

Attachment B – Information Technology Department

Creating these new divisions in Information Technology will effectively accomplish the following:

- Creating the new classification of IT Division Manager, an “X” unit position. This position will effectively reduce the number of direct reports to the Director and will assist with span of control and management activities. The initial phase is requesting re-allocation of three (3) vacancies to the classification of Division Manager and will provide senior level leadership in the areas of Infrastructure; Customer Support; and Operations.
- Creating the new classification series of Information Technology Project Management (PM) Analyst I/II/III, a “J” unit position. The PM Analyst will focus 100% of its time on Information Technology project management, portfolio management, and client relationships. The PM Analyst will manage ITD projects ranging from low risk to managing projects that are highly complex technology projects that are high risk. The initial phase is requesting a re-allocation of one (1) vacant position to an IT PM Analyst III classification to assist in the transition to a formal Project Management Office. Other budgeted positions will be requested through re-allocating vacant positions as necessary.
- Re-title, update the classification, and align the salary of Information Technology Supervisor in the “F” unit. This position will supervise staff, evaluate performance and assign work. The initial phase is requesting re-allocation of three (3) vacancies to this classification in the areas of: Desktop Services, Enterprise Distributed Systems, and Project Management.
- Creating the position of Telecommunications Specialist IV, in the “J” unit. This position will ensure that ITD has the appropriate staff available to support the next generation 911 Emergency Communications system as well as the County telecommunications system. The initial phase is requesting re-allocation of one (1) vacant Telecommunications Technician III position to a Telecommunications Specialist IV.