

Braulio Jesus Fabian Zamudio

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Education

San Francisco State University

Bachelor of Arts in Psychology Minor in Counseling

Cum Laude

San Francisco California

December 2022

Employment History

City of Greenfield

Planning & Building Permit Technician

Greenfield California

February 2023 - present

- Effectively communicate in writing by responding to over 30 emails per day in a clear and concise manner.
- In a time efficient manner manage reviews of plans for over 100 permits per week.
- Provide excellent customer service by assisting applicants with current project or inquires.
- Attention to detail in the creation of requisitions and purchase orders to insure invoices are paid in a timely manner.
- Managing over 60 expenditure and revenue accounts for the department ensuring effective intake and distribution of funds
- Creating and managing over a 2 million dollar budget for the Community Development Department
- Great cooperation and teamwork to create and host over 20 yearly community outreach events.
- Effectively managing special tasks as assigned by Community Development Director.

City of Greenfield

Community Engagement Intern

August 2022 - December 2022

- Engage and interact with community in a professional and respectful manner while helping them with their concerns and needs.
- Implemented community outreach and engagement plans to reach vulnerable communities.
- Actively educated citizens on resources and programs locally and in the county.
- Effectively created and launched programs like senior social, internship, youth committee, etc...

Awards

Given by Supervisor Chris Lopez Monterey County 3rd District

December 2022

Certificate of Recognition for commitment and contribution to a happy and healthier community.

Given by Mayor of Greenfield Lance Walker

November 2022

Certificate of Recognition for an outstanding job in my internship and for bringing new resources to Greenfield residents specially seniors.