

ATTACHMENT C

Clerical Corrections

The Recommended Budget includes authorization to the County Administrative Office to make adjustments if needed to position counts, appropriations, revenues, fund balances, etc. to correct for clerical errors. The item listed below constitutes corrections for clerical errors to the Fiscal Year 2019-20 Recommended Budget:

1. Add one Office Assistant I position in the County Administrative Office's Administration and Finance unit (001-1050-8045-CAO001) to staff the reception counter for the County Administrative Office and Human Resources Department. Existing funding is sufficient to support this position.
2. Decrease appropriations in the County Administrative Office (001-1050-8054-CAO004) by \$20,587 and decrease non-program (cannabis) revenue (001-1050-8041-CAO019-4130) by the same amount to reflect the reallocation of a new Management Analyst I position included in the Recommended Budget to a Permit Technician II as determined by the Human Resources Department.
3. Delete one Deputy Sheriff-Corrections position in the Sheriff-Coroner Court Services unit (001-2300-8234-SHE003), decreasing appropriations by \$183,829 in the Court Services unit (001-2300-8234-SHE003) and add one Deputy Sheriff-Corrections position in the Sheriff-Coroner Jail Operations unit (001-2300-8238-SHE003), increasing appropriations by \$183,829 in the Jail Operations unit (001-2300-8238-SHE003).