

Attachment A

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**Monterey County Board of Supervisors
Referral Submittal Form**

Referral No. 2023.03
Assignment Date: 02/07/23
(Completed by CAO's Office)

SUBMITTAL - Completed by referring Board office and returned to CAO no later than noon on Thursday prior to Board meeting:

Date: 1/27/2023	Submitted By: LUIS ALEJO	District #: 1
Referral Title: AFFORDABLE SENIOR HOUSING PROJECT AT 855 EAST LAUREL DRIVE		
Referral Purpose: To approve using a vacant county property at the eastern-corner portion of 855 East Laurel Drive to construct affordable housing units for Monterey County seniors		
Brief Referral Description (attach additional sheet as required): This referral proposes to approve using a county-owned, eastern corner vacant lot at 855 East Laurel Drive in Salinas to construct affordable housing units for seniors in partnership with a non-profit developer. Other county properties in this vicinity have been used to build the SHARE Center and adjacent property has already been approved by the Board to build up to 180-units of permanent supportive housing in partnership with Eden Housing and for a skate and bike park. However, there is a need to properly plan and provide mixed types of housing in this neighborhood for county residents.		
<p>Monterey County has a shortage of affordable housing for seniors. Monterey County has a growing aging population with currently 20 percent of our residents being 60 and over or 1 out of every 5 residents. Elderly households many times have special needs due to physical disabilities or limitations, fix incomes and healthcare costs. Sometimes seniors are forced to make tough decisions between paying for rent, eating or buying medications.</p> <p>Governor Newsom made it a state goal to build 2.5 million new units of housing over the next 8 years, of which 1 million must be affordable. The Regional Housing Needs Assessment (RHNA) numbers allocated to Monterey County require us to build 3,326 new units of housing between 2023-2031, of which 1070 must be for very low incomes, 700 for low incomes, 420 for moderate incomes, and 1136 for above-moderate incomes. Because this is a county-owned property, our County Housing and Community Development Dept. is in a position to expedite permitting for this project.</p>		
Classification - Implication		Mode of Response
<input type="checkbox"/> Ministerial / Minor <input type="checkbox"/> Land Use Policy <input type="checkbox"/> Social Policy <input type="checkbox"/> Budget Policy <input checked="" type="checkbox"/> Other: <u>Housing & County Property Use</u>	<input type="checkbox"/> Memo <input checked="" type="checkbox"/> Board Report <input checked="" type="checkbox"/> Presentation	Requested Response Timeline
	<input type="checkbox"/> 2 weeks <input checked="" type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> Status reports until completed <input type="checkbox"/> Other: _____ <input type="checkbox"/> Specific Date: _____	

ASSIGNMENT – Provided by CAO at Board Meeting. Copied to Board Offices and Department Head(s) Completed by CAO's Office :

Department(s): Housing Community Development	Referral Lead: Erik Lundquist	Board Date: 2/7/23
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REASSIGNMENT – Provided by CAO. Copied to Board Offices and Department Head(s). Completed by CAO's Office:

Department(s):	Referral Lead:	Date:
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ANALYSIS - Completed by Department and copied to Board Offices and CAO:

Department analysis of resources required/impact on existing department priorities to complete referral:	
Analysis Completed By: _____	Department's Recommended Response Timeline
Date: _____	<input type="checkbox"/> By requested date <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> 6 months <input type="checkbox"/> 1 year <input type="checkbox"/> Other/ Specific Date: _____

REFERRAL RESPONSE/COMPLETION - Provided by Department to Board Offices and CAO:

Referral Response Date:	Board Item No.:	Referrals List Deletion:
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Note: Please cc Claudia Escalante and Karina Bokanovich on all CAO correspondence relating to referrals.