



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: 22-1177**

**December 13, 2022**

**Introduced:** 12/12/2022

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** General Agenda Item

- a) Approve the agreement with Sonia M. De La Rosa as the County Administrative Officer; and,
- b) Authorize the Chair of the Board to execute the agreement.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a) Approve the agreement with Sonia M. De La Rosa as the County Administrative Officer; and,
- b) Authorize the Chair of the Board to execute the agreement.

### SUMMARY/DISCUSSION:

The Human Resources Department hired Bob Murray & Associates to conduct an open, competitive recruitment for the position of County Administrative Officer. After conducting the selection process, it is recommended the employment agreement for Sonia M. De La Rosa as the County Administrative Officer be approved.

Ms. De La Rosa was born and raised in Monterey County and has maintained her roots in this community. She pursued her higher education by attending California State University Fresno and graduated with a B.S. in Criminology, and a B.S. in Chicano Latino Studies.

Ms. De La Rosa has held a long-standing career with the County of Fresno. She brings forth a breath of experience dealing with challenging issues such as homelessness, supporting victims of crime, and law enforcement. Her overall efforts have resulted in improving services and deploying resources to the low-income families in the County of Fresno. In addition, she has continued to pursue her professional development by participating and receiving various certifications to include the California State Association of Counties - Institute for Excellence in County Government Credential and Fellowship, California State Association of Counties - Faculty Development, and the National Association of Counties - Professional Development Academy.

Ms. De La Rosa has held many positions through the course of her career making her an exemplary leader and collaborator and suited for the position of County Administrative Officer for the County of Monterey.

The agreement provides for a 4-year term; starting compensation at Step 2 of the salary range, a six-month severance package, and the benefits accruing to the Y Unit. A copy of the agreement is attached.

Legistar File Number: 22-1177

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As such, it is recommended that the Board of Supervisors approve the employment agreement with Sonia M. De La Rosa as the County Administrative Officer and authorize the Chair to execute the employment agreement.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office and the Office of County Counsel have reviewed and approved the employment agreement.

FINANCING:

This action will not have an impact to the County General Fund. The salary and benefits of the County Administrative Office position are included in the County Administrative Office's FY 2022-23 budget.

BOARD OF SUPERVISORS' STRATEGIC INITIATIVES:

The recommended action addresses the Board of Supervisors' Administration Strategic Initiative and demonstrates the County's commitment to meeting the Board's initiatives by attracting, recruiting, and retaining a diverse, talented work force that supports the mission of Monterey County.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared By: Ariana Hurtado, Assistant Director of Human Resources, 784-5638

Approved By: Irma Ramirez-Bough, Director of Human Resources, 755-5043

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Attachments: Employment agreement

cc: Charles J. McKee, County Administrative Officer  
Leslie J. Girard, County Counsel