

**AMENDMENT No. 1**  
**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE MONTEREY COUNTY WORKFORCE DEVELOPMENT BOARD AND**  
**MONTEREY COUNTY FOR SERVICES RENDERED BY THE MONTEREY COUNTY**  
**OFFICE FOR EMPLOYMENT TRAINING PURSUANT TO THE AB 2060**  
**SUPERVISED POPULATIONS WORKFORCE TRAINING GRANT PROGRAM 2.0**

**01. DECLARATION:**

The Monterey County Workforce Development Board, hereinafter called "MCWDB", and Monterey County, through the Monterey County Office for Employment Training, hereinafter called "OET", wish to amend their Memorandum of Understanding (MOU), effective September 1, 2016, to extend the term, to reflect changes in the costs of services, and to revise the amount of project funds awarded to OET to reflect a decrease in participants it serves in the AB 2060 Supervised Population Workforce Training Grant Program 2.0. The parties further wish to provide for administrative costs for supervising the grant incurred by the MCWDB and to implement budget changes subsequently required by the State of California.

**02. TERM:**

Page 1, Section 2, "Term", is hereby amended to read as follows:

- Remove the language "terminates on December 30, 2017" and replace it with "terminates on May 31, 2018".

**03. OPERATIONAL AND FISCAL PROVISIONS:**

Page 2, Section 3, "Operational and Fiscal Provisions", under subpart "MCWDB will", is hereby amended to read as follows:

- Under item f., remove "\$109,650" and replace it with "\$19,900."
- Under item f.a., remove "\$1,650 for ACT WorkKeys testing of program participants" and replace it with "\$300 for ACT WorkKeys testing of program participants."
- Under item f.b., remove "18,000 for supportive services to program participants" and replace it with "\$4,600 for supportive services to program participants."
- Under item f.c., remove "\$60,000 for participant Individual Training Accounts" and replace it with "\$15,000 for participant Individual Training Accounts."
- Under item f., remove the line "d. \$30,000 for stipends paid to program participants"
- Under item i., remove the amount "\$102,091.68" and replace it with "\$65,360.45".
- Add item k., "Appoint WDB staff to administer the grant and retain up to \$10,000 for WDB staff time and administrative costs (includes 2.5% of the overall grant award)."

Page 2, Section 3, "Operational and Fiscal Provisions", under subpart "OET will", is hereby amended to read as follows:

- Under item a., remove the number "20 participants" and replace it with "10 participants", and remove the entire "Attachment B: Participant Plan" and replace it with "The entire participant plan is included for OET's reference in Exhibit B-1: Amended Participant Plan."

Page 3, under subpart, "OET will," is hereby amended to read as follows:

- Under item h.5), remove the word "stipends."

Page 3, Section 3, "Operational and Fiscal Provisions", under subpart "Project funds allocated to the OET via MOU are outlined below", is hereby amended to read as follows:

- For Staff Salaries, remove the amount awarded "\$96,092.92" and replace it with "\$62,460.45."
- For Staff Travel, remove the amount awarded "\$1,672.66" and replace it with "\$200.00."
- For Office Supplies, remove the amount awarded "\$200.00" and replace it with "\$500.00."

- Remove “Computer Lease Costs (30% of total costs) and amount awarded \$126.10.”
- For Tools & Supplies, remove the amount “\$200 per participant” and replace it with “\$220 per participant”, and remove the number “20 participants” and replace it with “10 participants,” and remove the amount awarded “\$4,000” and replace it with “\$2,200.”
- For Total OET MOU Budget, remove the amount awarded “\$102,091.68” and replace it with “\$65,360.45.”

Page 3, Section 3, “Operational and Fiscal Provisions”, under subpart “Project funds designated and set aside for the program activities of participants served by OET”, is hereby amended to read as follows:

- For WorkKeys Assessments, remove the amount “\$27.50 per participant” and replace it with “\$30 per participant,” and remove the number “20 participants” and replace it with “10 participants,” and remove the amount designated “\$550” and replace it with “\$300.”
- For Supportive Services, remove the amount “\$300 per participant” and replace it with “\$460 per participant,” and remove the number “20 participants” and replace it with “10 participants,” and remove the amount awarded “\$6,000” and replace it with “\$4,600.”
- For Training ITAs/OJTs, remove the amount awarded “\$20,000” and replace it with “\$15,000.”
- Remove “Stipends (up to \$500 per participant x 20 participants)” and remove the amount designated “\$10,000.”

For Total PROVIDER Set Aside Budget, remove the amount awarded “\$36,550” and replace it with “\$19,900.”

Remove “The entire project budget is included for OET’s reference in Exhibit C: Detailed Project Budget” and replace it with “The entire project budget is included for OET’s reference in Exhibit C-1: Amended Detailed Project Budget.”

#### **04. General Provisions**

Page 4, Section c, the MONTEREY COUNTY party and address is hereby amended to read as follows:

- Remove the name “Joyce Aldrich” and replace it with “Chris Donnelly.”
- Remove the address “730 La Guardia Street, 2<sup>nd</sup> Floor Salinas, CA 93905” and replace it with “1441 Schilling Place, Salinas, CA 93901.”
- Remove the email “[aldrichj@co.monterey.ca.us](mailto:aldrichj@co.monterey.ca.us)” and replace it with “[donnellyd@co.monterey.ca.us](mailto:donnellyd@co.monterey.ca.us)”

Subject to the foregoing amendment, all other terms and conditions of the original MOU shall remain in full force and effect.

If there is any conflict or inconsistency between provisions of this amendment and the Original MOU, the provisions of this amendment shall control in all respects.

