EE. UU.
+1 301 715 8592 EE. UU.

Ingrese este número de ID de reunión: 224397747 cuando se le solicite. Tenga en cuenta que no hay un código de participante, simplemente presione # nuevamente después de que la grabación lo solicite.

Se le colocará en la reunión como asistente; cuando esté listo para hacer un comentario público si se une al audio de la computadora, levante la mano; y por teléfono, presione *9 en su teclado.

NOTE: All agenda titles related to numbered agenda items are live web links. Click on the title to be directed to the corresponding Board Report.

PUBLIC COMMENTS: Members of the public may address comments to the Board concerning each agenda item. The timing of public comment shall be at the discretion of the Chair.

10:30 A.M. - Call to Order

Roll Call

Additions and Corrections by Clerk

The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

General Public Comments

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Supervisors. Board members may respond briefly to the statement made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Board at a future meeting.

Consent Calendar

1. Acting as the Board of Directors of the Pajaro County Sanitation District, adopt a Resolution to:
 - a. Approve submittal of a Financial Assistance grant application in the amount of \$1,500,000 to the U.S. Environmental Protection Agency (U.S. EPA) Community Grants Program for funding of The Pajaro County Sanitation District (PCSD) Sanitary Sewer System Improvements project;
 - b. Authorize the Director of Public Works, Facilities and Parks (PWFP), or designee, to act as agent for the County of Monterey and PCSD in processing all documentation to secure these funds and to sign and file the application on behalf of the County of Monterey and PCSD; and
 - c. Direct PWFP staff to return to the Board of Supervisors for approval prior to acceptance of any grant award(s).

Attachments: [Board Report](#)
 [Attachment A - Resolution for the Pajaro County Sanitation District](#)
 [Grant Application](#)

Adjournment



County of Monterey

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: PCSD RES 25-002

June 10, 2025

Introduced: 5/23/2025

Current Status: Public Works, Facilities &
Parks - Consent

Version: 1

Matter Type: PCSD Resolution

Acting as the Board of Directors of the Pajaro County Sanitation District, adopt a Resolution to:

- a. Approve submittal of a Financial Assistance grant application in the amount of \$1,500,000 to the U.S. Environmental Protection Agency (U.S. EPA) Community Grants Program for funding of The Pajaro County Sanitation District (PCSD) Sanitary Sewer System Improvements project;
- b. Authorize the Director of Public Works, Facilities and Parks (PWFP), or designee, to act as agent for the County of Monterey and PCSD in processing all documentation to secure these funds and to sign and file the application on behalf of the County of Monterey and PCSD; and
- c. Direct PWFP staff to return to the Board of Supervisors for approval prior to acceptance of any grant award(s).

RECOMMENDATION:

Acting as the Board of Directors of the Pajaro County Sanitation District, it is recommended that the Board of Supervisors approve a Resolution to:

- a. Approve submittal of a Financial Assistance grant application to the U.S. Environmental Protection Agency (U.S. EPA) Community Grants Program for funding of The Pajaro County Sanitation District (PCSD) Sanitary Sewer System Improvements project;
- b. Authorize the Director of Public Works, Facilities and Parks (PWFP), or designee, to act as agent for the County of Monterey and PCSD in processing all documentation to secure these funds and to sign and file the application on behalf of the County of Monterey and PCSD; and
- c. Direct PWFP staff to return to the Board of Supervisors for approval prior to acceptance of any grant award(s).

SUMMARY

Former President Biden signed the Fiscal Year (FY) 2024 Consolidated Appropriations Act (P.L. 118-42) into law on March 9, 2024. The Appropriations Act for FY- 2024 identifies The Pajaro County Sanitation District Sewer System Improvements as an eligible project to be appropriated \$1,500,000 from the Community Grants Program. Submitting a grant application to the U.S. EPA is required to obtain these appropriated funds. Appropriations Acts require each Community Grant recipient to provide a cost share of 20% (\$375,000) from non-federal sources. County staff applied for and received approval for a waiver of this 20% cost share requirement.

DISCUSSION:

The Pajaro County Sanitation District (PCSD) is a dependent Special District. The PCSD Wastewater System is a County-owned system located within the northern unincorporated area of the County of Monterey. The system includes a wastewater collection system of approximately 16.5 miles of gravity sewer pipe, 6 pump stations, and 2.4 miles of force sewer main. There are

approximately 1,047 sewer connections and 1,768 billing units.

The PCSD Wastewater System is a collection system only and does not provide wastewater treatment. Instead, collected sewage is pumped to the City of Watsonville (City) wastewater treatment plant (plant). Under an agreement with the City, the plant accepts and treats PCSD sewage. The PCSD is charged for its share of the plant's costs based on its fraction of the total wastewater received by the plant and the quality of the received wastewater.

In 2022, the County completed Closed-Circuit Television (CCTV) inspections of the entire PCSD sewer collection system and manhole inspections on a quarter of the system. The CCTV inspections identified deficiencies within the sewer collection system. A system condition assessment was also conducted in September 2020. Based on staff evaluations of the CCTV data, and the system condition assessment, repairs of the entire system were ranked based on priority of completion, and a detailed Capital Improvement Program (CIP) was created. Funding for most of the highest tiered priority projects is currently being requested from a separate USDA grant application. This U.S. EPA Community Grant would fund the remaining highest priority projects identified on the CIP. If there is a change to the related pending grant application, funds from the U.S. EPA Community Grant will be used to complete these highest priority projects.

On March 9, 2024, President Biden signed the FY 2024 Consolidated Appropriation Act into law. In this law, Congress continued the practice of funding specifically named community infrastructure projects, referred to by the Senate as Congressionally Directed Spending items and in the House of Representatives as Community Project Funding items, both referred to as "Community Grants Project." Community Grants projects are designated for the planning, design, and construction of drinking water, wastewater, and stormwater infrastructure and for water quality protection. Submitting a grant application to the U.S. EPA is required to obtain the appropriated funds.

The next steps for this project are:

1. Prepare and Submit Grant Application for Consideration by U.S. EPA (ASAP):
Time is off the essence, as these appropriated funds are subject to changes from the current federal administration, and the system repairs were recommended to be implemented immediately.
2. Bring the Grant to the Board for Formal Action/Approval:
Should the proposed PCSD sanitary sewer improvement projects be selected to receive U.S. EPA grant funding, staff will be bringing an item back to the Capital Improvement Committee, Budget Committee, and Board of Supervisors to accept the grant award and to add the project(s) to the Capital Improvement Plan and Annual Work Program.
3. Concurrently Investigate other Grant Possibilities:
There are other substantial near- and long- term improvements needed for the PCSD Wastewater System. The costs are significant. Staff and retained consulting engineers will also be investigating other possible grant options for further potential investment in the system.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

PWFP will use the funds for construction and other related costs to complete the highest priority projects remaining on the PCSD Capital Improvement Program. There will be no direct cost to the County to receive this grant as the request for a waiver for the 20% cost share requirement has been approved by the EPA.

BOARD OF SUPERVISORS' STRATEGIC INITIATIVES:

The Project will construct sustainable physical infrastructure that improves the quality of life for County residents and visitors. The recommended action supports the following Board of Supervisors' Strategic Initiatives:

- ☒ Economic Development
- ☐ Administration
- ☐ Health & Human Services
- ☒ Infrastructure
- ☒ Public Safety

Prepared by: Michael Trapani, Associate Water Resources Hydrologist

Reviewed by: Tom Moss, PG, Senior Water Resources Hydrologist

Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

Attachments:

Attachment A - Resolution for the Pajaro County Sanitation District Grant Application



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: PCSD RES 25-002

June 10, 2025

Introduced: 5/23/2025

Current Status: Agenda Ready

Version: 1

Matter Type: PCSD Resolution

Acting as the Board of Directors of the Pajaro County Sanitation District, adopt a Resolution to:

- a. Approve submittal of a Financial Assistance grant application in the amount of \$1,500,000 to the U.S. Environmental Protection Agency (U.S. EPA) Community Grants Program for funding of The Pajaro County Sanitation District (PCSD) Sanitary Sewer System Improvements project;
- b. Authorize the Director of Public Works, Facilities and Parks (PWFP), or designee, to act as agent for the County of Monterey and PCSD in processing all documentation to secure these funds and to sign and file the application on behalf of the County of Monterey and PCSD; and
- c. Direct PWFP staff to return to the Board of Supervisors for approval prior to acceptance of any grant award(s).

RECOMMENDATION:

Acting as the Board of Directors of the Pajaro County Sanitation District, it is recommended that the Board of Supervisors approve a Resolution to:

- a. Approve submittal of a Financial Assistance grant application to the U.S. Environmental Protection Agency (U.S. EPA) Community Grants Program for funding of The Pajaro County Sanitation District (PCSD) Sanitary Sewer System Improvements project;
- b. Authorize the Director of Public Works, Facilities and Parks (PWFP), or designee, to act as agent for the County of Monterey and PCSD in processing all documentation to secure these funds and to sign and file the application on behalf of the County of Monterey and PCSD; and
- c. Direct PWFP staff to return to the Board of Supervisors for approval prior to acceptance of any grant award(s).

SUMMARY

Former President Biden signed the Fiscal Year (FY) 2024 Consolidated Appropriations Act (P.L. 118-42) into law on March 9, 2024. The Appropriations Act for FY- 2024 identifies The Pajaro County Sanitation District Sewer System Improvements as an eligible project to be appropriated \$1,500,000 from the Community Grants Program. Submitting a grant application to the U.S. EPA is required to obtain these appropriated funds. Appropriations Acts require each Community Grant recipient to provide a cost share of 20% (\$375,000) from non-federal sources. County staff applied for and received approval for a waiver of this 20% cost share requirement.

DISCUSSION:

The Pajaro County Sanitation District (PCSD) is a dependent Special District. The PCSD Wastewater System is a County-owned system located within the northern unincorporated area of the County of Monterey. The system includes a wastewater collection system of approximately 16.5 miles of gravity sewer pipe, 6 pump stations, and 2.4 miles of force sewer main. There are approximately 1,047 sewer connections and 1,768 billing units.

The PCSD Wastewater System is a collection system only and does not provide wastewater treatment. Instead, collected sewage is pumped to the City of Watsonville (City) wastewater treatment plant (plant). Under an agreement with the City, the plant accepts and treats PCSD sewage. The PCSD is charged for its share of the plant's costs based on its fraction of the total wastewater received by the plant and the quality of the received wastewater.

In 2022, the County completed Closed-Circuit Television (CCTV) inspections of the entire PCSD sewer collection system and manhole inspections on a quarter of the system. The CCTV inspections identified deficiencies within the sewer collection system. A system condition assessment was also conducted in September 2020. Based on staff evaluations of the CCTV data, and the system condition assessment, repairs of the entire system were ranked based on priority of completion, and a detailed Capital Improvement Program (CIP) was created. Funding for most of the highest tiered priority projects is currently being requested from a separate USDA grant application. This U.S. EPA Community Grant would fund the remaining highest priority projects identified on the CIP. If there is a change to the related pending grant application, funds from the U.S. EPA Community Grant will be used to complete these highest priority projects.

On March 9, 2024, President Biden signed the FY 2024 Consolidated Appropriation Act into law. In this law, Congress continued the practice of funding specifically named community infrastructure projects, referred to by the Senate as Congressionally Directed Spending items and in the House of Representatives as Community Project Funding items, both referred to as "Community Grants Project." Community Grants projects are designated for the planning, design, and construction of drinking water, wastewater, and stormwater infrastructure and for water quality protection. Submitting a grant application to the U.S. EPA is required to obtain the appropriated funds.

The next steps for this project are:

1. Prepare and Submit Grant Application for Consideration by U.S. EPA (ASAP):
Time is of the essence, as these appropriated funds are subject to changes from the current federal administration, and the system repairs were recommended to be implemented immediately.
2. Bring the Grant to the Board for Formal Action/Approval:
Should the proposed PCSD sanitary sewer improvement projects be selected to receive U.S. EPA grant funding, staff will be bringing an item back to the Capital Improvement Committee, Budget Committee, and Board of Supervisors to accept the grant award and to add the project(s) to the Capital Improvement Plan and Annual Work Program.
3. Concurrently Investigate other Grant Possibilities:
There are other substantial near- and long- term improvements needed for the PCSD Wastewater System. The costs are significant. Staff and retained consulting engineers will also be investigating other possible grant options for further potential investment in the system.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

PWFP will use the funds for construction and other related costs to complete the highest priority projects remaining on the PCSD Capital Improvement Program. There will be no direct cost to the County to receive this grant as the request for a waiver for the 20% cost share requirement has been approved by the EPA.

BOARD OF SUPERVISORS' STRATEGIC INITIATIVES:

The Project will construct sustainable physical infrastructure that improves the quality of life for County residents and visitors. The recommended action supports the following Board of Supervisors' Strategic Initiatives:

- ☒ Economic Development
- ☐ Administration
- ☐ Health & Human Services
- ☒ Infrastructure
- ☒ Public Safety

Prepared by: Michael Trapani, Associate Water Resources Hydrologist

Reviewed by: Tom Moss, PG, Senior Water Resources Hydrologist

Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

Attachments:

Attachment A - Resolution for the Pajaro County Sanitation District Grant Application

Attachment A

***Before the Board of Supervisors in and for the
County of Monterey, State of California***

Resolution No.: _____

Acting as the Board of Directors of the Pajaro County Sanitation District, adopt a Resolution:

- a. Authorizing the submittal of a Financial Assistance)
Application to the U.S. Environmental Protection Agency)
(U.S. EPA) Community Grants Program for funding of The)
Pajaro County Sanitation District (PCSD) Sanitary Sewer)
System Improvements project; and)
- b. Authorizing the Director of Public Works, Facilities, and
Parks (PWFP), or designee, to act as agent for the County of
Monterey/PCSD in processing all documentation to secure
these funds and to sign and file the application on behalf of
the County of Monterey and PCSD; and
- c. Direct PWFP staff to return to the Board of Supervisors for
approval prior to acceptance of any grant award(s).

WHEREAS the County of Monterey, Pajaro County Sanitation District (PCSD) is the owner and operator of the PCSD Wastewater System, approximately 23 miles northwest of Salinas, California; and

WHEREAS the PCSD Wastewater System consists of a wastewater collection system consisting of approximately 1,700 billing units within the communities of Pajaro, Las Lomas, and Bay Farms; and

WHEREAS the PCSD Wastewater System collects and then transports wastewater to the Watsonville Wastewater Treatment Plant (WWTP) for disposal and treatment (located adjacent to the Pajaro River, approximately 2 miles west of the community of Pajaro); and

WHEREAS the County completed Closed-Circuit Television (CCTV) inspections and a condition assessment of the entire PCSD sewer collection system in 2022; and

WHEREAS the CCTV inspections and condition assessment identified 93 required improvements within the PCSD sewer collection system. These sewer system improvements were ranked based on priority of completion, and a detailed Capital Improvement Program (CIP) was created.

WHEREAS to prevent the leakage of contaminated wastewater into the groundwater and local waterways, and to prevent disruption of service due to systems failure, as well as to minimize the potential of sanitary sewer system overflows, the County of Monterey/PCSD must implement the highest priority system improvements from the CPI; and

WHEREAS former President Biden signed the Fiscal Year (FY) 2024 Consolidated Appropriations Act (P.L. 118-42) into law on March 9, 2024. The Appropriations Act for FY- 2024 identifies *The Pajaro County Sanitation District Sewer System Improvements* as an eligible project to be appropriated \$1,500,000 from the Community Grants Program; and

WHEREAS neither the County of Monterey nor the PCSD have funds available to pursue the needed wastewater system improvements without financial assistance; and the County of Monterey plans to apply for financial assistance from the U.S. EPA through their Community Grants Program to assist with the costs to implement the highest priority repairs.

NOW THEREFORE, BE IT RESOLVED THAT, the Board of Supervisors of the County of Monterey hereby authorizes and hereby determines that:

- a. The Director of Public Works, Facilities and Parks or his/her designee (the “Authorized Representative”) is authorized and directed to sign and file, for and on behalf of Monterey County, a financial assistance application for a grant from the U.S. EPA for funding the costs associated with planning, design, environmental review, and construction of restoration and repairs to the Pajaro County Sanitation District (PCSD) Wastewater System; and
- b. This Authorized Representative is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the U.S. EPA and any amendments or changes thereto; and
- c. This Authorized Representative is designated to represent the County of Monterey/PCSD in carrying out the County’s responsibilities under the financial assistance agreement, including certifying disbursement requests on behalf of the County and compliance with applicable state and federal laws.
- d. The Director of Public Works, Facilities, and Parks is authorized and directed to submit this Resolution and any corresponding or necessary supporting materials to the U.S. EPA.
- e. Staff is directed to return to the Board of Supervisors for approval prior to acceptance of any grant award(s).

PASSED AND ADOPTED on this 10th day of June 2025 by roll call vote:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original resolution of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book _____, for the meeting on June 10, 2025.

Dated: _____

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By: _____
Deputy