



Monterey County

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1st Floor
Salinas, CA 93901
831.755.5066

Board Order

Upon motion of Supervisor Parker, seconded by Supervisor Phillips and carried by those members present, the Board of Supervisors hereby:

Adopted Resolution 15-199 to approve the Amendment of Article XIII of the Master Fee Resolution, effective August 1, 2015, to set and authorize:

- a. An increase in the County Clerk Marriage License by \$9.00 pursuant to Government Code 54985 (a) resulting in a Marriage License Fee of \$85.00;
- b. An increase in the County Clerk Confidential Marriage License Fee by \$10.00 pursuant to Government Code 54985 (a) resulting in a Confidential Marriage License Fee of \$90.00;
- c. The addition of a service fee of \$85.00 for Deputy Commissioner of Civil Marriage for a Day pursuant to Family Code 401 a & b; and
- d. Acceptance of the reorganization of Article XIII to include the previously Board approved fees and statutorily authorized fees not otherwise set forth in the Article.

PASSED AND ADOPTED on this 23rd day of June 2015, by the following vote, to wit:

AYES: Supervisors Armenta, Phillips, Salinas, Parker and Potter
NOES: None
ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 78 for the meeting on June 23, 2015.

Dated: July 9, 2015
File ID: RES 15-061

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.: 15-199

Approve the Amendment of Article XIII of the)
 Master Fee Resolution, effective August 1, 2015,)
 to set and authorize:)
 a. An increase in the County Clerk Marriage)
 License by \$9.00 pursuant to Government Code)
 54985 (a) resulting in a Marriage License Fee of)
 \$85.00;)
 b. An increase in the County Clerk Confidential)
 Marriage License Fee by \$10.00 pursuant to)
 Government Code 54985 (a) resulting in a)
 Confidential Marriage License Fee of \$90.00;)
 c. The addition of a service fee of \$85.00 for)
 Deputy Commissioner of Civil Marriage for a Day)
 pursuant to Family Code 401 a & b ; and)
 d. Acceptance of the reorganization of Article XIII)
 to include the previously Board approved fees and)
 statutorily authorized fees not otherwise set forth in)
 the Article.....)

THE MONTEREY COUNTY BOARD OF SUPERVISORS FINDS:

- A. Section 1.40.010 of Chapter 1.40 of Monterey County Code provides that all fees, penalties, refunds, reimbursements and charges of any kind by the County may be specified in the Monterey County Fee Resolution.
- B. The Public Marriage License Fee increase to \$85, the Confidential Marriage License Fee increase to \$90, and the addition of a new service fee of \$85 for Deputy Commissioner of Civil Marriage for a Day are appropriate to specify in the Monterey County Master Fee Resolution, Article XIII Section III effective August 1, 2015.
- C. This action to modify charges to meet operational expenses is statutorily exempt from environmental review [Pub Res. Code sec. 21080 subd. (b) (8)].
- D. Any and all adjustments to fees for services reflect no more than the actual and reasonable cost of the service or benefit received by the payor and burdened on the County and reflect no more than the market rate for these services and establish parity with comparable counties. Any discount applicable to these surcharges have a de minimus impact on the departmental budget and implementation of that discount does not result in increased fees or costs for other patrons.
- E. Any and all adjustments to charges for these investigations and services reflect no more than

the actual cost of the service or benefit received by the payor.

F. By definition, these charges are not a 'tax' and are exempt from voter approval pursuant to Article XIII C section 1(e)(1)-(2) of the California Constitution (Prop. 26; charges imposed for specific benefit conferred/privilege/service or product, provided or granted to the payor).

THE MONTEREY COUNTY BOARD OF SUPERVIOSRS RESOLVES:

- I. Article XIII of the Monterey County Fee Resolution is amended, and the County Clerk and Recorder set forth in the attachment hereto are hereby adopted.
- II. Unless otherwise specifically amended, all prior resolutions regarding such fees remain as previously approved and are unaffected by this action.
- III. The effective date of the fees approved in this Resolution is August 1, 2015.

PASSED AND ADOPTED upon motion of Supervisor Parker, seconded by Supervisor Phillips carried this 23rd day of June 2015, by the following vote, to wit:

AYES: Supervisors Armenta, Phillips, Salinas, Parker and Potter
NOES: None
ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 78 for the meeting on June 23, 2015.

Dated: July 15, 2015
File Number: RES 15-061

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By *Derrise Hancock*
Deputy

**ARTICLE XIII
ASSESSOR-COUNTY CLERK-RECORDER**

I. ASSESSOR

A. Fees allowed pursuant to Section 5.28.020 of the Monterey County Code for preparation and furnishing of copies by the Assessor’s Office.

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
1. Copy of Print of Assessor’s Maps.....	\$ 2.00	Each
2. Copies of ten or more Assessor’s Maps in a series.....	\$ 1.50	Each
3. Photocopy.....	\$ 1.00	Page
4. Computer Screen Laser Print.....	\$ 1.00	Page

B. Fees allowed pursuant to Section 408.3 of the California Revenue and Taxation Code for public inspection of property characteristics information maintained by the Assessor.

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
1. Request for property characteristics.....	\$ 8.00	Per Request

C. The Assessor shall charge the following fees for the following services:

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
1. Splits and Combinations.....	\$ 45.00	Per request
2. Lot Line Adjustments.....	\$ 45.00	Per request
3. Tax Clearance letters.....	\$ 50.00	Per request
4. Reports of Appeal Activity for Bond Analysis.....	\$ 50.00	Per request
5. Assessor’s Roll Data		
• Community Reports		
Ownership/Mailing list.....	\$65.00	Per request
Ownership plus Assessed Valuations.....	\$100.00	Per request
Ownership, Assessed Valuations &Characteristics..	\$200.00	Per request
<u>Media</u> (added cost)		
Electronic delivery.....	No Cost	
CD Creation.....	\$25.00	Per request
Hardcopy.....	\$65.00	Per request
• Countywide Report		
Ownership/Mailing list.....	\$100.00	Per request
Ownership plus Assessed Valuations.....	\$200.00	Per request
Ownership, Assessed Valuations &Characteristics..	\$500.00	Per request
<u>Media</u> (added cost)		
Electronic delivery.....	No Cost	
CD Creation.....	\$65.00	Per request
Hardcopy.....	\$150.00	Per request

- **Custom Report**
 - Ownership/Mailing list.....\$150.00 Per request
 - Ownership plus Assessed Valuations.....\$225.00 Per request
 - Ownership, Assessed Valuations & Characteristics.. \$400.00 Per request
 - Media (added cost)
 - Electronic delivery.....No Cost
 - CD Creation.....\$25.00 Per request
 - Hardcopy.....\$65.00 Per request
- Specific requests of limited data is charged on a case-by-case basis @ \$1.15/minute.

6. Internet Subscription Service.....\$500.00 Annual fee
Per subscriber

7. Change of Ownership

- Beneficial Ownership Statement request.....\$50.00 Per request
- Beneficial Ownership request late filing (30 days)...\$100.00 Per request
- Affidavit of Entity Transfer request.....\$50.00 Per request
- Affidavit of Entity Transfer late filing (30 days).....\$100.00 Per request
- Apply Penalty if Change of Ownership statements not returned in 45 days..... \$20.00 Per recording

D. Fess allowed pursuant to Section 63.1(j)(2) of the California Revenue & Taxation Code to process Claim forms for exemption from real property reassessment.

- 1. Fee for reasonable costs incurred by assessor for reassessment work done due to failure to file exemption claim for exclusion.....\$175.00 Per request

II. COUNTY CLERK

The County Clerk shall charge the following fees for the following services:

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
Marriage Licenses (Regular, Declaration & Non-Denomination)....	\$ 85.00	Each
Marriage Licenses (Confidential).....	\$ 90.00	Each
Marriage Licenses (Duplicate).....	\$ 20.00	Each
Fictitious Business Name Filing.....	\$ 30.00	Each
Fictitious Business Name Filing (Additional Names).....	\$ 7.00	Each
Abandonment/Withdrawal of Fictitious Business Name.....	\$ 27.00	Each
Notary Bond Filing.....	\$ 25.00	Each
Power of Attorney Filing/Revoking.....	\$ 12.00	Name
Copy/Print Fee.....	\$ 2.00	Page
Civil Marriage Ceremony.....	\$ 25.00	Each
Deputy Commissioner of Civil Marriages for a Day [FC sec 401(a)&(b)]	\$ 85.00	Per Day
Approval of Notary Public to authorize confidential marriage licenses (effective one year) (Resol. 07-403)	\$300.00	Annual
Clerk’s Signature Verification Certificate.....	\$ 10.00	Signature
Notice of Dissolution of Partnership Filing.....	\$ 10.00	Each
Miscellaneous Proof of Publication Filing.....	\$ 10.00	Each
Interpreter/Translator verification/certification [GC 27293(a)(2)(C)]	\$ 10.00	Signature

III. RECORDER

The County Recorder shall charge the following fees for the following services:

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
Lien Notification Mailing [GC 27387].....	\$ 7.00	Per Debtor
Twenty Day Preliminary Notice Filing [GC 27361.9].....	\$ 40.00	Each
Map Copy Fee [GC 27372].....	\$ 5.00	Sheet
Copy/Print Fee [GC 27366].....	\$ 2.00	Page
Microfilm/Microfiche Sale [GC 27366].....	\$ 0.02	Image/Frame
Certification Under Seal [GC 27364].....	\$ 2.00	Each
Recording Base Fee/1st Page/Title [GC 27361(a)].....	\$ 8.00	Per 1 st Page/Title
(\$1.00 of the base goes to the Modernization Fund [GC 27361(c)])		
Recording Base Fee/2 nd Page [GC 27361(a)].....	\$ 3.00	Per addtl page
(\$1.00 of the 2 nd Page Base Fee goes to the Modernization Fund [GC 27361(c)])		
(\$1.00 of the 2 nd Page Base Fee goes to the General Fund [GC 27361(b)])		
Recording Fee [Micrographic Fee GC 27361.4(a)].....	\$ 1.00	Per 1 st Page/Title
Recording Fee [Grantor/Grantee Index w/in 2 Days GC 27361.4(c)]....	\$ 1.00	Per 1 st Page/Title
Recording Fee [SSN Truncation Fee pursuant to GC 27361(d)(1)].....	\$ 1.00	Per 1 st Page/Title
Recording Fee [DA Real Estate Fraud Protection Fund GC 27388(a)]....	\$ 9.00	Per 1 st Page/Title
(\$2.70 goes to the DA Real Estate Fraud Protection Fund [GC 27388(a)])		
(0.30 cents goes to the Recorder’s Office for Administrative costs [GC 27388(a)])		
(Resol. 13-276 approved 7/30/2013)		
Electronic Recording Delivery System (ERDS)[GC 27397(c)(1)].....	\$ 1.00	Per 1 st Page/Title

CD’s [GC 27366]

The following CD creation fees shall be collected by the Recorder-County Clerk’s Office, and once a month a portion of the fee will be transfer to the Information Technology department for reimbursement of direct cost fees for producing CD’s.

The Recorder-County Clerk and Information Technology department shall charge the following fees for on going CD creation requests:

Daily data CD	\$ 31.50	Daily
Weekly data CD.....	\$ 131.85	Weekly
Monthly data CD.....	\$ 512.85	Monthly
Duplicate CD’s created same time as original request.....	\$ 5.00	Each CD

(Specific requests of CD data requirements that are not list above shall be charged on a case-by-case basis.)