

**PROPOSAL FOR THE DEVELOPMENT OF AN INTEGRATED GANG VIOLENCE PREVENTION ACTION PLAN FOR THE COUNTY OF MONTEREY**

**To:** Manuel Gonzalez, Assistant County Administrative Officer, County of Monterey  
**From:** Vinz Koller, Director of Training and Technical Assistance, SPR  
**Date:** November 15, 2013  
**Subject:** Proposal and Cost Quote for Consulting Services

**Overview**

We are pleased to respond to the County of Monterey's request for a cost quote for assistance in developing and facilitating additional Gang Violence Prevention Design Labs. These Labs supplement the strategic and action planning efforts to reduce gang violence that SPR has been supporting since the fall of 2012.

These additional Labs follow the kick-off Gang Violence Prevention Design Lab to develop the initial iterations of an action plan for aligning resources and leveraging strengths around gang violence prevention. The three Lab events deployed a Design Thinking approach and followed the Collective Impact Model for organizational change and greater impact.

**Task 6: Additional Design Labs**

**When:** January - June 2014

**What:** Three bi-monthly, half-day meetings

**Who:**

- SPR Team
- Monterey County Gang Violence Prevention Advisory Team
- Monterey County Gang Violence Prevention Workgroup
- Lab-specific Stakeholders (e.g. education, business, youth, etc.)

**Deliverable:**

- Peer review of design and implementation process.
- Educational component – field experts invited to share best-practices.
- Action plan updates by workgroup and action teams continuously facilitated.
- Outcomes monitored.

Results from these meetings will be used to update the Gang Violence Prevention Action Plan presented by SPR or the Gang Violence Prevention Coordinator to the Board of Supervisors on an on-going basis.

**The Team:**

Consulting services are to be carried out by SPR's technical assistance team led by Vinz Koller, Director of Training and Technical Assistance. On the project he will be assisted by Sonja Koehler, and Sam McCoy, experienced in gang violence prevention work, organizational change, and

community engagement. This team also has a broad knowledgeable-base of county wide and national efforts in in this area, and specific County of Monterey insights based on the preparation of the County's Strategic Plan for Gang Violence Prevention.

SPR is a national leader in the area of evaluation, management consulting, training and technical assistance of Workforce Development Programs and has deep experience in youth development and in youth and adult reentry strategies.

**Budget**

The budget for this scope of work was developed based on federally approved labor, overhead, and travel rates.

**Cost Breakdown**

Task	Notes/ Steps	COST
1 <b>3 Action Plan Design Labs</b>	For each Lab, this includes: 1) Planning Meeting with CAO team. 2) Meeting with Advisory team, either before or after the Lab. 3) Planning meeting with CAO team and target stakeholders. 4) Preparing of meeting materials. 5) Preparing and disseminating memory packet summarizing the work completed at the Lab. 6) Updating the action plan based on Lab.	\$37,986
2 <b>Logistics support for 3 Action Plan Labs</b>	For each Lab this includes securing a facility, registering participants, arranging for and cost of refreshments, materials and supplies.	\$4,500
<b>TOTAL</b>		<b>\$42,486</b>